

To All Commission Members, Cooperating Non-Members, Participating Territories and Observers

With reference to WCPFC Circular 2016/49 dated 16 September 2016, Sheraton Denarau Resort (Starwood Hotels & Resorts) has created a reservations link to assist WCPFC13 participants and those managing delegations hotel bookings. The hotel will offer a contract rate based on the agreement with the WCPFC Secretariat, from 3 to 14 December 2016.

Below is the link participants can use to make online reservations:

https://www.starwoodmeeting.com/events/start.action?id=1610146238&key=B2D563A

For questions regarding hotel reservations please contact Mohini Lata at Mohini.Lata@sheraton.com

Reservations are appreciated by Tuesday 1 November 2016.



TO ALL COMMISSION MEMBERS, COOPERATING NON-MEMBERS, PARTICIPATING TERRITORIES AND OBSERVERS

Circular No.: 2016/49 Date: 16 September 2016 No. pages: 13

Meeting Notice for the Thirteenth Regular Session of the Commission for the Conservation and Management of Highly Migratory Fish Stocks in the Western and Central Pacific Ocean

Dear All,

Members, Cooperating Non-Members and Participating Territories (CCMs) are invited to attend the Thirteenth Regular Session of the Commission for the Conservation and Management of Highly Migratory Fish Stocks in the Western and Central Pacific Ocean (WCPFC13) and associated meetings.

It was agreed that WCPFC13 would take place in Fiji from Monday, 5 December to Friday, 9 December, with Sunday 4 December reserved to start the Tenth Session of the Finance and Administration Committee and the Heads of Delegation meeting.

Meeting Venue

The meeting venue will be at Sheraton Resort in Denarau, Fiji. Additional information on the hotel can be found at <u>http://www.sheratonfiji.com/</u>.

Heads of Delegation meeting

The Heads of Delegation will meet at 4:00 pm on Sunday, 4 December, at the Sheraton Resort in Denarau, Fiji to review arrangements for the meeting and exchange views on making the best use of the time available for WCPFC13. The agenda for the HOD will be posted in due course.

The 10th Finance and Administration Committee Meeting (FAC10)

The Finance and Administration Committee will start its meeting at 9:00 am on Sunday 4 December. The provisional agenda and the meeting room for FAC10 will be advised.

WCPFC13 Meeting Documents

documents will All meeting be made available the website on at http://www.wcpfc.int/meetings/13th-regular-session-commission. In consultation with the WCPFC Chair, the Executive Director will very shortly be drawing up the provisional agenda for WCPFC13. Commission Members that may wish to propose items for inclusion on the WCPFC13 agenda should advice the Executive Director Feleti Teo (Feleti.Teo@wcpfc.int) and WCPFC Chair Rhea Moss-Christian (rhea.christian@wcpfc.int), by 9 October.

Any Member of the Commission, the Chairman, or the Executive Director may, at least 30 days before the date for the opening of the Regular Session request the inclusion of supplementary items in the Agenda. A request for the inclusion of a supplementary item in the Provisional Agenda shall be accompanied by a written explanation of the proposed supplementary item, which will be communicated to all CCMs and observers at least 20 days before the opening of the Session.

Submission of proposals

CCMs should submit to the Secretariat (<u>Feleti.Teo@wcpfc.int</u>) draft proposals for the consideration of the Commission 30 days in advance of the regular session, or by **5** November 2016 (paragraph 30, WCPFC2 Summary Report):

30. Concern was expressed over the short time frames available for consideration of draft resolutions. The Commission agreed in good faith that, despite Rule 20 of the Rules of Procedure that requires 24 hours' notice, Members would try to submit draft proposals 30 days prior to the Annual Session of the Commission in order to allow all Members adequate time for consideration and consultation.

Registration

All participants are requested to register electronically through the WCPFC website.

In accordance with Rules 6 and 36 of the Commission's Rules of Procedure, Members, Cooperating Non-Members, Participating Territories, Observers and others desiring to participate in WCPFC13 respectfully requested to advise Secretariat are the (Lucille.Martinez@wcpfc.int) of contact details for official contacts, designated representatives, alternate representatives and advisers by 5 November 2016.

