



**COMMISSION
FOURTEENTH REGULAR SESSION**
Manila, Philippines
3 – 7 December 2017

**SUMMARY REPORT AND RECOMMENDATIONS OF THE ELEVENTH SESSION OF
THE FINANCE AND ADMINISTRATION COMMITTEE (FAC11)**

**WCPFC14-2017-FAC11
7 December 2017**

Introduction

1. The Finance and Administration Committee (FAC11) was convened by Co-Chair Mr. Magele Etuati Roperti (Samoa) at 8:30 am on Saturday, 2nd December 2017. Subsequent to the commencement of FAC11 the Commission appointed Mr. Wataru Tanoue (Japan) as the Co-Chair. Subsequent sessions of FAC were held on 6 December and 7 December 2017. Representatives of Australia, Canada, China, European Union, Federated States of Micronesia, Fiji, Indonesia, Japan, Kiribati, Korea, Marshall Island, Nauru, New Zealand, Niue, Palau, Papua New Guinea, Philippines, Samoa, Solomon Islands, Chinese Taipei, Tonga, Tuvalu, United States, Vanuatu, Commonwealth of the Marianas Islands, French Polynesia, New Caledonia, Tokelau, Ecuador, American Tunaboat Association, Birdlife International, Food and Agriculture Organization of the United Nations, Forum Fisheries Agency, International Seafood Sustainability Foundation, Pew Environmental Trust, Parties to the Nauru Agreement, Pacific Community (SPC), and World Wildlife Fund. Meeting support was provided by the Secretariat. A participants list is attached as Annex 4. The Committee agreed by consensus to present to the Commission the decisions and recommendations set out below.

AGENDA ITEM 1. OPENING OF MEETING

1.1 Adoption of agenda.

2. WCPFC Executive Director Feleti Teo delivered opening remarks welcoming participants to FAC11, recognizing the previous good work of Dr Paul Callaghan as Co-Chair of the Committee, and highlighting the importance of properly financing and resourcing the activities of the Commission.

3. The agenda as set out in WCPFC14-2017-FAC11-01, WCPFC14-2017-FAC11-02 and WCPFC14-2017-FAC11-03 was adopted without change.

1.2 Meeting arrangements

4. The meeting arrangements were noted by Finance and Administration Manager (FAM) Aaron Nighswander.

AGENDA ITEM 2. AUDIT

2.1 Auditor Report for 2016 and General Account Financial Statements for 2016

5. The Executive Director summarized the information in WCPFC14-2017-FAC11-04 noting the 2016 audit was completed and circulated to CCMs in July 2017. The auditor found that all financial statements were fair and that there were no instances of non-compliance with the Commission's Financial Regulation 12.4 (c) regarding income, expenditure, investment and asset management nor with Financial Regulation 12.4 (d) pertaining to financial procedures, accounting, internal controls and administration.
6. The general fund had a \$343,662 surplus and there were late payments of members' contributions \$438,056 transferred to the Working Capital Fund in accordance with Financial Regulations. The Working Capital Fund now stands at \$1,998,231.
7. It was explained by the FAM that differences in some figures tabled in WCPFC14-2017-FAC11-04, were due additional funds such as the return of unused obligations and interest which contribute to the final transfer to the working capital fund.
8. The Secretariat was congratulated on a positive audit report, noting that the report gives confidence in the Commission's financial management systems.
9. **FAC11 recommended that the Commission accept the audited financial statements for 2016 as set out in paper WCPFC14-2017-FAC11-04.**

AGENDA ITEM 3. STATUS OF THE COMMISSION'S FUNDS

3.1 Report on General Account Fund for 2017 – Contributions and Other Income

10. The FAM introduced paper WCPFC14-2017-FAC11-05. The assessed contributions for 2017 was \$7,242,071, and the outstanding 2017 unpaid contributions stands at \$751,711 as of 1 November 2017.
11. **The FAC noted the report in WCPFC14-2017-FAC11-05.**

3.2 Report on the Status of Other Funds for 2017

12. Drawing the FAC's attention to WCPFC14-2017-FAC11-06 the FAM noted the following balances in the Special Requirements Fund and other funds established by the Executive Director as of 31 October 2017:

- Chinese Taipei Trust Fund (\$36,471);
- Working Capital Fund (\$1,998,231);
- Special Requirements Fund (\$179,273);
- West Pacific East Asia Project Fund (\$4,337,367);
- Japan Trust Fund (\$15,853);
- Voluntary Contributions Fund (\$1,483,882)
- CNM Contributions Fund (\$196,166); and
- Global Environment Facility-Areas Beyond National Jurisdiction (GEF ABNJ) Project Fund (\$1,152,706).

13. The FAM explained the use of the CNM contributions to date. There has been no additional funds received in the CNM account as of 30 November, and there are two CNM's with outstanding fees. In response to questions on how the CNM Contribution Fund was used in 2017, the FAM explained that small CCMs have an offset to their proportionate contribution as per the financial regulations, money was transferred from the CNM Contribution Fund to the SRF as per WCPFC13 and the funds have been used for as offsets CCMs contributions.

