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**TO ALL COMMISSION MEMBERS, COOPERATING NON-MEMBERS AND PARTICIPATING TERRITORIES**

**Circular No.: 2015/61**  
**Date: 21 September 2015**  
**No. pages: 13**

**Meeting Notice for the Twelfth Regular Session of the Commission for the Conservation and Management of Highly Migratory Fish Stocks in the Western and Central Pacific Ocean**

Dear All,

Members, Cooperating Non-Members and Participating Territories (CCMs) are invited to attend the Twelfth Regular Session of the Commission for the Conservation and Management of Highly Migratory Fish Stocks in the Western and Central Pacific Ocean (WCPFC12) and associated meetings.

It was agreed that WCPFC12 would take place in Bali, Indonesia from Thursday, 3 December to Tuesday, 8 December, with Wednesday 2 December reserved to start the Ninth Session of the Finance and Administration Committee and the Heads of Delegation meeting. The meeting venue will be The Stones hotel in Kuta, Bali Indonesia.

The fourth Management Objectives Workshop will be held at the same venue on Monday November 30 and Tuesday December 1. Further advice on this meeting will be forthcoming.

**Meeting Documents**

The preliminary documents for the meeting will be updated in due course; mindful of the 30-day deadline for papers.

In consultation with the WCPFC Chair, the Executive Director will very shortly be drawing up the provisional agenda for WCPFC12. Commission Members that may wish to propose items for inclusion on the WCPFC12 agenda should advise the Executive Director Feleti Teo ([Feleti.Teo@wcpfc.int](mailto:Feleti.Teo@wcpfc.int)) and WCPFC Chair Rhea Moss-Christian ([rhea.christian@wcpfc.int](mailto:rhea.christian@wcpfc.int)), preferably by **Sunday 4 October**.

**Submission of proposals**

CCMs should be advised from the recommendation of WCPFC2 that draft proposals for the consideration of the Commission be tabled 30 days in advance of the regular session (paragraph 30 WCPFC2 Summary Report):

30. *Concern was expressed over the short time frames available for consideration of draft resolutions. The Commission agreed in good faith that, despite Rule 20 of the Rules of Procedure that requires 24 hours' notice, Members would try to submit draft proposals 30 days prior to the Annual Session of the Commission in order to allow all Members adequate time for consideration and consultation.*

Any Member of the Commission, the Chairman, or the Executive Director may, at least 30 days before the date for the opening of the Regular Session request the inclusion of supplementary items in the Agenda. A request for the inclusion of a supplementary item in the Provisional Agenda shall be accompanied by a written explanation of the proposed supplementary item, which will be communicated to all CCMs and observers at least 20 days before the opening of the Session.

### **WCPFC12 Meeting Documents**

All meeting documents will be made available on the website at <http://www.wcpfc.int/meetings/12th-regular-session-commission>. Please advise the Secretariat at [meetings.wcpfc@wcpfc.int](mailto:meetings.wcpfc@wcpfc.int) if there are any difficulties downloading meeting papers.

### **Delegations and participants**

In accordance with Rules 6 and 36 of the Rules of Procedure for the Commission Members, Cooperating Non-Members, Participating Territories, Observers and others desiring to participate in WCPFC12 are respectfully requested to advise the Secretariat of contact details for official contacts, designated representatives, alternate representatives and advisers at the earliest opportunity.

All related enquiries about the WCPFC12 meeting should be addressed to the Secretariat's Finance and Administration Manager, Aaron Nighswander ([Aaron.Nighswander@wcpfc.int](mailto:Aaron.Nighswander@wcpfc.int)).

### **Registration**

All participants are requested to register electronically through the WCPFC website. This helps significantly with meeting planning for both the Secretariat and the hosting country.

### **Meeting Venue**

The meeting venue will be at The Stones hotel in Kuta, Bali Indonesia. Additional information on the hotel can be found at <http://www.marriott.com/hotels/travel/dpsak-the-stones-hotel-legian-bali-autograph-collection>.

