



**SCIENTIFIC COMMITTEE
SEVENTEENTH REGULAR SESSION
ELECTRONIC MEETING
11-19 August 2021**

**HEADS OF DELEGATION MEETING
PROVISIONAL AGENDA
[12:00 (Noon) Pohnpei Time] Tuesday, 10 August 2021**

WCPFC-SC17-2021/08 [\(Rev.01\)](#)

1. General Announcements

- 1) The Secretariat will complete individual Zoom registrations on behalf of all SC17 participants and the Zoom link will be sent to all participants by Tuesday, 10 August 2021. Participants can either click the link on the meeting page (when logged in) or from the invitation email to participate in the SC17 meeting.
- 2) Meeting starts at 10:00am in Pohnpei time every day except Friday, 13 August and Monday, 16 August, when the plenary meeting starts at 4pm (16:00) in Pohnpei time.
- 3) Zoom meeting will be open an hour before the start of the meeting. Please join the Zoom meeting at least 15 minutes before the start of each meeting.
- 4) The duration of the meeting will be four (4) hours per day, 1.5-hour meeting, 30 minutes break and 2-hour meeting.
- 5) No meeting on Sunday, 15 August 2021.
- 6) ICT Team is available for any questions during the meeting: ITSupport@wcpfc.int
- 7) Other issues?

2. Review of Provisional Agenda

- 1) The Provisional Agenda (Rev.01) includes very essential items and omitted items have been considered at the SC17-online discussion forum, which will be briefly considered under Agenda 6 (Future Work Program and Budget) and will be generally noted under Agenda 8 (Other Matters).
- 2) Under Agenda Item 6 (Future Work Program and Budget), we will review the progress of 2021 SC projects including results of SC17 online discussion forum, and newly proposed projects will be considered. Subject to the amount of new project proposals, the Secretariat will further notify the process including ranking priorities.
- 3) In addition to considering the results of the online discussion forum, if you have any other issues to consider under Agenda Item 8 (Other Matters), please raise it here.
- 4) **[The SC17-Online Discussion Forum will close by the end of Saturday, 14 August 2021. The Summary of the Online Discussion Forum will be posted on Monday, 16 August 2021.](#)**

3. SC Officers and Theme Conveners

- 1) Current SC officers and theme conveners are listed below and to be confirmed for SC18:

Chair	Ueta Jr. Faasili (4); ueta.faasili@maf.gov.ws – Need nomination of a new Chair
Vice Chair	Tuikolongahau Halafihi (2); supi64t@gmail.com – Need to confirm the extension
ST Theme	Valerie Post (4); valerie.post@noaa.gov – Need to confirm the extension
SA Theme	Keith Bigelow (3); keith.bigelow@noaa.gov – Continue to SC18 Hiroshi Minami(4); hminami@affrc.go.jp – Need to confirm extension
MI Theme	Robert Campbell (12); robert.campbell@csiro.au – Need to confirm the extension Co-Convenor – Need one more co-convenor
EB Theme	Yonat Swimmer (3); yonat.swimmer@noaa.gov – Continue to SC18 Co-Convenor – Need one more co-convenor

(x): number of years of convenership

- 2) Adoption of recommendations

- a) Theme Conveners will draft recommendations and send them to the Science Manager (sungkwon.soh@wcpfc.int) for posting.
- b) All DRAFT recommendation files will be posted on the secured Draft Documents section under the SC17 website.
- c) Each delegation will submit their compiled comments to the relevant Theme Convenor(s).
- d) Theme Conveners will send the final DRAFT recommendations to the Science Manager and the Lead Rapporteur (marksmaalders@gmail.com).
- e) Assisted by the Lead Rapporteur, Theme Convenor(s) will clear the DRAFT recommendations within their theme session, and SC Chair will formally adopt all recommendations under Agenda 9 (Adoption of the Summary Report).

4. Reporting arrangements

- 1) Lead rapporteur: Mr Mark Smaalders (marksmaalders@gmail.com)
 - Conveners may select their support rapporteurs to provide meeting minutes, especially for technical sessions, to the lead rapporteur.
- 2) Document control
 - a) Submit all new/revise meeting documents and agreed recommendations and decision points to the Science Manager by email.
 - b) Prior to their presentation, all presenters submit their presentation files to the Science Manager by email for posting on the SC17 website.
 - c) All presenters should submit 1-2 paragraph summary of their presentations to the Lead Rapporteur.
 - d) For lengthy interventions, send the text to ~~the~~ **both relevant Theme Conveners and Lead Rapporteur** by email.
- 3) SC17 Summary Report
 - a) Lead rapporteur will produce a draft summary report within a week after SC17.
 - b) Theme conveners will review the draft Summary Report before distribution to all participants.
 - c) Secretariat will prepare the Executive Summary.
 - d) The Summary Report including the Executive Summary will be adopted intersessionally.

4) Indicative time schedule for the finalization of SC17 Summary Report

Tentative Schedule	Actions to be taken
19 August	Close of SC17 By 30 August, SC17 Outcomes Document will be distributed to all CCMs and observers (within 7 working days, Rules of Procedure).
By 26 August	Secretariat will receive Draft Summary Report from the rapporteur.
By 6 September	Secretariat will clear the Draft report, and distribute the cleaned report to all Theme Convenors for review.
By 14 September	Theme convenors will review the report and return it back to the Secretariat
By 21 September	The Secretariat will post/distribute the draft Summary Report to all for CCMs' and Observers' review
By 30 October	Deadline for the submission of comments from CCMs and Observers

5. Informal Small Group (ISG) meetings?

6. Next meeting venue

- 1) SC18 in 2022: Tonga offered to host in 2022
- 2) SC19 in 2023?

7. Other Matters