14. The CNM Contribution Funds will also be used to hold the observer fees. The collection of observer fees was assessed to be \$20,000 plus, but noting that some observers have moved into national delegations, it is expected to be less around \$16,000. It was noted that an additional Secretariat staff was brought to assist with the collection of the observer fees.

15. EU noted that their contributions (specifically referencing a current post release mortality shark project) are not included in this paper. FAM agreed that a footnote could be added to the report to indicate previous and upcoming EU funded projects, which are not covered currently in this paper due to the budget cycle. EU reiterated referring to funding for the ongoing shark project. The FAM advised on an agreement with the EU for work on mitigating impact for juvenile bigeye and yellowfin, is not yet signed, therefore the figures are not included in this paper.

16. The FAM explained that under regulation 4.4 the WCF can be used for emergency purposes with the permission of Commission; this may include critical maintenance of the Secretariat HQ infrastructure.

17. The assistance of the SRF in supporting SIDS attendance at meetings was recognized.

18. The Chinese Taipei Trust Fund was also appreciated by recipient SIDS.

19. FAC11 noted the status of the funds.

AGENDA ITEM 4. HEADQUARTERS ISSUES

4.1 Headquarters Matters

20. The FAM presented WCPFC14-2017-FAC11-07 highlighting several issues at headquarters arising in 2017:
- Despite an internet outage due to a broken international cable, the Commission Secretariat was able to operate normally due the service provided by FSM Telecom
 - Previous concerns related to the reliability of the national power supply have been lessened by a relatively stable power in 2017.
 - Re-grouting flooring tiles has fixed an issue of integrity on the first-floor of the HQ building (tiles and underlying cement).
 - The electrical and internet wiring in the headquarters is degrading and will require substantial re-cabling in the future.
 - In relation to security, two laptops were stolen in transit to the office. They were new and did not have any data. The incident was not reported to local authorities due to a lag in realization of the theft. FSM expressed concern on the matter and wanted to ensure that they can extend their assistance to prevent future reoccurrences.
 - New air services, Air Nauru and Air Niugini improved connections to the South Pacific. It was also noted that United Airlines would be adding flights to/from FSM.
 - The higher costs of tickets and DSA associated with travel to commission meetings in support of members, are compounded by uncertainty of travel, given that rescheduling of travel is more often costly. This is discussed further in the following section.
 - Environmental footprint reductions include, solar power; used computers are not sent to landfill, they are instead donated to the college to repair and provide to local schools; working with the College of Micronesia, paper and cardboard will be shredded for dry piggery material and subsequently used as fertilizer, water is no longer to be provided in plastic bottles at WCPFC Secretariat organized meetings.
21. The FAM explained that the Secretariat usually purchases used vehicles, over a 7 to 8-year replacement cycle, noting that good maintenance is not available in Pohnpei and warranties could not be honored locally.
22. Several CCMs supported the idea of a building maintenance fund might be a useful approach to sustain the HQ structure over the long term. The FAM noted that in addition to direct reactive maintenance it would be difficult to find the expertise on island to develop a long term maintenance plan.
23. The Executive Director notes that due to some contractual issues related to the building, the host government also needs to be included in any discussion regarding the maintenance of the WCPFC HQ Building.
24. In the second meeting of the FAC, it was noted that draft ToR's for consultancy have been developed for a maintenance plan consultancy.
25. CCMs were supportive of the plan to hire a expert consultant to assess the building and develop a maintenance plan but wanted to consider the impacts on the budget.
26. FAM clarified on the term of the lease which is 55 years, with an option for an extension of another 55 years, and inquired as to the duration of maintenance plan CCMs would

like to have for this assessment. It was agreed that the plan should cover the 55 year lease.

27. FAC11 noted the report and recommended that:

- a. the secretariat draft a proposed amendment to the financial regulations providing for the establishment of a contingency reserve fund dedicated to the planned maintenance of the physical asset belonging to the WCPFC (e.g., building envelope, wiring, roof membrane replacement, driveway) that would take into account building depreciation and present this to FAC12.**
- b. the Secretariat prepare terms of reference for hire a qualified expert consultant to assess the building and develop a maintenance plan for the remainder of the term of its lease and report back for consideration at FAC12 in 2018.**

4.2 Proposed Revisions to Regulations

28. The Executive Director referencing WCPFC14-2016-FAC11-08 detailed a proposed revision to include a deadline for submission of requests for support for travel for delegates from developing states to attend Commission Meetings (Regulation 3.5). There is currently no deadline; this has cost implications which could be minimized if a deadline were to be included in the regulation. If that deadline is not met, the proposed recipient would become ineligible for support. Examples of similar deadlines were provided as both SPC and FFA have deadlines for travel authorization. The FAM indicated that the saving for direct ticket costs would be in the vicinity of \$20,000 – 25,000, plus staff time.
29. Several CCMs noted that Commission meetings are all scheduled well in advance and it should be easy to plan for travel in a timely fashion.
30. Other CCMs were opposed to setting a deadline, and although FFA and SPC have deadlines in place they are set for staff and recommended for members and rarely, if ever applied. The SIDS have serious constraints especially in terms travel arrangements and staff available for meetings throughout the year. It was suggested that guidelines and/or policy change may be a better alternative to regulatory changes.
31. A suggested compromise was to establish a deadline, but allow the Executive Director's discretion to offer support to travelers from the SIDS where there are extenuating circumstances.
32. The Executive Director appreciated the comments from the floor, the proposal was not intended to undermine regulation 3.5 rather it was intended to better manage the commissions funds more prudently and efficiently. The secretariat is extremely flexible and to date has never refused travel. It was suggested that the proposal could be revised and presented again to the Committee.
33. FAC11 revisited this issue on the second meeting of the FAC, with extensive discussions to agree on possible resolutions to the topic. Some CCMs noted the higher cost implications and the limitations of funding other possible participants. The matter

