

**TO ALL COMMISSION MEMBERS, COOPERATING NON-MEMBERS AND
PARTICIPATING TERRITORIES**

**Circular No. 2016/17
5 May 2016
No. pages: 13**

**Meeting Notice: The 2nd meeting of the E-Reporting and E-Monitoring Working
Group**

Dear All,

This is to formally advise all official contacts that the 2nd Meeting of the E-Reporting and E-Monitoring Working Group (**ERandEMWG2**) will be held at **The Stones Hotel in Kuta, Bali, Indonesia during 1-2 August 2016**, prior to the 12th Session of the Scientific Committee (3-11 August 2016). In accordance with the Commission Rules and Procedures, all CCMs are invited to attend the meeting.

The Secretariat, in accordance with the Terms of Reference and as requested in Circular No.: 2015/23, again requests nominations from CCMs of relevant technical experts to join the ER-sub working group which will also comprised of representatives from PNAO, SPC, FFA, CDS-IWG Chair, and the Secretariat. The Secretariat expects that during June/July 2016, the ER-sub working group will be contacted by the Secretariat and will work electronically on review/development of the draft standards for electronic reporting. All CCMs will have an opportunity to further review these WCPFC ER Standards document and other meeting documentation in the weeks prior to and during the ERandEMWG2 meeting.

Agenda

The ERandEMWG2 will commence at 9am on Monday 1st Aug and is scheduled to conclude around the afternoon of Tuesday 2nd August. As agreed at WCPFC11, the ERandEMWG2 will be chaired by Kerry Smith of Australia. The provisional agenda for the ERandEMWG2 is attached as **Attachment 1**.

Registration

All participants are requested to register electronically through the WCPFC website relevant meeting page at: <http://www.wcpfc.int/ERandEMWG2> for ERandEMWG2.

For those delegations with more than one delegate (or with difficulties in accessing our on-line registration), a batch registration should be submitted to the Secretariat (Lucille.Martinez@wcpfc.int) at the earliest convenience, but no later than **15 July 2016**, for compilation of a provisional list of participants.

Note, the meeting information, agenda, indicative schedule and registration forms are all posted in the relevant meeting page (link shown above).

Funding for Developing Countries and Participating Territories

The Commission will fund the participation (a daily subsistence allowance and most direct economy class airfare) of a representative from each developing country and participating territory that is a member of the Commission to these meetings. Formal nominations for participants to receive this support should be submitted to the Secretariat (Finance and Administration Manager, Aaron Nighswander: aaron.nighswander@wcpfc.int) as early as possible but no later than **1 July 2016** under the signature of their WCPFC Official Contact for qualifying developing countries and participating territories. Please contact Finance and Administration Manager, Aaron Nighswander, for further assistance.

Visa to visit Indonesia

For information on visa requirements for entering Indonesia, please see the detailed attachment to this document (**Attachment 2**) which has been provided by the Government of Indonesia. The Ministry of Marine Affairs and Fisheries has provided a template for the application of conditional visas upon arrival for those countries that are not included in the visa waiver program, are not from a country that is included in the visa on arrival and do not have an Indonesian Embassy. For those applying for the conditional visa on arrival, please note the requested deadline for applying for this visa is six weeks prior to the arrival date. Any questions regarding visas should be addressed to:

Center for Fisheries Research and Development
Agency for Marine and Fisheries Research and Development
Ministry of Marine Affairs and Fisheries, Republic of Indonesia
Jln. Pasir Putih II Ancol Timur Jakarta Utara 14430 - INDONESIA
Phone : 62-21-64700928 ; Fax:62-21-64700929
Email : wcpfc.sc12indonesia@gmail.com

Currency in Indonesia

The currency in Indonesia is the Indonesia Rupiah (IDR), and indicative exchange rates can be found at www.oanda.com.

