



**SCIENTIFIC COMMITTEE
SEVENTH REGULAR SESSION**

**Pohnpei, Federated States of Micronesia
9-17 August 2011**

**PROVISIONAL AGENDA FOR HEADS OF DELEGATION MEETING
16:00, Monday, 8 August 2011**

WCPFC-SC7-2011 /09

1. General Announcements

- 1) All theme conveners need to attend the HOD meeting (Jon Brodziak, Naozumi Miyabe, Robert Campbell, Paul Dalzell, Aisake Batibasaga, Pamela Maru).
- 2) The meeting venue, COM/FSM China Friendship Sport Center (COM Gym), 15 minutes from Kolonia. Transportation arrangements to and from COM Gym (Herolyn)
- 3) Registration starts at 15:30-17:30 on Monday, 8th August, and continues at 07:30-08:20 on Tuesday, 9th August
- 4) Meeting starts at 08:30 every day
- 5) Tea breaks are scheduled for 10:00-10:30 and 15:00-15:30, and lunch at 12:00-13:30, but these arrangements may be modified as required during the meeting.
- 6) Sunday is a free day (Fish tournament?)
- 7) Social functions – Dinner (18:30-21:00, Tuesday 9 August) and cocktail party (18:30-21:00, Saturday, 13 August) at Secretariat. Dress code: casual.

2. Logistical arrangements

- 1) Opening Ceremony at 08:30 on Tuesday with Governor.
- 2) Rapporteurs – the draft list of support rapporteurs will be posted on a notice white board
 - Theme conveners are responsible for assigning rapporteurs for each session, and they should submit the names of support rapporteurs to Don Bromhead/Tony Beeching.
 - Don Bromhead will be the lead rapporteur for the entire SC7 meeting.
 - Draft summary reports for each theme session will be prepared by each Convener. Wednesday, 17th August, is reserved for final clearing and adoption of the report.
 - Because of time constraints, the Executive Summary will be prepared by the Secretariat and adopted after review by the CCMs.
- 3) Meeting documents

- All new documents to be submitted during the meeting must be provided to Herolyn Movick / Milo Abello for document registration. Each paper will be given a unique document and version number by the Science Manager and will be posted and/or printed for distribution.
 - No documents will be posted or circulated without a document number.
 - SC7 will review Summary Report drafts by agenda once prepared by lead rapporteur. Each CCM will provide one copy per delegation with comments.
- 4) ICT Manager will provide details regarding the dedicated meeting website, internet access, etc.

3. Substantive Issues

1) Steering Committee meetings and Tutorial

Session	Time/Date	Venue
Tutorial session of TUMAS	1945-2200 Wednesday, 10 August	PNG Room, Secretariat
Pacific Tuna Tagging Project Steering Committee Meeting	1730-1900 Friday, 12 August	COM Gym
West Pacific East Asia Oceanic Fisheries Management Project Steering Committee meeting	14:00-16:30 Saturday, 13 August	PNG Room, Secretariat
Japan Trust Fund Steering Committee meeting	1730-1800 Monday, 15 August	COM Gym

2) Agenda Item 11 – Other Matters

- Any new items for discussion under *Agenda Item 11 Other Matters* will be proposed under *Agenda Item 1.4 Adoption of the Agenda*.
- If CCMs have any new substantial issues, they should be raised at the HOD Meeting for prior consideration.

4. SC officer selection

- 1) SC will select convenors for Biology, Fishing Technology and Methods theme sessions for SC8 (as required).
- 2) Paul Dalzell will resign after his 10 years' contribution as EB convener since SCTB. SC will nominate a new EB convener.
- 3) The first term of Ms Pamela Maru as SC Vice-Chair will end at WCPFC8; SC may recommend a two year extension.

5. Next meeting venue

CCMs will express their intention to host SC8 in 2012 and if possible, SC9 in 2013, ASAP but no later than Monday, 15 August.

6. Other Issues