should be approached with the concept of considering if there's an interest in some sort of block grant for developing CCMs. If devolving the fund could help ease the matter, or consider if Article 30 agrees and allows for this to go forward.

34. Some CCMs opposes the idea of changing the regulation, which they believe is too harsh for SIDs. Recommends that the Secretariat report on those members who do not comply with early nominations, so they can do them in a more timely manner. It was suggested that guidelines based on proposed regulatory change, and have the Executive Director report to the FAC on the cost implications of those non-compliant participants. The FAC can base fair decisions on this report.

35. FAC11 recommend the development of a guideline along the line of the proposed regulatory change with the addition of the Executive Director reporting to FAC12 on adherence with the guideline. It is requested that additional data be provided to FAC12 in relation to 2018 cost implications of registration for Commission meetings.

4.3 Support Staff Retirement Plan

36. The Executive Director presented a paper (WCPFC14-2017-FAC11-11) detailing a retirement plan for support staff for consideration by FAC11. It was explained that the Commission's support staff are not confident in the current viability of the national Social Security scheme in FSM and they have requested that the WCPFC look into other options.

37. A supplemental retirement plan resembling 401k plan used in the US is being offered to employers in FSM. This plan would supplement the existing national Social Security program.

38. All staff have around 8.5% of their salary paid into FSM social security system, while professional staff are paid an equivalent amount in lieu of taking part in the national program.

39. Some CCMs suggested that this proposal should be reviewed in relation to all other support staff benefits rather than examined as a stand-alone benefit.

40. There was support from the host of Commission's Headquarters (FSM), agreeing that the concerns raised by the WCPFC Secretariat support staff are valid, noting that the paper recommends exploring options for a supplemental retirement scheme, and that final approval would be deferred until the next meeting of the WCPFC.

41. FAC11 recommended that the Secretariat review options to provide a supplementary retirement scheme for support staff, and to report back to FAC12 including the associated costs against a background of the overall support staff benefit packages.

4.4 Compensation for the Executive Director

42. The FAC Co-Chair noted that the Chair of the Commission would present this paper to WCPFC14 Plenary.

43. In the second meeting of the FAC, the FAM informed the FAC11 that in the HODs meeting, HODs had agreed to provide the Executive Director with a 5% performance bonus but that providing the bonus was not to set precedent. The funds for the bonus would come from the 2017 budget.

44. **FAC11 noted the update.**

AGENDA ITEM 5. REPORT FROM THE SPECIAL REQUIREMENTS FUNDS VIRTUAL WORKING GROUP

45. The VWG Chair Liz Brierley (Australia) presented WCPFC14-2017-FAC11-09, detailing the intercessional discussions and views of members of that group in relation to three internally defined objectives:

- (i) To support the full input and participation of member small island states/developing states/territories in the meetings of the Commission.
- (ii) To support the development of management and technical capability and capacity in member small island states/developing states/territories to enable them to implement Commission Conservation and Management Measures (CMMs).
- (iii) To explore funding models that provide adequate and sustainable sources of funding [for the SRF] to achieve the objectives above.

46. A Strategic Investment Plan (SIP) is proposed to be established initially for a 3-year trial period was recognized as a good step forward. CCMs in support of this concept noted that there are other potential funding sources which should be identified in a broader study, which should also identify funding priorities.

47. The VWG Chair explained that the SIP, following a process of a gap and needs analysis, need not be complicated and will provide a single source of planning information. The existing working group will continue, noting that the VWG will be open to all CCMs who wish to participate

48. Some CCMs strongly support for the idea of funding a second participant's attendance at Commission meetings.

49. Other CCMs questioned the need for additional funding to support second participant's attendance at Commission meetings.

~~50.~~ Some CCMs indicated that they supported the concept of an automatic transfer of a yet to be defined percentage of the commission budget to provide a stable source of funding.

51. One CCM had reservations, suggesting that the scope of the SIP may be too narrow as currently envisaged. Concern was also raised regarding the potential costs involved in funding additional travel and it was suggested that the development of the SIP would facilitate finance related decisions in the future.

52. FAC11 discussed the issue again at the second meeting of the FAC. The VWG Chair briefly explained that per discussion in the margins of the meeting there is no consensus

to change to the regulations to fund a second participant to meetings of the Commission. It was noted that there are two aspects to the SRF which relate to effective participation and capacity building.