### **Delegation Rooms and Breakout Rooms**

Delegation rooms will not be available through the Secretariat. If delegations require their own delegation rooms, those delegations will need to make their own arrangements. A limited number of breakout rooms may be reserved for delegations during the period 3-8

December when not in use by the Commission. Scheduling the use of breakout rooms should be made through the Secretariat.

### **Finance and Administration Committee**

The Finance and Administration Committee will start its meeting at 9:00 am on Wednesday 2 December. The provisional agenda will be posted on the website and a meeting room for this event will be advised.

### **Heads of Delegation meeting**

The Heads of Delegation meet at 4:00 pm on Wednesday, 2 December 2015 at the Stones hotel in Kuta, Bali Indonesia to review arrangements for the meeting and exchange views on making the best use of the time available for WCPFC12. The agenda for the HOD will be posted in due course.

### **Currency in Indonesia**

The currency in Indonesia is the Indonesia Rupiah (IDR), and indicative exchange rates can be found at [www.oanda.com](http://www.oanda.com).

### **Visas**

For information on visa requirements for entering Indonesia, please see the detailed attachment to this document which has been provided by the Government of Indonesia. The Ministry of Marine Affairs and Fisheries has provided a template for the application of conditional visas upon arrival for those countries that are not included in the visa waiver program, are not from a country that is included in the visa on arrival and do not have an Indonesian Embassy. For those applying for the conditional visa on arrival please note the requested deadline for applying for this visa is six weeks prior to the arrival date. Any questions regarding visas should be addressed to:

Director of Fisheries Resource Management  
Directorate General of Capture Fisheries  
Ministry of Marine Affairs and Fisheries, Republic of Indonesia  
Jln. Medan Merdeka Timur No. 16 Jakarta 10110  
Phone/Fax Number : 62-21-3453008  
Email : [sdi.djpt@yahoo.com](mailto:sdi.djpt@yahoo.com)

### **Accommodation**

Participants are asked to make their own accommodation arrangements. Kuta Indonesia has a broad range of hotels and apartments and members should check for suitable accommodation on the internet. The Government of Indonesia has provided additional information on accommodation and transportation to hotels and is attached for reference.

There are rooms available at the meeting venue and the special rates are listed below.

Name of Hotel	Rate	Link/Contact Details
The Stones	Deluxe Room single or double occupancy IDR 1,700,000 plus 11% government tax and 10% service charge Deluxe Pool Room single or double occupancy IDR 2,000,000 plus 11% government tax and 10% service charge	<a href="http://www.marriott.com/hotels/travel/dpsak-the-stones-hotel-legian-bali-autograph-collection/">http://www.marriott.com/hotels/travel/dpsak-the-stones-hotel-legian-bali-autograph-collection/</a>  Email: <a href="mailto:yoan.daoni@marriott.com">yoan.daoni@marriott.com</a>  Telephone : +62 361 300 5888

### Funding for Developing Countries and Participating Territories

As usual, the Commission will provide support to assist the participation of one formally nominated representative from each developing country and participating territory that is a member of the Commission in the form of a daily subsistence allowance and best economy airfare utilizing the most direct economical route available. Please submit nominations to the Secretariat's Finance and Administration Manager, Aaron Nighswander ([Aaron.Nighswander@wcpfc.int](mailto:Aaron.Nighswander@wcpfc.int)) no later than **Monday 23 October**.

We request that countries make every effort to advise the WCPFC Secretariat as soon as it is known who will be attending as the earlier we can book airfares we can achieve better rates. Late changes to booking are unlikely to be accommodated as they add significantly to the cost of bookings.