Delegation Rooms and Breakout Rooms

Delegations who require their own delegation breakout rooms should make their own arrangements. A limited number of breakout rooms may be reserved for delegations during the period 5-9 December when not in use by the Commission. Scheduling the use of breakout rooms should be made through the Secretariat (Lucille.Martinez@wcpfc.int).

Currency in Fiji

The currency in Fiji is the Fijian Dollar and indicative exchange rates can be found at <u>www.oanda.com</u>.

Visas

For information on visa requirements for entering Fiji, please see the attachment to this document which has been provided by the Government of Fiji. For questions on visas, please email <u>fijiimmigration@govnet.gov.fj</u> or <u>fijiimmigration@gmail.com</u>.

Accommodation

Participants are asked to make their own accommodation arrangements. In Denarau and Nadi area, there are a range of hotels. The Government of Fiji has provided additional information on accommodation that is attached for reference.

Note: Sheraton Denarau Resort (Starwood Hotels & Resorts) has created a reservations link to assist WCPFC13 participants and those managing delegations hotel bookings. The hotel will offer a contract rate based on the agreement with the WCPFC Secretariat, from 3 to 14 December 2016.

Below is the link participants can use to make online reservations: https://www.starwoodmeeting.com/events/start.action?id=1610146238&key=B2D563A

For questions regarding hotel reservations please contact Mohini Lata at Mohini.Lata@sheraton.com

Reservations are appreciated by Tuesday 1 November 2016

Funding for Developing Countries and Participating Territories

As usual, the Commission will provide support to assist the participation of one formally nominated representative from each developing country and participating territory that is a member of the Commission in the form of a daily subsistence allowance (DSA) and best economy airfare utilizing the most direct economical route available. Such developing country and participating territory should submit nominations to the Secretariat's Finance and Administration Manager, Aaron Nighswander (<u>Aaron.Nighswander@wcpfc.int</u>) strictly by **28 October**. Late changes to booking are unlikely to be accommodated as they add significantly to the cost of bookings.

DSAs will be provided at the Nadi rate for those participants staying in Nadi. DSAs will be provided at the Denarau rate for those participants staying in Denarau. In order to receive the Denarau DSA rate, participants must show evidence that they are lodging in Denarau.

Enquiries about the WCPFC13 meeting can be addressed to the Secretariat's Finance and Administration Manager, Aaron Nighswander (<u>Aaron.Nighswander@wcpfc.int</u>).