53. Some CCMs consider that the SRF regulations should not be amended to automatically support the attendance of a second participants. They extend their support for capacity building, and funding to attend Commission meetings should depend on level of available funds.

54. **FAC11 recommends to the WCPFC14 that:**

- a) **The Special Requirements Fund Intersessional Working Group of the Finance and Administration Committee continue in 2018 to develop a Strategic Investment Plan for approval by WCPFC15. The objectives of the Strategic Investment Plan are to support the:**
 - **effective input and participation of member developing states/territories in the meetings of the Commission; and**
 - **development of management and technical capability and capacity in developing states/territories to enable them to implement Commission Conservation and Management Measures (CMMs)**
- b) **Funding proposals, including possible amendments to the Financial Regulations, to fill gaps identified through the Strategic Investment Plan will be presented to FAC12 for consideration and to the Commission for approval.**
- c) **If the SRF drops below \$50,000, then a one-off transfer of \$50,000 will be transferred to supplement the Special Requirements Fund from the Cooperating Non-Member Contributions Fund for 2018, funds permitting.**
- d) **The Special Requirements Fund Intersessional Working Group will advise the Executive Director on the merits (against the principles and objectives of the SRF) of project proposals over \$10,000, noting the final decision remains the authority of the Executive Director.**

AGENDA ITEM 6. WORK PROGRAMME AND BUDGET FOR 2018 AND INDICATIVE WORK PROGRAMME AND BUDGET FOR 2019 AND 2020

55. The FAM presented paper WCPFC14-2017-FAC11-10, detailing the proposed 2018 budget based on recommendations from SC, TCC, Intersessional Working Groups and the WCPFC Secretariat. In response to queries from participants the following areas were clarified:

- \$110,000 budgeted for EM/ER activities are intended to support a consultant and for specific IT expertise to support EM/ER.
- Recruitment and/or repatriation of staff for 2018, 2019 and 2020 is referenced in Annex 5.

- The regional capacity funded projects include regional workshops such as the Tuna Data Workshop in Noumea, The ROP training budget is for staff to conduct in-country observer training and attend to annual observer meetings.
- Australia had provided a supplement for the Chairs costs associated with additional travel needs in previous years, but those funds expired and given an additional trip to Honolulu for the intercessional Tropical Tuna Meeting in 2017, the expenditure was higher than anticipated.
- Commission vehicles are replaced when they are at the end of their serviceable lifecycle.
- The cost of Scientific Committee meetings is higher than the indicative costs, because DSAs were high at some venues, and it was suggested that DSA rates should be considered when venues are selected. In the past, Scientific Committee meetings used to be held in FSM every other year, but recently they have been held elsewhere.
- A study to determine the viability of having a WCPFC tagging vessel, has been proposed because the cost of chartering a suitable vessel is around \$14,000 per day. The cost to WCPFC of the study, at \$62,500, would be matched by SPC.
- Expenditure in 2017 on capacity building was less than the approved budget. There were logistical issues, but some workshops were attended and it is expected that there will be greater demand next year.
- A proposed 2018 EM/ER workshop is costed at \$100,000. This workshop is proposed because both SC and TCC thought it was necessary. A schedule and agenda have yet to be finalized subject to approval from the Commission. The workshop would ideally be held some time before SC.

56. New Zealand drew the attention of the Committee to two specific research projects:

- a. A seabird mortality project for \$22,500. It was noted that FAO, SPC and Secretariat were still in discussions related to funding and the project had not started.
- b. The Shark LRP project funded by the Commission at \$25,000 could not be supplemented as planned with an additional \$30,000 which was originally necessary to allow this project to proceed.

57. One CCM did not support the tagging boat study and needed clarification on LRP funds used in 2017. FAM explained that the 2017 funds were not used, because the available funds were not sufficient for the scope of work needed. FAM clarified that the indicative numbers on the budget are projected expenditures, which were not incurred.

58. One CCM expressed concern that LRP is a high priority project and appropriate level of funding was not available. It was requested that the Secretariat look for alternative sources of funding to supplement the available funds for this project

59. A CCM queried on 100K budget for EM/ER. FAM explained this amount was based on a standalone meeting. Since the meeting was to be held in conjunction with the Science Committee in 2018 a reduction of \$50,000 could be made to the proposed budget.
60. A CCM inquired about the Seabird Mortality budget, if it was used in 2017 or will be used in 2018. FAM clarified the funding offered by FAO, but did not match the requirements of SPC, so no funds were spent. Negotiations were still taking place with FAO regarding this project.
61. FSM needed clarification on TCC and SC budgets, stating FSM's intent to host SC15 and WCPFC16 in 2019. If there will be a cost saving if FSM hosts. The FAM explained that the costs for 2019 were based on hosting the meeting in FSM so no cost savings would be incurred.
62. A CCM inquired if the budget line capacity building is the same as the SRF. FAM indicated it is not related to the SRF, but used for capacity building related to CMRs.
63. FFA Secretariat noted the importance of this funding to enable the WCPFC Secretariat's participation in initiatives that improve SIDS capacity in the Compliance Monitoring Scheme, as well as technical assistance. FFA suggested that this line item also support those CCMs who have requested assistance as highlighted in the Final Compliance Monitoring Report.
- 64. FAC11 agreed to a 2018 budget of \$8,000,552 (Annexes 1-3) pending any subsequent decision reached by WCPFC14 that will have an impact on the budget.**

AGENDA ITEM 7. OTHER MATTERS

65. No other matters were raised.

AGENDA ITEM 8. ADOPTION OF REPORT

66. FAC11 adopted this summary report which is tabled as WCPFC14-2017-FAC11.
67. FAC11 invites WCPFC14 to consider this report and to endorse its recommendations.