Yours sincerely,



Feleti P Teo, **OBE**  
**EXECUTIVE DIRECTOR**

**VISA ARRANGEMENT ENTERING INDONESIA**  
**Prepared by Directorate General of Capture Fisheries**  
**Ministry of Marine Affairs and Fisheries, Republic of Indonesia**

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1. Visa Arrangements

All visitors to Indonesia are required to possess a passport that is valid, with the expiration date of the passport must be at least 6 (six) months prior on the date of entry into the territory of Indonesia.

Passport must contain at least two blank visa pages. The amendment and endorsement pages at the back of the passport does not generally count as blank page and cannot be used for visa and stamp for entry permit purposes.

It is strongly recommended that visitors obtain a valid visa before departure and are advised to submit their visa application as early as possible at least 4 (four) weeks prior to the intended date of entry, at the Embassies and Consulates of the Republic of Indonesia abroad. The list of the Embassies and Consulates of Republic of Indonesia and their addresses are available at website <http://kemlu.go.id/Pages/Mission.aspx?/=en>.

For visa application, please provide a letter from government agency/institution which describes the purpose of the visit. Application form must be completed with recent colour photographs (passport size) and copy of flight itineraries or tickets and signed by the applicant. The application form can be obtained at the Indonesian Embassies and Consulates. Please be advised that visa to Indonesia must be used within 90 (ninety) days from the date of issuance.

Visa applications will be processed by Indonesian Embassies and Consulates once all required documents are completed. Please note that the letter of invitation to the 12th Regular Session of the Commission for Western and Central Pacific Fisheries Commission (WCPFC) does not automatically guarantee the issuance of visa for entry into the Indonesian territory.

Holders of diplomatic and service passports are recommended to apply the required visas to Indonesian embassies and consulate accredited to their respected countries.

Some participants are not required to have a visa to enter Indonesian territory in accordance with Indonesian regulations. The Visa Waiver Programs of the Government of the Republic of Indonesia are as follows:

- a. Visa Free Entry waives nationals from 15 countries/entities holders of all type of Passports, from the visa requirements to enter the territory of Indonesia for a short visit of up to 30 days.

List of countries/entities:

Brunei Darussalam	Hong Kong SAR	Macau SAR	Myanmar	Singapore
Cambodia	Ecuador	Malaysia	Peru	Thailand
Chile	Lao People's Democratic Republic	Maroco	The Phillipines	Vietnam

- b. Visa Exemption for Diplomatic and Official/Service Passport Holders waives nationals from 50 countries holders of Diplomatic and Official or Service Passports, from the visa requirements to enter the territory of Indonesia for a short visit.

List of countries:

Republic of Austria	People's Republic of China	Democratic People's Republic of Korea	Republic of Peru	Swiss Confederation
Republic of Azzerbaijan	Kingdom of Cambodia	Republic of Korea	Islamic Republic of Pakistan	Republic of Turkey
Islamic Republic of Afganistan	Republic of Colombia	Republic of Kazakhstan	Republic of Poland	Tunisian Republic
Argentine Republic	Republic of Ecuador	Kyrgyz Republic	Portuguese Republic	Kingdom of Thailand
Bosnia and Herzegovina	Georgia	Lao People's Democratic Republic	Russian Federation	Democratic Republic of Timor Leste
Federative Republic of Brazil	United Arab Emirates	Mongolia	Slovak Republic	Bolivarian Republic of Venezuela
Republic of Bulgaria	French Republic	Republic of Macedonia	Republic of Slovenia	Socialist Republic of Vietnam
Republic of Belarus	Hungary	Republic of the Union of Myanmar	Democratic Socialist Republic of Sri Lanka	Republic of Nicaragua
People's Republic of Bangladesh	Republic of India	Republic of Moldova	Republic of Suriname	United Mexican States
Republic of Croatia	Islamic Republic of Iran	Republic of Paraguay	Republic of Costa Rica	Oriental Republic of Uruguay

- c. The Government of Indonesia offers a facility of Visa on Arrival for short visit not exceeding 30 days for nationals from 66 countries/entity which can be applied on arrival at the Soekarno-Hatta International Airport, Jakarta and at the Ngurah Rai International Airport, Bali. Visa on Arrival is subject to US\$ 35 fee, payable by cash on arrival. Should the participant, holders of a diplomatic and official or service passports, including all ministers or head of delegations, wish to apply for a Visa on Arrival, the said fee shall apply and be borne on them. Bank facilities are available next to the Visa on Arrival desk in the Airport arrivals area for those who need to exchange money to pay the fee. Visa on Arrival is not convertible to other types of visas.

