



FINANCE AND ADMINISTRATION COMMITTEE
Fourteenth Session
Electronic
7-15 December 2020

**CHANGES TO THE PROPOSED BUDGET FOR THE COMMISSION'S WORK
PROGRAMME FOR 2021 AND INDICATIVE BUDGETS FOR 2022 AND 2023
AFTER THE INITIAL MEETING OF FAC14**

WCPFC17-2020-FAC14-09 Supplement
11 December 2020

This note is intended to include changes that were made after the first meeting of FAC14 on 7 December 2020 and to assist members in future deliberation on the budget prior to reconvening FAC14.

The changes made to Annex 3 (attached) include:

1. Reduction by \$500 in the proposed 2021 and indicative 2022 budgets
2. Moving the \$130,000 in unused funds from the 2020 budget into 2021
3. Reducing the Estimated expenditure for Additional Resource SPC by \$75,000 for 2020
4. Reducing the Future work of the Commission indicative budget for 2021 by \$130,500 to a total of \$90,500
5. Adding Footnote 7 to Scientific Research to reflect outside funding

In addition to the changes made in Annex 3, a new Annex 15 is attached to show the cost breakdown of the ROP Data Management budget line.

ANNEX 3

**Summary of estimated General Fund budgetary requirements for 2021
and indicative figures for 2022 and 2023 (USD)**

	<i>Approved budget 2020</i>	<i>Estimated expenditure 2020</i>	<i>Indicative budget 2021</i>	<i>Proposed budget 2021</i>	<i>Indicative budget 2022</i>	<i>Indicative budget 2023</i>
Part 1 - Administrative Expenses of the Secretariat						
Sub-Item 1.1	<i>Staff Costs</i>					
Professional Staff Salary	925,363	864,773	934,064	930,727	941,826	947,554
Professional Staff Benefits and Allowances	822,986	817,794	858,220	858,107	842,300	845,679
Professional Staff Insurance	131,040	148,987	132,927	142,020	143,115	145,061
Recruitment/Repatriation	25,565	10,215	25,565	35,330	25,565	51,130
Support Staff	469,025	421,806	478,035	457,838	468,102	477,806
Total, sub-item 1.1	2,373,980	2,263,575	2,428,810	2,424,022	2,420,907	2,467,229
Sub-Item 1.2	<i>Other Personnel Costs</i>					
Temporary Assistance/Overtime	16,500	5,350	16,500	16,500	16,500	16,500
Chairs Expenses	0	0	0	0	0	0
Consultants <i>see note 1</i>	138,000	127,144	138,000	138,000	138,000	138,000
Total, sub-item 1.2	154,500	132,494	154,500	154,500	154,500	154,500
Sub-item 1.3	<i>Official Travel</i>					
	210,000	35,667	210,000	122,500	210,000	210,000
Sub-item 1.4	<i>General Operating Expenses</i>					
Electricity, Water, Sanitation	50,000	39,403	50,000	42,000	42,000	42,000
Communications/Courier	76,000	86,102	76,000	78,000	78,000	78,000
Office Supplies & Fuel	41,000	43,472	41,000	41,000	41,000	41,000
Audit	7,000	7,000	7,500	7,000	7,000	7,500
Bank Charges	9,500	9,842	9,500	10,000	10,000	10,000
Official Hospitality	10,000	10,000	10,000	10,000	10,000	10,000
Community Outreach	8,000	8,000	8,000	8,000	8,000	8,000
Miscellaneous Services	6,400	3,868	6,400	6,400	6,400	6,400
Security	96,500	100,500	96,500	100,500	100,500	100,500
Training	10,000	7,853	10,000	10,000	10,000	10,000
Total, sub-item 1.4	314,400	316,040	314,900	312,900	312,900	313,400
Sub-item 1.5	<i>Capital Expenditure</i>					
Vehicles	0	0	22,000	0	22,000	0
Information Technology	56,753	49,655	56,753	49,373	49,373	49,373
Website New Projects/Enhancements	8,000	13,705	8,000	13,320	13,320	13,320
Furniture and Equipment	32,000	21,759	32,000	32,000	32,000	32,000
Total, sub-item 1.5	96,753	85,119	118,753	94,693	116,693	94,693
Sub-item 1.6	<i>Maintenance</i>					
Vehicles	6,000	5,328	6,000	6,000	6,000	6,000
Information and Communication Technology	129,714	145,680	129,714	152,077	152,077	152,077
Buildings & Grounds	56,500	54,850	56,500	56,500	56,500	56,500
Gardeners and Cleaners	82,500	81,109	82,500	82,500	82,500	82,500
Insurance	26,500	27,485	26,500	27,500	27,500	27,500
Total, sub-item 1.6	301,214	314,452	301,214	324,577	324,577	324,577
Sub-item 1.7	<i>Meeting Services</i>					
Annual Session <i>see note 2</i>	165,000	10,114	165,000	165,000	165,000	165,000
Scientific Committee	212,000	1,072	192,000	212,000	192,000	192,000
Northern Committee <i>see note 3</i>	18,000	450	18,000	18,000	18,000	18,000
Technical and Compliance Committee	159,800	1,560	159,800	159,800	159,800	159,800
Total, sub-item 1.7	554,800	13,196	534,800	554,800	534,800	534,800
Sub-item 1.8	<i>Furture Work - Commission note 4</i>					
	184,010	0	220,000	90,500	220,000	220,000
TOTAL, Section 1/Item 1	4,189,658	3,160,543	4,282,978	4,078,492	4,294,377	4,319,199