AGENDA ITEM 9. CLOSE OF MEETING

68. The Co-Chair, Wataru Tanoue, closed the final session of FAC11 at on 7 December 2017.

ANNEX 1

**Summary of estimated General Fund budgetary requirements for 2018
and indicative figures for 2019 and 2020 (USD)**

	<i>Approved budget 2017</i>	<i>Estimated expenditure 2017</i>	<i>Indicative budget 2018</i>	<i>Proposed budget 2018</i>	<i>Indicative budget 2019</i>	<i>Indicative budget 2020</i>
Part 1 - Administrative Expenses of the Secretariat						
Sub-Item 1.1	<i>Staff Costs</i>					
Professional Staff Salary	948,955	902,253	1,081,763	957,069	959,797	962,571
Professional Staff Benefits and Allowances	947,864	906,600	1,079,700	942,273	920,832	895,129
Professional Staff Insurance	127,269	111,369	127,269	123,219	126,765	130,491
Recruitment/Repatriation	0	0	86,695	25,565	25,565	25,565
Support Staff	413,938	396,113	426,425	410,632	415,985	423,440
Total, sub-item 1.1	2,438,026	2,316,335	2,801,852	2,458,758	2,448,945	2,437,197
Sub-Item 1.2	<i>Other Personnel Costs</i>					
Temporary Assistance/Overtime	15,000	16,298	15,000	16,500	16,500	16,500
Chairs Expenses	20,000	31,028	20,000	25,000	30,000	30,000
Consultants <i>see note 1</i>	178,000	160,725	148,000	148,000	148,000	148,000
Total, sub-item 1.2	213,000	208,051	183,000	189,500	194,500	194,500
Sub-item 1.3	<i>Official Travel</i>					
	210,000	183,577	231,000	210,000	210,000	210,000
Sub-item 1.4	<i>General Operating Expenses</i>					
Electricity, Water, Sanitation	65,000	53,886	72,800	60,000	60,000	60,000
Communications/Courier	76,000	73,104	76,000	76,000	76,000	76,000
Office Supplies & Fuel	43,500	42,640	46,500	43,000	43,000	43,000
Audit	7,500	7,000	7,500	7,000	7,500	7,500
Bank Charges	9,500	9,183	6,600	9,500	9,500	9,500
Official Hospitality	10,000	9,488	14,000	10,000	10,000	10,000
Community Outreach	8,000	8,000	8,000	8,000	8,000	8,000
Miscellaneous Services	6,000	6,338	6,000	6,400	6,400	6,400
Security	92,000	92,467	83,303	93,000	93,000	93,000
Training	15,000	12,380	25,000	15,000	15,000	15,000
Total, sub-item 1.4	332,500	314,486	345,703	327,900	328,400	328,400
Sub-item 1.5	<i>Capital Expenditure</i>					
Vehicles	0	0	22,000	22,000	22,000	0
Information Technology	56,753	55,144	56,753	56,753	56,753	56,753
Website New Projects/Enhancements	8,000	8,000	20,000	8,000	20,000	8,000
Furniture and Equipment	32,000	32,113	32,000	32,000	32,000	32,000
Total, sub-item 1.5	96,753	95,257	130,753	118,753	130,753	96,753
Sub-item 1.6	<i>Maintenance</i>					
Vehicles	6,000	6,140	5,800	6,000	5,800	6,000
Information and Communication Technology	120,618	124,481	120,618	128,638	128,638	128,638
Buildings & Grounds	56,500	55,189	56,500	56,500	56,500	56,500
Gardeners and Cleaners	79,500	76,924	77,074	77,074	79,500	79,500
Insurance	25,000	22,867	23,000	23,000	23,000	23,000
Total, sub-item 1.6	287,618	285,601	282,992	291,212	293,438	293,638
Sub-item 1.7	<i>Meeting Services</i>					
Annual Session <i>see note 2</i>	165,000	179,000	165,000	165,000	165,000	165,000
Scientific Committee <i>see note 3</i>	246,600	250,592	192,000	236,200	192,000	192,000
Northern Committee <i>see note 4</i>	18,000	18,000	18,000	18,000	18,000	18,000
Technical and Compliance Committee	159,800	131,618	159,800	159,800	159,800	159,800
WCPFC Planning Framework	0	0	0	0	0	0
Total, sub-item 1.7	589,400	579,210	534,800	579,000	534,800	534,800
TOTAL, Section 1/Item 1	4,167,298	3,982,517	4,510,100	4,175,124	4,140,837	4,095,289