Accommodation

Participants are asked to make their own accommodation arrangements. Kuta Indonesia has a broad range of hotels and apartments and members should check for suitable accommodation on the internet. The Government of Indonesia has provided additional information on accommodation and transportation to hotels, which is in **Attachment 3** for reference.

Hotel	Rate	Link/Contact Details
The Stones	Deluxe Room: IDR 1.350.000 Net/room/night Deluxe Pool: IDR 1.600.000 Net/room/night Premium Pool: IDR 1.850.000 Net/room/night	http://www.marriott.com/hotels/travel/dpsakthe-stones-hotel-legian-bali-autographcollection/ Michelle Livia Christina Tel. +62 361 300 5888 Fax. +62 361 300 5999 Email michelle.livia@marriotthotels.com Endang Karya Penny Tel. +62 21 31997145-46 Fax +62 21 31996268 Email endangkarya.penny@marriotthotels.com

August is a peak holiday season in Bali so your early flight booking and hotel reservation is highly recommended.

Yours sincerely,



Feleti Teo, **OBE**
EXECUTIVE DIRECTOR



**SECOND E- REPORTING AND E-MONITORING WORKING GROUP MEETING
(ERandEMWG2)**

The Stones Hotel, Bali, Indonesia

1 - 2 August 2016

PROVISIONAL AGENDA AND INDICATIVE SCHEDULE

WCPFC-2016-ERandEMWG2-02

5 April 2016

Monday 1st August 2016 (Day 1)

		Doc list
9.00-9.30am	AGENDA ITEM 1. WELCOME AND OPENING	
	1.1 Opening	
	1.2 Adoption of agenda	
	1.3 Meeting arrangements	
9.30 – 10.30am	AGENDA ITEM 2. REVIEW OF INFORMATION / UPDATES ON APPLICATIONS OF ER AND EM TECHNOLOGIES IN WCPO	
	2.1 Report from Secretariat, including review of 2015/16 WCPFC activities and reminder of ERandEMWG TOR	
	2.2 Brief update from CCMs on how the ERandEM standards have been/will be implemented	
	2.3 Report from Sub-regional Agencies <ul style="list-style-type: none"> a. Outcome of SPC/FFA Data Collection Committee (DCC) b. Report from SPC on outcome of EM 'how' standard workshop c. Other reports 	
10:30 - 11.00am	Morning tea	
11.00- 11:30am	2.3 Report from Sub-regional Agencies (continued)	
	2.4 Reports from Chairs of other WCPFC IWGs	
11:30.00 – 12.30pm	AGENDA ITEM 3. DRAFT E-REPORTING STANDARDS (& STRATEGIES)	
	3.1 Report from SPC on result of testing of ER standards for observer & operational logsheet data	
	3.2 Discuss any proposed refinements to the draft ER data standards agreed at previous workshop <ul style="list-style-type: none"> a. Logsheet and observer data standards, including suggestions based on result of testing b. EHSP c. HSP1 d. VMS Manual Reporting 	
12.30 -1.30pm	Lunch	
1.30-2.00pm	3.2 Discuss any proposed refinements to the draft ER data standards agreed at previous workshop (continued)	
2.00-3.00pm	3.3 Review of any proposed new draft E-Reporting standard	

		Doc list
3.00 -3.30pm	Afternoon tea	
3:30-5:30pm	3.3 Review of any proposed new draft E-Reporting standard (continued) 3.4 Next Steps for ER standards	



**SECOND E- REPORTING AND E-MONITORING WORKING GROUP MEETING
(ERandEMWG1)
The Stones Hotel, Bali, Indonesia
1 – 2 August 2016**

PROVISIONAL AGENDA AND INDICATIVE SCHEDULE

Tuesday 2nd August 2016 (Day 2)