ANNEX 3 (continued)	Approved budget 2020	Estimated expenditure 2020	Indicative budget 2021	Proposed budget 2021	Indicative budget 2022	Indicative budget 2023
Part 2 - Science & Technical & Compliance Programme						
Section 2 (Item 2)						
Sub-item 2.1	Scientific Services (SPC)	924,524	924,524	943,015	943,015	961,875
Sub-item 2.2	<i>Scientific Research note 7</i>					
Additional Resourcing SPC	241,480	166,480	168,145	169,810	173,206	176,670
P35b Maintenance of WCPFC Tissue Bank	99,195	99,195	101,180	101,180	103,204	105,268
P42 Pacific Tuna Tagging Project	645,000	645,000	730,000	730,000	730,000	730,000
P60 Improving purse seine species composition	40,000	40,000	40,000	40,000	0	0
P65 Peer review of Stock Modelling	0	0	0	0	50,000	0
P68 Estimation of Seabird Mortality	0	0	0	0	75,000	0
P88 Acoustic FAD analyses	30,000	30,000	15,000	15,000	0	0
P90 Fish weights/lengths for scientific analyses	30,000	30,000	20,000	20,000	75,000	0
P97 - SRP 2021-2025	46,000	46,000	0	0	0	0
P98 - Radiocarbon aging WS	35,000	0	0	0	0	0
P99 - SWP MLS population biology	33,000	33,000	0	0	0	0
P100 - Close-kin mark-recapture	7,500	0	0	0	0	0
P103 - LRP for WCPO elasmobranchs	25,000	25,000	0	0	0	0
P104 - LRPs for SW Pacific marlin / billfish	0	0	0	31,000	0	0
P105 - Bomb radiocarbon age validation for BE / YF	0	0	0	97,980	0	0
P107 - SP blue shark assessment	0	0	0	20,000	0	0
P108 - WCPO silky shark assessment	0	0	0	0	100,000	0
P109 - Training observers for elasmobranch sampling	0	0	0	25,000	0	0
Total, sub-item 2.2	1,232,175	1,114,675	1,074,325	1,249,970	1,306,409	1,011,938
Sub-item 2.3	Technical & Compliance Programme					
ROP - Audit/Remediation	15,000	0	15,000	15,000	15,000	15,000
ROP - Special Projects and Research Activities	2,000	0	2,000	2,000	2,000	2,000
ROP - Training, Assistance & Development	10,000	0	10,000	10,000	10,000	10,000
ROP Data Management	923,904	923,904	923,904	923,904	923,904	923,904
Vessel Monitoring System - Capital Costs	20,000	1,000	20,000	20,000	20,000	20,000
Vessel Monitoring System	235,000	266,977	235,000	270,000	270,000	270,000
Vessel Monitoring System - Airtime	204,600	197,382	206,646	206,646	208,712	210,800
Vessel Monitoring System - Security Audit	8,400	0	8,400	8,400	8,400	8,400
CCM/Staff VMS Training	25,000	0	25,000	25,000	25,000	25,000
Information Management System	100,000	93,407	100,000	100,000	100,000	100,000
Workshops/IATTC Cross Endor. Train.	10,000	4,983	10,000	10,000	10,000	10,000
AR Part 2/CMS Online Host. and Pub.	18,000	30,182	18,000	18,000	18,000	18,000
Targeted Capacity Building	40,000	0	40,000	40,000	40,000	40,000
E-Monitoring and E-Reporting Activities	30,000	2,158	30,000	30,000	30,000	30,000
CMS Future Work <i>see note 5</i>	0	0	0	50,000	10,000	0
Regional Capacity Building Workshops <i>see note 6</i>	130,000	0	130,000	260,000	130,000	130,000
Total, item 2.3	1,771,904	1,519,992	1,773,950	1,988,950	1,821,016	1,813,104
TOTAL, Section 2/Item 2	3,928,603	3,559,191	3,791,290	4,181,935	4,089,300	3,806,154
Total, Parts 1 & 2	8,118,261	6,719,734	8,074,268	8,260,427	8,383,678	8,125,353