Yours sincerely,

Feleti Penitala Teo, OBE EXECUTIVE DIRECTOR

VISA EXEMPTED COUNTRIES

CODE	NAME	NATIONALITY
22354	HIGH SEA	HIGH SEA
ARE	UNITED ARAB EMIRATES	EMIRATI
ARG	ARGENTINA	ARGENTINE
ASM	AMERICAN SAMOA	AMERICAN SAMOAN
ATA	ANTARCTICA	ANTARCTICAN
ATG	ANTIGUA AND BARBUDA	ANTIGUAN
AUS	AUSTRALIA	AUSTRALIAN
AUT	AUSTRIA	AUSTRIAN
BEL	BELGIUM	BELGIAN
BGD	BANGLADESH	BANGLADESHI
BGR	BULGARIA	BULGARIAN
BHS	BAHAMAS	BAHAMIAN
BLZ	BELIZE	BELIZEAN
BMU	BERMUDA	BERMUDIAN
BRA	BRAZIL	BRAZILIAN
BRB	BARBADOS	BARBADIAN
BRN	BRUNEI DARUSSALAM	BRUNIE DARUSSALAM
	BOTSWANA	BOTSWANIAN
BWA	CANADA	CANADIAN
CAN		COCOS (KEELING) ISLANDS
CCK	COCOS (KEELING) ISLANDS	SWISS
CHE	SWITZERLAND	CHILEAN
CHL	CHILE	CHINESE
CHN	CHINA	COOK ISLANDS
COK	COOK ISLANDS	COLOMBIAN
COL	COLOMBIA	
CSK	CZECHOSLOVAKIA	CZECHOSLOVAKIA
CYP	CYPRUS	CYPRIOT
CZE	CZECH REPUBLIC	CZECH
D	GERMANY	GERMAN
DDR	EAST GERMANY	EAST GERMAN
DE	WEST GERMANY	WEST GERMAN
DMA	DOMINICA	DOMINICAN
DNK	DENMARK	DANE
DUB	DUBAI	DUBAI
ESH	WESTERN SAHARA	WESTERN SAHARA
ESP	SPAIN	SPANISH
EST	ESTONIA	ESTONIAN
FIN	FINLAND	FINN
FJI	FIJI	FIJIAN
FRA	FRANCE	FRENCH
FSM	FEDERATE STATE MICRONESIA	MICRONESIAN
GBD	UK - DEPENDANT	BRITISH - DEPENDANT
GBN	UK - NATIONAL	BRITISH - NATIONAL
GBO	UK - OVERSEAS CITIZEN	BRITISH- OVERSEAS CITIZEN
GBP	UK - PROTECTED	BRITISH - PROTECTED
GBR	UNITED KINGDOM	BRITISH - CITIZEN
GBS	UK -SUBJECT	BRITISH - SUBJECT
GHA	GHANA	GHANAIAN
GMB	GAMBIA	GAMBIAN
GRC	GREECE	GREEK
GRD	GRENADA	GRENADIAN
GUY	GUYANA	GUYANESE
HKG	HONG KONG	HONG KONG
HUN	HUNGARY	HUNGARIAN
HV	UPPER VOLTA	UPPER VOLTA
IDN	INDONESIA	INDONESIAN