8.30 – 9.00am	Recap from Day 1	
9.00- 10.30am	AGENDA ITEM 4. E-MONITORING PROCESS/STANDARDS 4.1 Discuss EM (process) standards and the way forward	
10.30 – 11am	Morning tea	
11- 12.30pm	4.2 Discuss EM (process) standards and the way forward (continued)	
12.30 - 1.30pm	Lunch	
1.30- 2.30pm	AGENDA ITEM 5: GENERAL DISCUSSION AND NEXT STEPS 5.1 General discussion and outcome – next steps 5.1.1 Review progress against TOR, to be included in report to WCPFC13 5.2 Report to SC12/TCC12/WCPFC13 5.3 Notes on linkages to other IWGs and work of other subsidiary bodies	
2.30 – 3.00pm	AGENDA ITEM 6: OTHER MATTERSs,	
	AGENDA ITEM 7: CLOSE	

VISA ARRANGEMENT ENTERING INDONESIA
Prepared by Center for Fisheries Research and Development
Agency for Marine and Fisheries Research and Development
Ministry of Marine Affairs and Fisheries, Republic of Indonesia

1. All visitors to Indonesia are required to possess a passport that is valid, with the expiration date of the passport must be at least 6 (six) months prior on the date of entry into the territory of Indonesia. Passport must contain at least two blank visa pages. The amendment and endorsement pages at the back of the passport does not generally count as blank page and cannot be used for visa and stamp for entry permit purposes.

Indonesian government has issued presidential regulation Number 21 year 2016 concerning visa exemption for short visit for citizens from 169 countries and region as appears in annex 1.

For citizens from countries and region who are not subject to visa exemption as listed in the annex 1, shall obtain a valid visa before departure and are advised to submit their visa application as early as possible at least 4 (four) weeks prior to the intended date of entry, at the Embassies and Consulates of the Republic of Indonesia abroad. The list of the Embassies and Consulates of Republic of Indonesia and their addresses are available at website <http://kemlu.go.id/en/tentang-kemlu/perwakilan-RI/default.aspx>.

For visa application, please provide a letter from government agency/institution which describes the purpose of the visit. Application form must be completed with recent colour photographs (passport size) and copy of flight itineraries or tickets and signed by the applicant. The application form can be obtained at the Indonesian Embassies and Consulates. Please be advised that visa to Indonesia must be used within 90 (ninety) days from the date of issuance.

Visa applications will be processed by Indonesian Embassies and Consulates once all required documents are completed. Please note that the letter of invitation to the 12th scientific committee meeting of the Western and Central Pacific Fisheries Commission (WCPFC) does not automatically guarantee the issuance of visa for entry into the Indonesian territory.

2. Nationals from other countries not included on the list of annex 1 and there is no Indonesian Embassies and Consulates, will need to apply for a visa at the nearest Indonesian Embassies and Consulates to their country of residence or request to apply Conditional Visa on Arrival to the Government of the Republic of Indonesia. Should the participant wish to apply Conditional Visa on Arrival, delegation coordinators representing the countries shall submit at least 6 (six) weeks prior to the intended date of entry, an official note to the Indonesian 12th Scientific Committee Meeting Western and Central Pacific Fisheries Commission (WCPFC) Organizing Committee with its delegate's full name, nationality, passport number and passport's date of expiry, in order to be eligible of this conditional arrangement (Annex 2.). A Letter of Guarantee (LOG) will subsequently be provided confirming this Conditional Visa on Arrival arrangement.

Organizing Committee for 12th Scientific Committee Meeting WCPFC
Center for Fisheries Research and Development
Agency for Marine and Fisheries Research and Development
Ministry of Marine Affairs and Fisheries, Republic of Indonesia
Jln. Pasir Putih II Ancol Timur Jakarta Utara 14430 - INDONESIA
Phone : 62-21-64700928 ; Fax:62-21-64700929

Email : wepfc.sc12indonesia@gmail.com

3. It is advised that Visa on Arrival / Conditional Visa on Arrival is subject to fee of **US\$ 35**, payable by cash on arrival. Bank facilities and money changer are available next to the Visa on Arrival desk in the airport arrival area.

