



**COMMISSION
ELEVENTH REGULAR SESSION**
Faleata Sports Complex, Apia, SAMOA
1 - 5 December 2014

**SUMMARY REPORT AND RECOMMENDATIONS OF THE EIGHTH SESSION OF
THE FINANCE AND ADMINISTRATION COMMITTEE (FAC8)**

**WCPFC11-2014-23
5 December 2014**

Introduction

1. The Eighth meeting of the Finance and Administration Committee (FAC8) was convened by Paul Callaghan (USA) to Chair the meeting. The initial meeting took place on 30 November and met again on the 4th and 5th of December. Representatives of American Samoa, Australia, Canada, European Union, Federated States of Micronesia, Fiji, France, Indonesia, Japan, Marshal Islands, New Zealand, Samoa, Chinese Taipei, United States of America and Vanuatu attended the meetings together with observers from the Pacific Islands Forum Fisheries Agency and the Secretariat of the Pacific Community. Meeting support was provided by the Commission Secretariat. A participants list is attached as Annex 4. FAC8 agreed by consensus to present to the Commission the decisions and recommendations set out below.

AGENDA ITEM 1. OPENING OF MEETING

1.1 Adoption of agenda.

2. The agenda as set out in WCPFC11-2014-FAC8-01 (Rev 2), WCPFC11-2014-FAC8-02 (Rev 2) and WCPFC11-2014-FAC8-03 (Rev 2) was adopted.

1.2 Meeting arrangements

3. The meeting arrangements were noted. The Secretariat thanked the Government of Samoa for graciously providing lunch for participants on Sunday due to the lack vendors working that day.

AGENDA ITEM 2. AUDITOR'S REPORT FOR 2013 AND GENERAL ACCOUNT FINANCIAL STATEMENTS FOR 2013.

4. **FAC8 recommended that the Commission accept the audited financial statements for 2013 as set out in paper WCPFC11-2014-FAC8-04.** It was noted that the General Account Fund balance at the end of the year was USD466,770 which was transferred to the Working Capital Fund in accordance with Financial Regulation 4.4 (see also Agenda Item 9-Working Capital Fund Transfers).

AGENDA ITEM 3. FIDUCIARY ASSESSMENT

5. FAC8 noted the report in WCPFC11-2014-FAC8-12. The Secretariat noted that the Fiduciary Assessment was undertaken in preparation for receiving funds under the ABNJ Tuna project and was paid for by FAO. The Fiduciary Assessment identified no weaknesses in WCPFC financial control systems.
6. As recommended by the Fiduciary Assessment FAO may choose to review WCPFC annual external audits as these are public documents.

AGENDA ITEM 4. STATUS OF THE COMMISSION'S FUNDS

4.1 Report on General Account Fund for 2014 – contributions and Other Income

7. The Finance and Administration Manager (FAM) noted that outstanding contributions created a cash flow problem for the Secretariat for the first time in 2014. In response, the Secretariat issued WCPFC Circular 89 dated 29 October 2014 urging prompt payment of outstanding contributions.
8. As of 3 December 2014, the outstanding contribution from members for 2012, 2013 and 2014 stands at USD465,334.
9. **FAC8 accepted the report in WCPFC11-2014-FAC8-05 (rev 2).**

4.2 Report on the Status of Other Funds for 2014.

10. FAC8 noted the status of the Commission's Funds as set out in WCPFC11-2014-FAC8-06 (rev 1). It was noted that the Working Capital Fund stands at USD1,326,870. This year the fund will be drawn down by USD 600,000.

Subsequently, the Fund will be drawn down at an annual rate of USD350,000, being applied against annual contributions until the Fund is at the recommended balance of USD500,000.