List of countries:

South Africa	Aljazair	United States of America	Argentina	Australia
Austria	Bahrain	Belgium	The Netherlands	Brazil
Bulgaria	Czech Republic	Cyprus	Denmark	United Arab Emirates
Liechtenstein	People's Republic of China	Lithuania	Luxembourg	Republic of Maldives
Malta	Mexico	Egypt	Monaco	Norway
Oman	Panama	France	Poland	Portugal
Qatar	Estonia	Fiji	Finland	Romania
Russia	Hungary	Saudi Arabia	India	United Kingdom
Ireland	Iceland	Italy	Japan	Germany
Canada	South Korea	Kuwait	Latvia	Libya
New Zealand	Slovakia	Slovenia	Spain	Suriname
Switzerland	Sweden	Chinesse Taipei	Timor Leste	Tunisia
Turkey	Greece	Andora	Republic of Croatia	Belarus
Seychelles				

2. Nationals from other countries not include on list in para 1 (a) (b) and (c) or countries where there is no Indonesian Embassies and Consulates, will need to apply for a visa at the nearest Indonesian Embassies and Consulates to their country of residence or request to apply conditional Visa on Arrival to the Government of the Republic of Indonesia. Should the participant wish to apply conditional visa arrival, delegation coordinators representing the countries are reminded that they must submit an official note to the Indonesian 12th

Regular Session of the Commission for Western and Central Pacific Fisheries Commission (WCPFC) Organizing Committee with its delegate's full name, nationality, passport number and passport's date of expiry, in order to be eligible of this conditional arrangement. A Letter of Guarantee (LOG) will subsequently be provided confirming this conditional Visa on Arrival arrangement. For this conditional arrangement, delegation coordinators are advised to submit the application **(template enclosed)** as early as possible at least 6 (six) weeks prior to the intended date of entry, to :

**Director of Fisheries Resource Management**  
**Directorate General of Capture Fisheries**  
**Ministry of Marine Affairs and Fisheries, Republic of Indonesia**  
**Jln. Medan Merdeka Timur No. 16 Jakarta 10110**  
**Phone/Fax Number : 62-21-3453008**  
**Email : [sdi.djpt@yahoo.com](mailto:sdi.djpt@yahoo.com)**

3. Visitors from the countries in para 1 (c) and para 2, including all minister or head of delegations, if using the Visa on Arrival facility and conditional Visa on Arrival procedure must pay a fee of US\$ 35, payable by cash on arrival. Bank facilities are available next to the Visa on Arrival desk in the airport arrivals area for those who need to exchange money to pay the fee.



**(TEMPLATE FOR APPLICATION CONDITIONAL VISA ON ARRIVAL)**

dd/mm/yyyy

Ref :

Director of Fisheries Resources Management  
Directorate General of Capture Fisheries  
Ministry of Marine Affairs and Fisheries  
Organizing Committee of the 12<sup>th</sup> Regular Session of the Commission for Western Central  
Pacific Fisheries Commission (WCPFC)  
In Jakarta, Indonesia  
Phone Number: +6221 3453008  
Email address: sdi.djpt@yahoo.com

Subject: Application of Conditional Visa on Arrival in Indonesia

Dear Sir

As a member country to WCPFC, it is mandatory for us to attend the 12<sup>th</sup> Regular Session of the Commission for Western Central Pacific Fisheries Commission (WCPFC) to be held in Bali , Indonesia on 30 November – 8 December 2015. Since there is no Indonesia embassy or consulate in our country and to enable us to participate at the meeting, as a head of delegation representing my country, I am pleased to submit you an application for the arrangement of Conditional Visa on Arrival to Indonesia for .....(number) delegation as listed below:

No	Name of Delegation (As indicated in Passport)	Nationality	Pasport		Position in Delegation*	Arrival	
			Number	Valid Until (dd/mm/yyyy)		International Port of Arrival	Intended Date of Arrival (dd/mm/yyyy)

\*) Head of Delegation or Member of Delegation (*select one*)

For your further consideration, we are pleased to submit you a copy of pasport of each delegation member.

Sincerely Yours

Name and Signature  
Head of Delegation



**MINISTRY OF MARINE AFFAIRS AND FISHERIES  
OF THE REPUBLIC OF INDONESIA  
DIRECTORATE GENERAL OF CAPTURE FISHERIES**

Gedung Mina Bahari II, Lantai 10, Jln. Medan Merdeka Timur No. 16, Jakarta 10110  
Telp. +62 21 3519070 ext. 1002, Fax. +62 21 3453008, [www.kkp.go.id](http://www.kkp.go.id)

Ref: B.8575/DJPT.1/PJ.140.D1/1x/2015

September, 15, 2015

Mr. Feleti P. Teo OBE  
Executive Director  
Western and Central Pacific Fisheries Commission (WCPFC)  
Kaselehlie Street PO Box 2356, Kolonia, Pohnpei State, 96941,  
Federated States of Micronesia  
Phone +691 320 1992/+691 320 1993 Fax: +691 320 1108

Dear Mr. Feleti P. Teo OBE,

The Republic of Indonesia will be hosting the following four meetings of Western and Central Pacific Fisheries Commission (WCPFC):

- 1. WCPFC Management Objectives Workshop 4**  
Date : 30 November to 1 December 2015  
Venue : The Stones Hotel Jl. Raya Pantai Kuta, Banjar Legian Kelod, Legian, Bali
- 2. Finance and Administration Committee Meeting**  
Date : 2 December 2015  
Venue : The Stones Hotel Jl. Raya Pantai Kuta, Banjar Legian Kelod, Legian, Bali
- 3. Head of Delegation Meeting**  
Date : 2 December 2015  
Venue : The Stones Hotel Jl. Raya Pantai Kuta, Banjar Legian Kelod, Legian, Bali
- 4. 12<sup>th</sup> Regular Session of the Commission**  
Date : 3 December 8 December 2015  
Venue : The Stones Hotel Jl. Raya Pantai Kuta, Banjar Legian Kelod, Legian, Bali

Some participants may be required to obtain Indonesia Visa(s) to attend these meetings of WCPFC. To assist participants to obtain Indonesia Visa(s), please attach a copy of this letter to invitations that you issue. This letter confirms the existence and official nature of these meetings. Participants who need further assistance in acquiring a visa are kindly requested to contact the contact person of the Host Agency provided below:

**Host Agency:** Directorate General of Capture Fisheries – Ministry of Marine Affairs and Fisheries (MMAF) Republic of Indonesia.  
Jl. Medan Merdeka Timur No 16 Jakarta 10110

**Host Agency Contact:** Saut Tampubolon

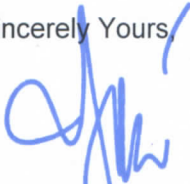
Deputy Director of Fisheries Management in Indonesia EEZ and High Seas, Directorate of Fisheries Management, Directorate General of Capture Fisheries, MMAF.

Phone: +62 21 3453008 / Fax: +62 21 3453008

Cellular Phone: +62 81319865116

Email: [s.tampubolon@yahoo.com](mailto:s.tampubolon@yahoo.com) / [sdi.djpt@yahoo.com](mailto:sdi.djpt@yahoo.com)

Sincerely Yours,

A handwritten signature in blue ink, appearing to be 'Toni Ruchimat', written over the 'Sincerely Yours,' text.