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IND	INDIA	INDIAN
IRL	IRELAND	IRISH
ISL	ICELAND	ICELANDER
ISR	ISRAEL	ISRAELI
ITA	ITALY	ITALIAN
JAM	JAMAICA	JAMAICAN
JPN	JAPAN	JAPANESE
KEN	KENYA	KENYAN
KH	KAMPUCHEA	KAMPUCHEA
KIR	KIRIBATI	KIRIBATIAN
KNA	SAINT KITTS AND NEVIS	SAINT KITTS AND NEVIS
KOR	REPUBLIC OF KOREA	REPUBLIC OF KOREAN
LCA	ST. LUCIA	ST. LUCIA
LIE	LIECHTENSTEIN	LIECHTENSTEINER
LSO	LESOTHO	LESOTHO
LTU	LITHUANIA	LITHUANIAN
LUX	LUXEMBOURG	LUXEMBURG
LVA	LATVIA	LATVIAN
MAC	MACAU	MACAU
MCO	MONACO	MONACO
MDA	REPUBLIC OF MOLDOVA	MOLDOVAN
MDV	MALDIVES	MALDIVIAN
MEX	MEXICO	MEXICAN
MHL	MARSHALL ISLANDS	MARSHALL ISLANDS
MIG	Migration Error	Migration Error
MLT	MALTA	MALTESE
MNP	NOTHERN MARIANA ISLANDS	NOTHERN MARIANA ISLANDS
MRT	MAURITANIA	MAURITANIAN
MUA	AGALEGA (MTIUS)	AGALEGA (MTIUS)
MUB	ST. BRANDON (MTIUS)	ST. BRANDON (MTIUS)
MUM	MAURITIUS (ISLAND)	MAURITIUS (ISLAND)
MUP	PEROS BANHOS (MTIUS)	PEROS BANHOS (MTIUS)
MUR	RODRIGUES (MTIUS)	RODRIGUES (MTIUS)
MUS	MAURITIUS	MAURITIAN
MWI	MALAWI	MALAWIAN
MYS	MALAYSIA	MALAYSIAN
NGA	NIGERIA	NIGERIAN
NIU	NIUE	NIUE
NKL		
	NORFORK ISLANDS	NORFORK
NLD	NORFORK ISLANDS NETHERLAND	NORFORK DUTCH
		DUTCH
NLD NOR NRU	NETHERLAND	DUTCH NORWEGIAN
NOR	NETHERLAND NORWAY	DUTCH NORWEGIAN NAURU
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DUG		PLICCIAN
RUS	RUSSIAN FEDERATION	RUSSIAN
SCG	SERBIA	SERB
SGP	SINGAPORE	SINGAPOREAN
SGS	SOUTH GEORGIA SANWICH ISL	SOUTH GEORGIA SANWICH ISL
SHN	ST. HELENA	ST. HELENA
SJM	SVALBARD JAN MEYEN ISLAND	SVALBARD JAN MEYEN ISLAND
SLB	SOLOMON ISLANDS	SOLOMON ISLANDS
SLE	SIERRA LEONE	SIERRA LEONEAN
SMR	SAN MARINO	SAN MARINO
SPM	ST PIERRE	ST PIERRE
SRB	REPUBLIC OF SERBIA	SERBIAN
SS	STATELESS	STATELESS
STP	SAO TOME AND PRINCIPE	SAO TOME AND PRINCIPE
SVK	SLOVAKIA	SLOVAK
SVN	SLOVENIA	SLOVENE
SWE	SWEDEN	SWEDE
SWZ	SWAZILAND	SWAZILAND
SYC	SEYCHELLES	SEYCHELLES
TAH	ТАНІТІ	TAHITI
TCA	TURKS AND CAICOS ISLANDS	TURKS AND CAICOS ISLANDS
TGO	TOGO	TOGO
THA	THAILAND	THAI
TKL	TOKELAU	TOKELAU
TON	TONGA	TONGAN
TTO	TRINIDAD AND TOBAGO	TRINIDADIAN
TUN	TUNISIA	TUNISIAN
TUR	TURKEY	TURK
TUV	TUVALU	TUVALUAN
TWN	TAIWAN, PROVINCE OF CHINA	TAIWANESE
TZA	REPUBLIC OF TANZANIA	TANZANIAN
UGA	UGANDA	UGANDAN
UKR	UKRAINE	UKRAINIAN
UMI	US MINOR OUTLYING ISLANDS	US MINOR OUTLYING ISLANDS
UNO	UNITED NATIONS	UN REPRESENTATIVE
URY	URUGUAY	URUGUAYAN
USA	UNITED STATES	AMERICAN
VAT	VATICAN CITY STATE	VATICAN
VCT	STVINCENTGRENADIN	STVINCENTGRENADIN
VEN	VENEZUELA	VENEZUELAN
VGB	VIRGIN ISLANDS (BRITISH)	VIRGIN ISLANDS (BRITISH)
VIR	VIRGIN ISLANDS (US)	VIRGIN ISLANDS (BRITISH)
VUT	VANUATU	VANUATU
WK	WAKE ISLAND	
WLF	WARE ISLAND WALLIS AND FUTUNA ISLANDS	
WSM	SAMOA	WALLIS AND FUTUNA ISLANDS
XPO	INTERPOL	SAMOAN
YD		
	YEMEN DEMOCRATIC	YEMEN DEMOCRATIC
YEM,	YEMEN	YEMENI
ZAF	SOUTHAFRICA	SOUTH AFRICAN
	ZIMBABWE	ZIMBABWEAN
ZMB	ZAMBIA	ZAMBIAN
ZWE	ZIMBABWE	ZIMBABWEAN