11. It was noted by the Secretariat that the CNM Contribution Fund was being drawn down to offset annual contributions for SIDS and to offset the Commission's annual budget. For the budget year 2015 this rate of withdraw will need to be reduced in order to continue the offsets. The Secretariat noted that this fund includes contributions from CNMs and that sustainability of this fund will be affected by the lack of financial contributions of some CNMs.
12. The FAM explained that the benefits of consolidating accounts with small balances into better earning accounts would likely be outweighed by the transfer fees charged.
13. The FAM noted that the first tranche of funds were received for the ABNJ Tuna Project on 3 December 2014. Expenses incurred before the signing of the FAO-WCPFC Execution Agreement will be borne by WCPFC with subsequent expenses borne by the project.
14. The EU noted that its voluntary contributions to support various WCPFC projects were awaiting transfer to the Secretariat in 2014.
15. The Secretariat confirmed that Cooperating Non-Member (CNM) contributions are voluntary and that both CCMs and CNMs are notified and reminded to make their contributions.
16. **FAC8 recommended that the FAM update the figures in WCPFC11-2014-FAC8-06 and that it be forwarded to WCPFC11 for endorsement.**
17. **FAC8 recommended that the Secretariat continue to pursue unpaid contributions.**

AGENDA ITEM 5. HEADQUARTERS ISSUES, STAFF ESTABLISHMENT AND CONDITIONS OF SERVICE

5.1 Headquarters matters

18. The FAM presented WCPFC11-2014-FAC8-08 noting that issues with localized power outages and air travel service disruptions in Pohnpei continue. It was clarified that according to an analysis by the WCPFC travel agent (which is also the travel agent for other CROP agencies) the WCPFC travel arrangements are considerably more efficient by comparison.
19. **FAC8 noted the report in WCPFC11-2014-FAC8-08.**

5.2 Established Indexes for Professional Staff Salary Increases

20. The FAM presented WCPFC11-2014-FAC8-09 describing a review of professional staff salaries as required every three years under Staff Regulation 19. This paper describes various ways of managing salary adjustments.
21. Some CCMs stated that a job sizing study should be conducted and called upon the Secretariat to prepare a TOR and budget. This was subsequently tabled as WCPFC-

FAC8-9a. These TORs envisage a 25-day study with a budget of USD25,000. It was noted that completion of such a job sizing exercise could avoid ad hoc staff salary decisions in the future, and that if necessary the TOR could be reduced to cut consultancy costs.

22. The FAM suggested that the TOR be further revised over the coming weeks based on input from CCMs and the incoming Executive Director. He clarified that findings from the job-sizing exercise could be referenced when making decisions about WCPFC staff salary increases for the 2016 budget.
23. Some CCMs supported the study in principle but expressed reservations about its priority given the other demands on the Commission's budget.
24. **FAC8 agreed to include a line item in the amount of USD25,000 in the 2015 WCPFC Budget for a job sizing exercise to be conducted for the WCPFC Secretariat by a consultant.**

5.3 Arrangements during the Vacancy of the Executive Director Position

25. The WCPFC Chair introduced WCPFC11-2014-FAC8-13 which presents a draft contract template for the WCPFC Executive Director and requests guidance on whether staff regulation 11(b) should be clarified with respect to how the staff regulations apply to an interim Executive Director. With regard to the latter, specific guidance was requested on the compensation payable and allowances due to an interim Executive Director.
26. The FAM noted that past appointments of interim Executive Director have been paid at the entry level pay grade rather than at the pay grade of the outgoing Executive Director. Allowances due to the interim Executive Director could include such things as use of the Executive Director's vehicle, business class travel, and compensation for home electricity and cleaning costs.
27. **FAC8 considered that the interim Executive Director should be compensated at the entry level Executive Director pay grade (assuming this is higher than the interim Executive Director's current pay grade) and be entitled to work-related allowances such as use of the Executive Director's vehicle and business class travel.** This compensation and allowance would only apply to an interim Executive Director appointed for a minimum term of four weeks and would apply through the interim Executive Director appointment.
28. The FAM noted that these agreements would be added to the WCPFC Staff Regulations as follows:

Staff Regulation 11. (c) If appointed for longer than four weeks, the interim Executive Director shall be compensated at the lowest increment of the salary scale for an Executive Director if the lowest increment is higher than the interim Executive Directors current salary and provided with business class for travel in the capacity of Executive Director. All other benefits provided to the Executive Director under Schedule 1 and those contained in Executive Director's contract shall not apply to the interim Executive Director.