**Dr. Toni Ruchimat**

Director of Fisheries Resources Management

Cc.

Director General of Capture Fisheries.

# Meeting Arrangement

## For the 12<sup>th</sup> Regular Session WCPFC 2015

### 1. Date

The 12<sup>th</sup> WCPFC Meeting will be held from Thursday, 3-8 December 2015

### 2. Meeting Venue

Name : The Stones Legian-Bali, A Marriott Autograph Collection Hotels  
Address : Jl.Raya Pantai Kuta, Banjar Legian Kelod  
Bali 80361, Indonesia  
Phone : +62 361 300 5888  
Fax : +62 361 300 5999

### 3. Access to Venue/Accommodation Area

The meeting venue ( The Stones Legian Bali) and recommended accommodation below are in Legian-Kuta,Bali. The distance from airport to hotel is 5,4 km and it takes about 20-30 minutes.

There are an options from International Ngurah Rai Airport are :

#### 1) Taxi

- Estimated taxi fare: IDR 100,000 - IDR150,000 (one way) for maximum 3 persons (in a group)  
The official taxi counter is located outside the arrivals hall (exit arrivals turn right). Tell the attendant your destination, pay the fare according to the list below and proceed to the taxi with the receipt.
- There is no public transportation from/to airport
- Visit Bali Airport : [www.baliairport.com](http://www.baliairport.com)

#### 2) Hotel Transportation ( pick up and drop direct from Hotel )

- Alphard IDR 495,000 net/way ( by hotel car )  
for maximum 4 persons (in a group)
- Camry IDR 264,000 net/way  
for maximum 3 persons (in a group)
- Innova IDR 215, 000 net/way  
for maximum 5 persons (in a group)

Note: Exchange Rate, USD 1 = IDR 13,000

### 4. Accommodation

The secretariat recommends accommodation as follow:

- The Stones Legian Bali : [www.stoneshotelbali.com](http://www.stoneshotelbali.com)
- Best Western Kuta Beach : [www.bwkutabeach.com](http://www.bwkutabeach.com)
- The Magani Hotel & Spa : [www.themagani.com/site](http://www.themagani.com/site)
- Pop Hotel Kuta Beach : [www.pophotels.com](http://www.pophotels.com)

- Pullman Bali Legian Nirwana : [www.pullmanbalilegiannirwana.com](http://www.pullmanbalilegiannirwana.com)
- The Kuta Playa Hotel & Villas Bali : [www.kutaplaya.com](http://www.kutaplaya.com)
- Citadines Kuta Beach Bali : [www.citadines.com](http://www.citadines.com)

*Note : You will be needed to access to their website to make your reservations.*

## Maps to Meeting Venue and Hotels

### Meeting Venue :

The Stones Legian-Bali, A Marriott Autograph Collection Hotels  
 Jl. Raya Pantai Kuta, Banjar Legian Kelod, Bali 80361, Indonesia  
 P: (62 361) 300 5888 F: (62 361) 300 5999

### Hotel :

- Best Western Kuta Beach \*4 :  
 Jl. Benesari, Pantai Kuta, Bali 80361, P: (62 361) 754 396
- The Magani Hotel & Spa \*4 :  
 Jl. Melasti, Legian Kelod, Bali 80361, P: (62 361) 765 188
- Pop Hotel Kuta Beach \*3 :  
 Jl. Kubu Bene, Legian, 80361, P: (62 361) 846 5656
- Pullman Bali Legian Nirwana \*5 :  
 Jl. Melasti No.1, Bali 80361, P: (62 361) 762 500
- The Kuta Playa Hotel & Villas Bali \*4:  
 Jl. Pantai Kuta No. 99X, Kuta, Bali 80361, P: (62 361) 755755
- Citadines Kuta Beach Bali \*4:  
 Jl. Pantai Kuta, Kuta, Badung, Bali 05103, P: (62 361