NO#	NAMES	LOCATION	EMAIL
1	Mr Isikeli Mataitoga	Fiji Embassy – Japan	info@fijiembassy.jp
2	Ratu Seremaia Cavuilati	Fiji Embassy – Indonesia	ptokasaya@yahoo.com.au
3	Mr Beniamino Salacakau	High Commission – South Africa	sssovanivalu@gmail.com
4	Mr Cama Tuiloma	Fiji Embassy – Brazil	fijisecretary@gmail.com
5	Mr Yogesh Karan	High Commission – India	info@fijihc.in
6	Mr Solo Mara	High Commission – UK	fhc@fijihighcommissionuk.org
7	Ratu Meli Bainimarama	High Commission – Malaysia	fijihckl@gmail.com
8	Mr Filimone Kau	Fiji Embassy - Korea	filimone.kau63@gmail.com
9	Mr Ravindran Nair	Fiji Embassy – UAE	info@fijiemb.ae
10	Mr Deo Saran	Fiji Embassy – Belgium	infor@fijiembassy.be
11	Mr Yogesh Punja	High Commission – Australia	admin@aus-fhc.org
12	Mr Ioane Naivalurua	Fiji Embassy – China	info@fijiembassy.org.cn
13	Mr Esala Teleni	High Commission – PNG	macvmataitini@gmail.com
14	Mrs Mere Tora	High Commission – New Zealand	viti@paradise.net.nz
15	Mr Akuila Vuira	Fiji Embassy – USA	info@fijiembassydc.com
16	Mrs Losana Ravuso	Consul General – Sydney	fijiconsulate@pacific.net.au
17	Mr Neumi Leweni	Consul General – PRC China	natset@163.com

FIJI MISSIONS OVERSEAS

ACCOMODATION IN NADI, FIJI.

HOTEL	ROOM RATES	AMENITIES
Sheraton Fiji Resort	Run of House – Ocean Breeze & Ocean view - F\$300	Bula Bus Transportation
	Ocean Front – F\$388	around Denarau
Email:	Presidential Suite – F\$1125	Board games, flat screen
http://www.sheratonfi		TV and reading library for
ji.com/	(Rate per room, per night are 25% taxes inclusive)	guest
		6 swimming pools for
Ph.: (679) 675 0777		workouts
The Westin Denarau	Run of House – Ocean Breeze & Ocean view - F\$350	Daily activities includes
Island Resort & Spa	Ocean Front – F\$465	aqua aerobics, table tennis
		& board games
Email:	(Rate per room, per night are 25% taxes inclusive)	14 different food &
westin.com/denaraure		beverage options across
sort		the complex
		Golf & racquet club
Ph.: 00 800 2166		Cultural shows
Sofitel Fiji Resort &	Superior Oceanside room Single occupant – F\$320.00	Fitness Center
Spa	per room per night	Golf
	Superior Oceanside room – Twin (2 queen beds) –	Swimming pool
Email:	F\$345.00 per person per night	Sauna
reservations@sofitelfij	Superior Oceanside room – Double (1 King Bed) –	Tennis
i.com.fj	F\$345.00 per person per night.	Business Center
		Parking
Ph.: (679) 675 7884	The above rates are inclusive of buffet breakfast and all	
	current taxes.	
Novotel Hotel &	Guest Room - F\$195.00	Bed & breakfast single per
Resort Nadi		night
	Superior Room - F\$235.00	ingit
Email:	Superior Noom 19235.00	
	Deluxe Room - F\$255.00	
nadi.com.fj.		
<u>Induicomin</u> .		
Ph.: (679) 673 6140,		
672 2000		
Best Western Hexagon	Standard Room - \$79 per night (Single/Double)	1 Double or 2 Single Beds,
International Hotel,		tea-making facilities, air-
Villas & Spa		con/fan, fridge
Email:	Normal Deluxe Room - \$92 per night (Single/Double)	1 Queen, tea-making
reservations@hexago		facilities, air-con/fan, TV,
nfiji.com.		fridge, alarm clock, hair
		dryer