AGENDA ITEM 6. RECOMMENDED REQUIREMENTS FOR HOSTING MEETINGS

29. **FAC8 noted the paper WCPFC11-2014-FAC8-07_rev1.**
30. The Secretariat was requested and agreed to keep records of the actual number of attendees of each meeting in addition to the official participants lists.

AGENDA ITEM 7. CHAIRS RESPONSIBILITIES OUTSIDE OF THE CONVENTION AND RULES OF PROCEDURE

31. The Secretariat presented WCPFC11-2014-FAC8-11 which compiles the specific responsibilities of the WCPFC Chair under the Financial Regulations, Staff Regulations and the Employment Agreement for the Executive Director.
32. **FAC8 noted the paper.**

AGENDA ITEM 8. TCC WORK PLAN

33. The Proposed TCC Workplan and Budget, WCPFC10-2013-FAC7-14, was provided as a reference and was noted.
34. Some CCMs expressed an interest in prioritizing TCC work on sharks, seabirds, FAD management and observer training. CCMs interested in providing further input to the TCC work plan were encouraged to do so either within the FAC and/or in plenary session.

AGENDA ITEM 9. WORK PROGRAMME AND BUDGET FOR 2015 AND INDICATIVE WORK PROGRAMME AND BUDGET FOR 2016 AND 2017

Budget and Cost Containment

35. The FAM presented the Commission's Work Plan for 2015 and the indicative budgets for 2016-2017. Administrative expenses in 2015 exceeded the indicative 2015 budget mainly due to the intersessional working group on the ROP. The budgets proposed by SC10 and TCC10 are considerably higher than the indicative budget for the science and technical and compliance programmes in 2015.
36. Some CCMs called on the incoming WCPFC Executive Director to review the budget and make recommendations to the Commission for containing costs.
37. The FAM noted that if meeting costs are excluded the increase in the Secretariat costs has been on average 0.33% per year over the past four years.
38. One CCM queried why their recent catches have decreased but their assessed annual contribution has remained at the same level.

39. The FAM responded that this is probably due to both i) the assessed annual contribution being based on a three-year average of catches and ii) the costs of the Commission increasing with time.
40. **FAC8 agreed that the cost increases faced by the Commission are of concern. FAC8 agreed to task the Executive Director to undertake a review which would present options for a more sustainable budget in the longer term including cost savings and identifying other sources/methods of revenue.**

Working Capital Fund Transfers

41. CCMs discussed whether it is preferable to draw down the existing USD1.3 million in the Working Capital Fund by USD350,000 per year as per the standing arrangement, or to draw-down a larger amount to supplement the 2015 budget. The FAM noted that in previous years it was considered preferable to limit the draw-down to USD350,000 per year in order not to bias the pattern of annual budgeting.
42. The FAM clarified that reasons contributing to the large amount remaining in the General Account Fund in 2014 included lower than expected travel costs for the Executive Director, claims for 2014 staff entitlements that have not been submitted, and under-budget spending on various projects.
43. One CCM stated their preference that a draw-down of the Working Capital Fund be used to offset the proposed increase in the Commission's budget for 2015 and thus reduce the amount of change in CCM assessed contributions for 2015. This CCM suggested that the recommended balance of the Working Capital Fund be increased to at least 10% of the operating budget of the Commission.

Management Objectives Workshops Line Item

44. FAC8 discussed funding for the continuation of the Management Objectives Workshops (MOW) in 2015, and provisionally in 2016-2017.
45. The ABNJ Tuna Project offered to contribute USD100,000 to support WCPFC level meetings to review and direct the work in 2015, and provisionally for 2016-2017.
46. The FAM noted that offers of USD20,000 of funding from both the Pew Charitable Trusts and WWF for 2015 and were contingent upon adoption of a harvest control strategy at WCPFC11.
47. **FAC8 agreed that developing harvest control rules is a high priority activity and should be funded. It was agreed to transfer USD83,000 from the SC budget for "other" projects (ranked by the SC as not high priority) to support the MOW in 2015.**

Targeted Capacity Building Line Item

48. FAC8 discussed the line item on Targeted Capacity Building which is intended to support SIDS' responses to the Compliance Monitoring Scheme.