Note 1: Consultancies proposed are:

Legal support services	\$55,000
ED Discretion	\$25,000
Media Consultant	\$10,000
Meetings' rapporteur	\$48,000
	<u>\$138,000</u>

Note 2: Annual Session

To adjust once a final decision is reached on the hosting arrangements for WCPFC18

Note 3: Northern Committee

As per WCPFC9, an additional \$25,000 will be assessed from non-developing state members of the NC to fund attendance at the NC meeting by developing states and territories if needed.

Note 4: Sub-item 1.8 Future Work - Commission

Budget line added in 2020 to account for unidentified future work that may be required by the Commission.

Note 5: CMS Future Work

In 2021 for CCFS Improvements \$40,000 and CCFS Messaging tool feasibility/design \$10,000

Note 6: Regional Capacity Building Workshops

FFA/SPC to advise on the use of these funds

Note 7: Scientific Research

P100b - Feasibility of Close-Kin Mark-Recapture assessment for South Pacific albacore in the WCPO project to be funded externally through SPC

P107 - SP blue shark assessment funding in the budget is co-financing for the project. The EU is providing \$39,701 for this project

P110 - Non-entangling and biodegradable FADs to be funded through voluntary contributions from the EU (\$435,371), US (\$85,000) and ISSF (\$17,000).

ANNEX 15

ROP Data Management Budget

	2019/2020 Budget	2019 Expenditure	2020 Expenditure
Longline & Purse seine data entry staff	\$ 504,677	\$ 608,877	\$ 607,130
Observer data manager	\$ 119,308	\$ 112,124	\$ 123,438
Obsv. Data Audit Officer	\$ 108,843	\$ 98,238	\$ 124,931
Management oversight	\$ 6,017	\$ -	\$ -
Communications	\$ 210	\$ 217	\$ 12
Operating	\$ 13,538	\$ 32,933	\$ 46,088
Purchase of equipment	\$ 17,000	\$ 5,808	\$ 3,415
Recoveries	\$ 139,495	\$ 130,943	\$ 136,935
Travel	\$ 14,816	\$ 14,758	\$ 7,886
Total	\$ 923,904	\$ 1,003,899	\$ 1,049,834

Explanatory note

WCPFC ROP Data Management work is independent to the core WCPFC Scientific Service providers annual budget (activities listed in ANNEX 12).

The output listed as “database query tools available at WCPFC headquarters” in ANNEX 12, Activity 1. (i) Data Management, relates to the DORADO reporting system which is included in the general data management support provided to the WCPFC Secretariat, and is a part of the core WCPFC Scientific Service Providers annual budget. This output in ANNEX 12 is distinct from the development work (covered in the WCPFC ROP Data Management budget) which is focussed on all aspects to the ongoing enhancement and maintenance of the **ROP database management system**.

Notes

1. Expenditure is impacted by currency fluctuations.
2. Operating costs during 2019 and 2020 included critical enhancement of the ROP database management system, work which has now been completed.
3. Expenditure for the OBSV. DATA AUDIT OFFICER position was lower in 2019 due to the due to the recruitment of a new person to this position (which was vacant for three months during 2019).
4. In the 2020 expenditure list, costs for December (and some for November) are not yet in the system, but pro-rata estimated costs for these months have been included.