	Poolside/Balcony Deluxe Room - \$120 per night (Single/Double)	1 Queen & 1 Single Bed, tea-making facilities, air- con/fan, TV, fridge, alarm clock, hair dryer
	Family Deluxe Room - \$146 per night (3 paxs)	1 Queen & 2 Single Beds, tea-making facilities, air- con/fan, TV, fridge, alarm clock, hair dryer
	Bedroom Apartment - \$240 per night (4 paxs) Extra person - \$30 per night	1 Queen & 2 Single Beds, alarm clock, hair dryer, TV, living & dining area, cooking & laundry facilities
	Extra person - \$30 per night	Check IN - Normal time is 2pm Early arrivals will be subject to availability For Early Check-In, rooms are to be booked night before A cancellation within 72 hours of arrival date is charged 1 night accommodation. No Shows is charged for full accommodation as booked - Subject to availability
		Normal time is 10.30am 80% charge on normal room rate for late checkout till 5pm
		After 5pm, full room rate is applicable - Subject to availability
Tanoa International Reservations Email: <u>reservations@tanoaho</u>	Superior Room- \$165 Room Only / \$195 Inclusive With Full Buffet Breakfast Executive Room - \$190 Room Only/\$220 Inclusive With Full Buffet Breakfast	600mb Free Wi-Fi For This Offer

tels.com.		
Ph.: (679) 672 0277		
Trans International Hotel Email:	Standard Room - \$135	Accommodation Only (VIP) With Full Cooked Breakfast Buffet Style \$20 Per Person
<u>sales@transinthotel.c</u> <u>om</u> , <u>info@transinthotel.co</u> <u>m.fj</u> .		Fully Aircon TV Tea, Coffee Making
Ph.: (679) 672 8633, 6727191		Facilities Ironing Facilities Hot And Cold Water Shower Mini Bar Freezer Balcony Hair Dryer 1 King Size And 1 Single Bed
		Free Pick Up From The Airport To The Hotel 24 Hours Reception Services Security Services Fully Aircon Restaurant & Bar Swimming Pool Conference Room Boutique Shop Outlet Rental Car Outlets FREE WIFI LOBBY AREA
Wailoaloa Beach Resort	Standard room- \$55.00 FJD per night per room	Maximum – 2 people Garden view
Email: <u>info@wailoaloabeachr</u> <u>esortfiji.com</u> .		Hot & cold shower TV 1 double bed
Ph.: (679) 6726633		Drawer subject to availability Full continental breakfast
		Free WIFI

Poolside deluxe fan cooling - 85.00 FJD per night per	Maximum – 3 people
room	
	Pool view
	Hot & cold shower
	TV
	Drawers
	1 double & 1 single bed
	Full continental breakfast
	Free WIFI
Poolside deluxe air conditioned - \$95.00 FJD per night	Maximum – 3 people
per room	Pool view
	Hot & cold shower
	TV
	Drawers
	1 double & 1 single bed
	Full continental breakfast
	Free WIFI
Standard deluxe - \$95.00 FJD per night per room	
	Maximum – 2 people
	Balcony view
	Hot & cold shower
	Flat screen TV
	1 double
	Full continental breakfast
	Free WIFI
	Mainly for couple

	l]
	Self-contain studio - \$120.00 FJD per room per night	Maximum – 3 people
		Balcony view/garden view
		Hot & cold shower
		Flat screen TV
		1 double & 1 single
		Full continental breakfast
		Free WIFI
		Cooking facilities (electrical appliances)
		Kitchenette
	Family self-contain studio - \$160.00 FJD per room per	
	night	Maximum – 4 people
		Balcony view/garden view
		Hot & cold shower
		Flat screen TV
		1 double & 3 single
		Full continental breakfast
		Free WIFI
		Cooking facilities (electrical appliances)
		Kitchenette
Capricorn	For Single/Double	Rate include light

International Hotel	Superior – F\$130	continental breakfast
Email:	Poolside – F\$140	68 air conditioned room
www.capricorn@conn	Deluxe – F\$150	Extra bed F\$30.00
<u>ect.com.fj</u> .	Family Suite 2 b/room – F\$200	Check in time – 1.30pm
Ph.: (679) 672 0088,		and check out time -
672 0531		1.30am
		Courtesy Airport transfers
		24 hours
		Wi-Fi/Internet
		Restaurant & Cocktail Bar
		Hair, Beauty & Massage
		Saloon
		Laundry and dry cleaning
		Pool table
		Room Services (7am -
		10pm)