49. The WCPFC Compliance Manager noted that in the past year funding was used to support travel by Secretariat staff to SIDS to help prepare compliance reports. However, in future the funding can be applied more broadly to support SIDS travel and training and is considered an essential component of the compliance programme. In response to some non-SIDS CCMs who also expressed a desire for compliance monitoring assistance the WCPFC Compliance Manager explained that this type of support can be funded from other sources.
50. Australia and the FFA Secretariat noted that the Commission is in an unusual situation where the proliferation of IWGs and other projects has resulted in a significant increase in the proposed 2015 budget. As such Australia will work with FFA to assist in providing USD100,000 for the capacity building workshop (2015 tuna data workshop). It is recommended that the Commission ensure that the targeted capacity building and regional workshop budget line items are fully restored in the 2016 and future year budgets.
51. **FAC8 agreed to a budget of USD113,000 for Targeted Capacity Building for 2015 which is comprised of a contribution of USD100,000 from Australia and USD13,000 from the WCPFC 2015 budget.**

Line Items relating to WCPFC11-2014-DP20 (rev 2) Assistance to SIDS

52. Some CCMs suggested the establishment of a SIDS assistance fee in the amount of USD10,000 per year to be paid into the Special Requirements Fund to support capacity development in SIDS. These CCMs also requested that developed CCMs consider what other financial assistance, training or equipment they could offer beyond the proposed fee.
53. The FAM estimated that such an assistance fee would generate approximately USD100,000 per year for the Special Requirements Fund; the exact amount would depend on which definition of “developed” CCM is applied. He noted that if such a proposal is approved by the Commission it would be incorporated into the WCPFC Financial Regulations.
54. Some CCMs while stressing the importance of adequate funding for SIDS requested further details on the proposed assistance fee including information on what activities have been funded by the Special Requirement Funds thus far and whether the additional USD10,000 would be combined into the annual assessed contribution of each CCM.
55. One CCM has reservations on the establishment of this funding mechanism and it was tabled until next year’s FAC meeting.
56. With regard to the proposal to include USD130,000 in the WCPFC budget for 2015-2017 for regional capacity building workshops, FFA clarified that these funds are intended to supplement the budget shortfall for holding regional events such as the annual tuna data workshop and the regional observer coordinator workshop.
57. SPC and the Secretariat noted that they support these and other workshops with key staff as well as by providing partial or sometimes full funding. SPC and the Secretariat agreed that invitations to non-SIDS to attend these capacity building workshops can be offered on a space-available basis.

58. **FAC8 agreed to include a line item in the amount of USD65,000 for regional capacity building workshops for 2015, and provisionally for 2016-2017.**

Developing Countries' Chairs Expenses

59. FAC8 discussed a provision in the WCPFC budget, in accordance with past practice, to support the expenses of the WCPFC Chair in the case that he or she is from a developing state. It also discussed the extent to which the expenses of the Chairs of subsidiary bodies such as SC and TCC should also be supported when they are from developing state and whether such Chairs are expected to attend all other meetings of WCPFC subsidiary bodies.
60. The FAM explained that the WCPFC Financial Regulations use the term "developing State" rather than "SIDS".
61. **FAC8 confirmed its support for a line item in the WCPFC budget of USD20,000 entitled "funding for Chair of Commission or subsidiary bodies if they are from a developing state".**
62. Australia confirmed its intention to provide an additional USD20,000 to be placed in an appropriate WCPFC fund earmarked for support of SIDS' participation in relevant Commission activities such as travel expenses associated with SIDS-based SC and TCC Chairs attending the annual Commission Meeting. Australia's additional funds are to be made available to SIDS only.