Annex 1. List of countries and region exempted from short-visit visa requirement (maximum length of stay 30 days)

No.	Country/Region	No	Country/Region
1	Albania	31	Chad
2	Algeria	32	Chile
3	Andorra	33	China
4	Angola	34	Comoros
5	Antigua and Barbuda	35	Costa Rica
6	Argentina	36	Croatia
7	Armenia	37	Cuba
8	Australia	38	Cyprus
9	Austria	39	Czech Republic
10	Azerbaijan	40	Denmark
11	Bahamas	41	Dominica
12	Bahrain	42	Dominican Republic
13	Bangladesh	43	Ecuador
14	Barbados	44	Egypt
15	Belarus	45	El Salvador
16	Belgium	46	Estonia
17	Belize	47	Fiji
18	Benin	48	Finland
19	Bhutan	49	France
20	Bolivia	50	Gabon
21	Bosnia and Herzegovina	51	Gambia
22	Botswana	52	Georgia
23	Brazil	53	Germany
24	Brunei	54	Ghana
25	Bulgaria	55	Greece
26	Burkina Faso	56	Grenada
27	Burundi	57	Guatemala
28	Cambodia	58	Guyana
29	Canada	59	Haiti
30	Cape Verde	60	Honduras

Annex 1. (cont.) List of countries and region exempted from short-visit visa requirement (maximum length of stay 30 days)

No.	Country/Region	No	Country/Region
61	Hongkong (SAR)	91	Marshall Islands
62	Hungary	92	Mauritania
63	Iceland	93	Mauritius
64	India	94	Mexico
65	Ireland	95	Moldova
66	Italy	96	Monaco
67	Ivory Coast	97	Mongolia
68	Jamaica	98	Morocco
69	Japan	99	Mozambique
70	Jordan	100	Myanmar (Burma)
71	Kazakhstan	101	Namibia
72	Kenya	102	Nauru
73	Kiribati	103	Nepal
74	Kuwait	104	Netherlands
75	Kyrgyzstan	105	New Zealand
76	Laos	106	Nicaragua
77	Latvia	107	Norway
78	Lebanon	108	Oman
79	Lesotho	109	Palau
80	Liechtenstein	110	Palestine
81	Lithuania	111	Panama
82	Luxembourg	112	Papua New Guinea
83	Macau (SAR)	113	Paraguay
84	Macedonia	114	Peru
85	Madagascar	115	Philippines
86	Malawi	116	Puerto Rico
87	Malaysia	117	Poland
88	Maldives	118	Portugal
89	Mali	119	Qatar
90	Malta	120	Romania

Annex 1. (cont.) List of countries and region exempted from short-visit visa requirement (maximum length of stay 30 days)

No.	Country/Region	No	Country/Region
121	Russian Federation	146	Tajikistan
122	Rwanda	147	Tanzania
123	Samoa	148	Thailand
124	San Marino	149	Timor-Leste
125	Sao Tome and Principe	150	Togo
126	Saudi Arabia	151	Tonga
127	Senegal	152	Trinidad and Tobago
128	Serbia	153	Tunisia
129	Seychelles	154	Turkey
130	Singapore	155	Turkmenistan
131	Slovakia	156	Tuvalu
132	Slovenia	157	Uganda
133	Solomon Islands	158	Ukraine
134	South Africa	159	United Arab Emirates
135	South Korea	160	United Kingdom (UK)
136	Spain	161	United States of America (USA)
137	Sri Lanka	162	Uruguay
138	St. Kitts and Nevis	163	Uzbekistan
139	St. Lucia	164	Vanuatu
140	St. Vincent and The Grenadines	165	Vatican City State (Holy See)
141	Suriname	166	Venezuela
142	Swaziland	167	Vietnam
143	Sweden	168	Zambia
144	Switzerland	169	Zimbabwe
145	Taiwan		

Annex 2. Template for application of Conditional Visa on Arrival for countries not included on the list of annex 1