	<i>Approved budget 2017</i>	<i>Estimated expenditure 2017</i>	<i>Indicative budget 2018</i>	<i>Proposed budget 2018</i>	<i>Indicative budget 2019</i>	<i>Indicative budget 2020</i>	
ANNEX 3 (continued)							
Part 2 - Science & Technical & Compliance Programme							
Section 2 (Item 2)							
Sub-item 2.1	Scientific Services (SPC)	871,200	871,200	871,200	888,624	906,396	924,524
Sub-item 2.2	<i>Scientific Research</i>						
	Additional Resourcing SPC	160,000	160,000	160,000	163,200	164,832	166,480
	Pacific Tuna Tagging Project	250,000	250,000	500,000	500,000	650,000	690,000
	Improving purse seine species composition	0	0	0	0	40,000	40,000
	Limit Reference Points	25,000	25,000	0	25,000	0	0
	WPEA Project Co-finance	25,000	25,000	0	0	0	0
	Estimation of Seabird Mortality	20,000	20,000	22,500	22,500	17,500	0
	High Priority Project(s) - to be allocated <i>see note 5</i>	0	0	83,000	0	83,000	83,000
	Skipjack Impacts on Margins of Conv. Area	0	0	40,000	0	0	0
	Paired Sampling and Unloading Data Comparisons	50,000	50,000	0	0	0	0
	Maintenance of WCPFC Tissue Bank	95,000	95,000	95,000	97,200	97,200	97,200
	Review of shark Data and Modelling Framework	65,000	65,000	0	0	0	0
	Fish weights/lengths for scientific analyses	0	0	0	0	40,000	20,000
	Further work on bigeye tuna age and growth	0	0	0	30,000	0	0
	Yellowfin tuna age and growth	0	0	0	100,000	85,000	0
	Acoustic FAD analyses	0	0	0	0	120,000	72,000
Total, sub-item 2.2		<i>690,000</i>	<i>690,000</i>	<i>900,500</i>	<i>937,900</i>	<i>1,297,532</i>	<i>1,168,680</i>
Sub-item 2.3	Technical & Compliance Programme						
	ROP - Audit/Remediation	15,000	16,763	15,000	15,000	15,000	15,000
	ROP - Special Projects and Research Activities	30,000	0	30,000	10,000	10,000	10,000
	ROP - Training, Assistance & Development	30,000	11,723	30,000	20,000	20,000	20,000
	Observer CMM booklet	13,000	13,137	15,000	13,000	13,000	13,000
	ROP Data Management	923,904	923,904	923,904	923,904	923,904	923,904
	Vessel Monitoring System - Capital Costs	20,000	20,000	20,000	20,000	20,000	20,000
	Vessel Monitoring System	265,000	233,856	265,000	265,000	265,000	265,000
	Vessel Monitoring System - Airtime	190,000	185,155	190,000	197,600	199,576	201,572
	Vessel Monitoring System - Security Audit	8,400	7,922	7,500	8,400	8,400	8,400
	CCM/Staff VMS Training	40,000	0	40,000	40,000	40,000	40,000
	Information Management System	100,000	98,504	100,000	100,000	100,000	100,000
	Workshops/IATTC Cross Endor. Train.	28,000	27,897	28,000	28,000	28,000	28,000
	AR Part 2/CMS Online Host. and Pub.	18,000	10,600	18,000	18,000	18,000	18,000
	Targeted Capacity Building	50,000	8,995	50,000	50,000	50,000	50,000
	E-Monitoring and E-Reporting Workshop <i>see note 6</i>	0	0	0	50,000	0	0
	E-monitoring and E-Reporting Activities <i>see note 7</i>	60,000	59,736	30,000	110,000	30,000	30,000
	CMS Review <i>see note 8</i>	124,590	111,151	0	0	0	0
	Port Coordinators <i>see note 9</i>	0	0	0	0	0	0
	Regional Capacity Building Workshops <i>see note 10</i>	130,000	130,000	130,000	130,000	130,000	130,000
Total, item 2.3		<i>2,045,894</i>	<i>1,859,343</i>	<i>1,892,404</i>	<i>1,998,904</i>	<i>1,870,880</i>	<i>1,872,876</i>
TOTAL, Section 2/Item 2		3,607,094	3,420,543	3,664,104	3,825,428	4,074,808	3,966,080
Total, Parts 1 & 2		7,774,392	7,403,060	8,174,205	8,000,552	8,215,645	8,061,369

Note 1: Consultancies proposed are:

Legal support services	\$55,000
ED Discretion	\$30,000
Media Consultant	\$15,000
Meetings' rapporteur	\$48,000
	<u>\$148,000</u>

Note 2: Annual Session

Cost based on host for 2017 annual meeting. If no host identified for 2018 annual meeting and additional USD155,000 will be added to the costs of hosting the annual meeting to cover the cost of a venue.

Note 3: Scientific Committee

Additional costs are due to the higher than average DSAs for the meeting to be held in Korea.

Note 4: Northern Committee

As per WPCFC9, an additional USD25,000 will be assessed from non-developing state members of the NC to fund attendance at the NC meeting by developing states and territories if needed.

