



**WEST PACIFIC EAST ASIA
OCEANIC FISHERIES MANAGEMENT**

**PROJECT STEERING COMMITTEE
SECOND SESSION**

14:00-16:30, Saturday, 13 August 2011
PNG Room, Secretariat, Kolonia



**WCPFC-SC7-2011/GN-IP-04
WPEA OFM/PSC02/WP-02**

WPEA OFM Project Steering Committee

1. Membership

According to the United Nations Development Programme (UNDP) Project Document on WPEA OFM Project, the Project Steering Committee (PSC) includes the National Project Focal Points designated by the participating countries, UNDP/Global Environment Facility (GEF), United Nations Office for Project Services (UNOPS) and the Western and Central Pacific Fisheries Commission (WCPFC). However, because of the budget constraints and difficulties in arranging the PSC meeting schedule, an alternative option would be for the membership to retain the Indonesia and Philippines Data Collection Project (IPDCP) Steering Committee members that have served within the WCPFC (UNDP/GEF, UNOPS, WCPFC staff, donors, and participating countries). But this meeting is open to WCPFC CCMs as donors.

2. Chairmanship

PSC elects a chair for a one-year term, but to ensure continuity of expertise, the chair may be re-elected, and the chair should be elected from among the PSC. The chair should have a broad knowledge of the current WPEA OFM Project, and will be responsible for guiding the PSC during the WPEA Project period.

3. Functions

The PSC will meet annually, in conjunction with the WCPFC's Scientific Committee, and provide guidance and recommendations to project-related parties on an annual basis or additionally as required. The mandate of the PSC is bound by the project's objectives and outcomes; it plays an advisory role in

- helping the project achieve its goal;
- developing and strengthening partnerships for the achievement of the project's goal,
- ensuring the project's outcomes are taken up by the institutions represented in the PSC,
- supporting the identification and implementation of policy reforms as advocated by the project,
- promoting the project's outcomes and lessons learnt at national, regional and international levels,
- facilitating, where possible and necessary, the tasks of the Implementing Agencies and experts recruited for the purpose of the project, and

Furthermore, the PSC has the authority to suspend disbursement if the project performance benchmarks are not met (these benchmarks are based on delivery rates and the qualitative assessments of achievements and outputs).

4. Project monitoring

Annual monitoring will occur through the PSC, which is the highest policy-level annual meeting of the parties directly involved in the implementation of a project.

- a) PSC members will review and respond with comments or queries on an Annual Project Report/Project Implementation Review (APR/PIR).
- b) PSC members will review and respond with comments or queries on country's project progress reports.
- c) PSC will consult and support communications with participants on observed issues, and specific objectives, and provide guidance in the monitoring process of the project.
- d) PSC will receive comments from UNDP Country Offices and UNDP-GEF staff as appropriate.