(TEMPLATE FOR APPLICATION OF CONDITIONAL VISA ON ARRIVAL)

dd/mm/yyyy

Ref :

Head of Center for Fisheries Research and Development
Agency for Marine and Fisheries Research and Development
Ministry of Marine Affairs and Fisheries, Republic of Indonesia
Organizing Committee of the 12th Scientific Committee Meeting for Western Central Pacific Fisheries Commission (WCPFC)
Jln. Pasir Putih II Ancol Timur Jakarta Utara 14430 – INDONESIA
Phone : 62-21-64700928 ; Fax:62-21-64700929
Email : wcpfc.sc12indonesia@gmail.com

Subject: Application of Conditional Visa on Arrival in Indonesia

Dear Sir

As a member country to WCPFC, it is mandatory for us to attend the 12th Scientific Committee Meeting wof the Western and Central Pacific Fisheries Commission (WCPFC) to be held in Bali, Indonesia, on 2-11 August 2016. Since there is no Indonesia embassy or consulate in our country and to enable us to participate at the meeting, as a head of delegation representing my country, I am pleased to submit an application for the arrangement of Conditional Visa on Arrival to Indonesia for(number) delegates as listed below:

No	Name of Delegation (As indicated in Passport)	Nationality	Passport		Position in Delegation*	Arrival	
			Number	Valid Until (dd/mm/yyyy)		International Port of Arrival	Intended Date of Arrival (dd/mm/yyyy)

* Head of Delegation or Member of Delegation (*select one*)

For your further consideration, we are pleased to submit a copy of passport of each delegate.

Sincerely Yours,

Name and Signature
Head of Delegation

Meeting Arrangement

1. Dates

The ERandEMWG2 will be held from 1-2 August 2016.

2. Meeting Venue

Name : The Stones Legian-Bali, A Marriott Autograph Collection Hotels
 Address : Jl.Raya Pantai Kuta, Banjar Legian Kelod
 Bali 80361, Indonesia
www.stoneshotelbali.com
 Phone : +62 361 300 5888
 Fax : +62 361 300 5999

3. Access to Venue/Accommodation Area

The meeting venue (The Stones Legian Bali) and other accommodation recommended below are in Legian-Kuta,Bali. The distance from airport to hotel is 5.4 km, taking about 20-30 minutes.

Transportation options from the International Ngurah Rai Airport are:

1) Taxi

- Estimated taxi fare: IDR 100,000 - IDR150,000 (one way)
 The official taxi counter is located outside the arrivals hall (exit arrivals turn right). Tell the attendant your destination, pay the fare according to the list below and proceed to the taxi with the receipt.
- There is no public transportation from/to airport.
- Visit Bali Airport : www.baliairport.com

2) Hotel Transportation (pick up and drop direct from Hotel)

- Alphard IDR 495,000 net/way (by hotel car) – Max. 4 persons
- Camry IDR 264,000 net/way – Max. 3 persons
- Innova IDR 215, 000 net/way – Max. 5 persons

4. Other Accommodation

Best Western Kuta Beach	www.bwkutabeach.com Jl. Benesari, Pantai Kuta, Bali 80361, P: (62 361) 754 396
The Magani Hotel & Spa	www.themagani.com/site Jl. Melasti, Legian Kelod, Bali 80361, P: (62 361) 765 188
Pop Hotel Kuta Beach	www.pophotels.com Jl. Kubu Bene, Legian, 80361, P: (62 361) 846 5656
Pullman Bali Legian Nirwana	www.pullmanbalilegiannirwana.com Jl. Melasti No.1, Bali 80361, P: (62 361) 762 500
The Kuta Playa Hotel & Villas Bali	www.kutaplaya.com Jl. Pantai Kuta No. 99X, Kuta, Bali 80361, P: (62 361) 755755
Citadines Kuta Beach Bali	www.citadines.com Jl. Pantai Kuta, Kuta, Badung, Bali 05103, P: (62 361) 8496500