Note 5: Unobligated Budget

For science-related projects requested by the Commission with no budget allocation

Note 6: E-monitoring and E-reporting Workshop

The proposed 2018 reflects the costs of hosting a 2-3 day meeting tied to SC in 2018.

Note 7: E-Reporting and E-Monitoring Activities

Although FAC10 directed that the full funding for the ERand EM position was to be included in the 2018 budget, the proposed 2018 budget is for full costs to support continuing work by a consultant on high seas transshipment E-reporting implementation at the Secretariat, including proposed IT software development.

Note 8: CMS Review

As per WCPFC13 TOR the report from the CMS Review is due by 1 March 2018.

Note 9: Port Coordinators

TCC13 was tasked to reconsider the recommendation to extend the Port Coordinators project, and TCC13 noted for WCPFC14 that a majority of CCMs support extension of the Port Coordinators Programme.

Note 10: Regional Capacity Building Workshops

FFA/SPC to advise on the use of these funds

ANNEX 2

**Proposed General Fund financing table for 2018
01 January to 31 December 2018**

Proposed budget expenditure total	8,000,552
less	
Estimated interest	(3,400)
Transfer from Working Capital Fund	(350,000)
CNM Contributions Fund	(50,000)
Total assessed contributions	<u>7,597,152</u>
(see detailed schedule in Annex 7)	

**Proposed General Fund financing table for 2019
01 January to 31 December 2019**

Proposed budget expenditure total	8,215,645
less	
Estimated interest and other income	(3,400)
Transfer from Working Capital Fund	(350,000)
CNM Contributions Fund	(50,000)
Total assessed contributions	<u>7,812,245</u>
(see detailed schedule in Annex 7)	

**Proposed General Fund financing table for 2020
01 January to 31 December 2020**

Proposed budget expenditure total	8,061,369
less	
Estimated interest and other income	(3,400)
Transfer from Working Capital Fund	(350,000)
CNM Contributions Fund	(50,000)
Total assessed contributions	<u>7,657,969</u>
(see detailed schedule in Annex 7)	

ANNEX 3

Indicative schedule of contributions based on the Commission's contribution formula

<i>2018 Contribution Table</i>								
<i>Member</i>	<i>Base fee component: uniform share 10% of budget</i>	<i>National wealth component: 20% of budget</i>	<i>Catch component: 70% of budget</i>	<i>Addition for Northern Committee</i>	<i>Total Contributions by Members</i>	<i>Percent of Budget by member</i>	<i>Offset for Small Island Developing States*</i>	<i>Total of components: 100% of budget</i>
Australia	29,220	114,794	12,780	0	156,793	2.08%	0	156,793
Canada	29,220	98,934	0	894	129,047	1.72%	0	129,047
China	29,220	150,760	251,677	3,010	434,666	5.78%	0	434,666
Cook Islands	29,220	873	2,542	0	32,634	0.43%	23,374	56,008
European Union	29,220	261,985	79,442	0	370,647	4.93%	0	370,647
Federated States of Micronesia	29,220	5,477	130,714	0	165,411	2.20%	0	165,411
Fiji	29,220	7,692	24,044	0	60,956	0.81%	0	60,956
France	29,220	101,098	9,032	0	139,350	1.85%	0	139,350
Indonesia	29,220	17,236	231,555	0	278,011	3.70%	0	278,011
Japan	29,220	126,449	921,793	1,939	1,079,400	14.35%	0	1,079,400
Kiribati	29,220	4,254	249,015	0	282,488	3.76%	0	282,488
Korea	29,220	62,130	817,500	6,338	915,187	12.17%	0	915,187
Marshall Islands	29,220	2,654	191,225	0	223,099	2.97%	4,433	227,531
Nauru	29,220	653	21	0	29,893	0.40%	24,377	54,270
New Zealand	29,220	66,128	38,725	0	134,073	1.78%	0	134,073
Niue	29,220	81	0	0	29,301	0.39%	20,837	50,138
Palau	29,220	1,075	0	0	30,295	0.40%	18,179	48,474
Papua New Guinea	29,220	3,665	473,646	0	506,531	6.73%	0	506,531
Philippines	29,220	10,188	332,340	0	371,749	4.94%	0	371,749
Samoa	29,220	6,517	1,331	0	37,068	0.49%	0	37,068
Solomon Islands	29,220	3,058	47,426	0	79,703	1.06%	0	79,703
Chinese Taipei	29,220	42,876	707,137	5,434	784,666	10.43%	0	784,666
Tonga	29,220	5,309	528	0	35,057	0.47%	1,463	36,519
Tuvalu	29,220	555	12,639	0	42,414	0.56%	8,414	50,828
United States of America	29,220	318,831	711,222	7,386	1,066,660	14.18%	0	1,066,660
Vanuatu	29,220	5,084	71,672	0	105,976	1.41%	0	105,976
Totals	759,715	1,418,354	5,318,006	25,000	7,521,075	100%	101,077	7,622,152

* To be offset by the CNM Contributions Fund.