TCC Extra Day Line Item

63. **FAC8 agreed to include a line item in the amount of USD7,800 to cover additional costs (DSA, venue and catering) associated with extending TCC by an additional day.**

Scientific Committee Line Items

64. One CCM requested an update on whether additional funding will be provided to supplement the USD92,000 line item for a Pacific-wide bigeye tuna assessment in 2015.
65. One CCM queried the need for a line item of USD10,000 for a study on improvement of purse seine catch composition data.
66. FFA clarified that this funding supports outreach activities to those fleets which need to improve their catch reporting.
67. One CCM asked whether there could be cost savings associated with holding e-monitoring and e-reporting workshops in conjunction with SC and/or TCC.
68. The FAM noted that co-locating these workshops with SC and/or TCC had already been assumed when estimating the required costs for these workshops.

Budget Recommendation

69. FAC8 discussed the WCPFC budget for 2015-2017 as presented in WCPFC11-2014-FAC8-15.
70. An additional line item of USD100,000 was included to support the working group on FAD management options agreed at WCPFC11.
71. The following cost savings were identified:
- a. A contribution by the EU of USD180,000 to support the Management Objectives Workshop reduced the WCPFC budget for 2015 by that amount;
 - b. The allocation for the Regional Observer Coordinators Workshop was reduced from USD100,000 to USD70,000;
 - c. The allocation for the VMS capital costs line item was reduced by USD20,000;
 - d. A contribution by the EU of USD92,000 to support the Pacific-wide bigeye tuna stock assessment reduced the WCPFC budget for 2015 by that amount;
 - e. A contribution by Australia of USD100,000 toward the Regional Capacity Building Workshop reduced the WCPFC budget for 2015 by that amount;
 - f. The allocation for Targeted Capacity Building Workshops was reduced by USD65,000;
 - g. The allocation for the Commission consultancies line item was reduced by USD22,000;
 - h. The allocation for the line item on refinement of bigeye tuna biological parameters was reduced by USD50,000; and
 - i. The allocation for ROP Special projects was reduced from USD30,000 to USD15,000.
72. FAC8 noted that a proposal for a Port Coordinators programme (USD100,000) is still under consideration by WCPFC11. In addition, funding of USD20,000 will be needed if a WCPFC Chair is elected from a developing state (see para. 61) .
73. **FAC8 agreed to a 2015 budget of USD7,428,298 (or USD7,548,298 if both budget items in para. 72 are required).**
74. Once the budget is finalised at WCPFC11 it will be included within the final commission report as an attachment.

AGENDA ITEM 10. OTHER MATTERS

75. Joyce Ah Leong (Samoa) was nominated for the role of Co-Chair for the FAC.
76. One CCM requested clarification regarding whether the interim Executive Director role will continue to rotate among senior staff until the new Executive Director assumes the post. The WCPFC Chair explained that the intention is to continue to rotate the interim Executive Director position.

Recommendation

77. FAC8 invites the Commission to consider this report and to endorse its recommendations.

ANNEX I

Western and Central Pacific Fisheries Commission- General Fund
Summary of budgetary requirements for the period from 1 January to 31 December 2014
& indicative budgets for 2015, 2016 & 2017 (United States dollars)