ANNEX 3 (continued)

Offset for Small Island Developing States as per Financial Regulation 5.2(b) (ii)

<i>Member</i>	<i>Population</i>	<i>Maximum Payable for wealth component</i>	<i>National wealth component</i>	<i>Offset for Small Island Developing States</i>
Cook Islands	17,459	873	24,247	23,374
Federated States of Micronesia	104,940	5,247	5,477	0
Fiji	898,760	44,938	7,692	0
Kiribati	114,390	5,720	4,254	0
Marshall Islands	53,070	2,654	7,086	4,433
Nauru	13,050	653	25,029	24,377
Niue	1,618	81	20,918	20,837
Palau	21,500	1,075	19,254	18,179
Papua New Guinea	8,084,990	404,250	3,665	0
Samoa	195,130	9,757	6,517	0
Solomon Islands	599,420	29,971	3,058	0
Tonga	106,170	5,309	6,771	1,463
Tuvalu	11,100	555	8,969	8,414
Vanuatu	270,400	13,520	5,084	0
Total				101,077

Additional Funding for Northern Committee as agreed in WCPFC9-2012-22 FAC 6 Summary Report 5.4 (25)

<i>Non-developing States Members of NC</i>	<i>Percent of total budget</i>	<i>Percent of NC fund</i>	<i>Additional cost</i>
Canada	1.69%	3.6%	894
China	5.68%	12.0%	3,010
Japan	3.66%	7.8%	1,939
Korea	11.96%	25.4%	6,338
Chinese Taipei	10.26%	21.7%	5,434
United States of America	13.94%	29.5%	7,386
Total	47.19%	100.00%	25,000

ANNEX 3 (continued)

Indicative schedule of contributions based on proposed 2018 budgets without the Offset for Small Island Developing States and Additional funds Assessed on Non-Developing States Members of NC

Member	2018 Proposed					2019 Indicative		2020 Indicative	
	Base fee component: uniform share 10% of budget	National wealth component: 20% of budget	Catch component: 70% of budget	Total of components: 100% of budget	% of budget by member	Total of components: 100% of budget	% of budget by member	Total of components: 100% of budget	% of budget by member
Australia	29,220	114,794	12,780	156,793	2.06%	161,233	2.06%	158,049	2.06%
Canada	29,220	98,934	0	128,154	1.69%	131,782	1.69%	129,180	1.69%
China	29,220	150,760	251,677	431,656	5.68%	443,877	5.68%	435,112	5.68%
Cook Islands	29,220	24,247	2,542	56,008	0.74%	57,594	0.74%	56,457	0.74%
European Union	29,220	261,985	79,442	370,647	4.88%	381,141	4.88%	373,614	4.88%
Federated States of Micronesia	29,220	5,477	130,714	165,411	2.18%	170,094	2.18%	166,735	2.18%
Fiji	29,220	7,692	24,044	60,956	0.80%	62,682	0.80%	61,444	0.80%
France	29,220	101,098	9,032	139,350	1.83%	143,295	1.83%	140,465	1.83%
Indonesia	29,220	17,236	231,555	278,011	3.66%	285,882	3.66%	280,236	3.66%
Japan	29,220	126,449	921,793	1,077,462	14.18%	1,107,967	14.18%	1,086,087	14.18%
Kiribati	29,220	4,254	249,015	282,488	3.72%	290,486	3.72%	284,750	3.72%
Korea	29,220	62,130	817,500	908,850	11.96%	934,581	11.96%	916,125	11.96%
Marshall Islands	29,220	7,086	191,225	227,531	2.99%	233,973	2.99%	229,353	2.99%
Nauru	29,220	25,029	21	54,270	0.71%	55,807	0.71%	54,705	0.71%
New Zealand	29,220	66,128	38,725	134,073	1.76%	137,869	1.76%	135,146	1.76%
Niue	29,220	20,918	0	50,138	0.66%	51,558	0.66%	50,540	0.66%
Palau	29,220	19,254	0	48,474	0.64%	49,846	0.64%	48,862	0.64%
Papua New Guinea	29,220	3,665	473,646	506,531	6.67%	520,872	6.67%	510,586	6.67%
Philippines	29,220	10,188	332,340	371,749	4.89%	382,274	4.89%	374,725	4.89%
Samoa	29,220	6,517	1,331	37,068	0.49%	38,117	0.49%	37,364	0.49%
Solomon Islands	29,220	3,058	47,426	79,703	1.05%	81,960	1.05%	80,342	1.05%
Chinese Taipei	29,220	42,876	707,137	779,232	10.26%	801,294	10.26%	785,470	10.26%
Tonga	29,220	6,771	528	36,519	0.48%	37,553	0.48%	36,811	0.48%
Tuvalu	29,220	8,969	12,639	50,828	0.67%	52,267	0.67%	51,235	0.67%
United States of America	29,220	318,831	711,222	1,059,274	13.94%	1,089,264	13.94%	1,067,753	13.94%
Vanuatu	29,220	5,084	71,672	105,976	1.39%	108,977	1.39%	106,825	1.39%
Totals	759,715	1,519,430	5,318,006	7,597,152	100.00%	7,812,245	100.00%	7,657,969	100.00%