	<i>Approved budget 2014</i>	<i>Estimated expenditure 2014</i>	<i>Indicative budget 2015</i>	<i>Proposed budget 2015</i>	<i>Indicative budget 2016</i>	<i>Indicative budget 2017</i>
Part 1 - Administrative Expenses of the Secretariat						
Sub-Item 1.1 <i>Staff Costs</i>						
Professional Staff Salary	1,053,099	958,627	1,074,763	991,340	1,006,603	1,021,827
Professional Staff Benefits and Allowances	1,006,848	804,315	934,005	984,190	915,271	959,378
Professional Staff Insurance	125,361	120,268	125,360	134,590	135,410	136,370
Recruitment/Repatriation	55,130	67,813	27,565	51,130	25,565	25,565
Support Staff	353,480	352,424	366,993	364,269	381,156	394,806
Total, sub-item 1.1	2,593,918	2,303,447	2,528,686	2,525,519	2,464,004	2,537,946
Sub-Item 1.2 <i>Other Personnel Costs</i>						
Temporary Assistance/Overtime	10,000	9,256	10,000	10,000	10,000	10,000
Chairs Expenses <i>see note 1</i>	0	0	0	0	0	0
Consultants <i>see note 2</i>	142,000	171,663	145,000	148,000	145,000	145,000
Total, sub-item 1.2	152,000	180,919	155,000	158,000	155,000	155,000
Sub-item 1.3 <i>Official Travel</i>	210,000	156,805	225,000	210,000	210,000	210,000
Sub-Item 1.4 <i>General Operating Expenses</i>						
Electricity, Water, Sanitation	98,000	90,025	100,000	72,000	73,000	74,000
Communications/Courier	67,500	61,744	68,500	64,000	65,920	67,898
Office Supplies & Fuel	47,500	41,561	48,500	45,500	46,000	46,500
Publications and Printing	1,000	555	1,000	1,000	1,000	1,000
Audit	7,500	7,000	7,500	7,500	7,500	8,500
Bank Charges	6,500	5,080	6,500	6,000	6,100	6,200
Official Hospitality	11,000	10,417	11,000	11,000	11,000	11,000
Community Outreach	5,000	5,000	5,000	5,000	5,000	5,000
Miscellaneous Services	5,000	5,333	5,000	5,000	5,000	5,000
Security	57,530	62,047	59,256	64,360	66,291	68,280
Training	30,000	25,900	30,000	30,000	30,000	30,000
Total, sub-item 1.4	336,530	314,662	342,256	311,360	316,811	323,377
Sub-item 1.5 <i>Capital Expenditure</i>						
Vehicles	0	0	30,000	0	30,000	0
Information Technology	50,200	54,308	50,200	58,678	58,678	58,678
Website New Projects/Enhancements <i>see note 3</i>	0	0	0	8,000	8,000	8,000
Furniture and Equipment	32,000	33,134	32,000	32,000	32,000	32,000
Total, sub-item 1.5	82,200	87,442	112,200	98,678	128,678	98,678
Sub-item 1.6 <i>Maintenance</i>						
Vehicles	5,200	7,229	5,200	5,800	5,800	5,800
Information and Communication Technology	78,500	116,490	78,500	78,500	78,500	78,500
Buildings & Grounds	55,000	50,305	56,500	55,000	56,500	56,500
Gardeners and Cleaners	57,500	60,422	58,500	64,836	66,781	68,785
Insurance	38,000	26,510	38,000	27,000	27,500	28,000
Total, sub-item 1.6	234,200	260,956	236,700	231,136	235,081	237,585
Sub-item 1.7 <i>Meeting Services</i>						
Annual Session	160,500	192,000	155,000	165,000	165,000	165,000
Scientific Committee	182,000	193,175	160,000	160,000	192,000	160,000
Northern Committee <i>see note 4</i>	18,000	12,955	18,000	18,000	18,000	18,000
Technical and Compliance Committee	145,500	151,282	142,000	159,800	159,800	159,800
IWG ROP	0	0	0	70,000	0	0
IWG FADs	0	0	0	100,000	0	0
Management Objectives Workshop <i>see note 10</i>	76,500	33,276	0	0	0	0
Total, sub-item 1.7	582,500	582,688	475,000	672,800	534,800	502,800
TOTAL, Section 1/Item 1	4,191,349	3,886,919	4,074,845	4,207,494	4,044,375	4,065,387

	<i>Approved budget 2014</i>	<i>Estimated expenditure 2014</i>	<i>Indicative budget 2015</i>	<i>Proposed budget 2015</i>	<i>Indicative budget 2016</i>	<i>Indicative budget 2017</i>
ANNEX I (continued)						
Part 2 - Science & Technical & Compliance Programme						
Section 2 (Item 2)						
Sub-item 2.1	Scientific Services (SPC)	871,200	871,200	871,200	871,200	1,031,200
Sub-item 2.2	<i>Scientific Research</i>					
	Additional Resourcing SPC	160,000	160,000	160,000	160,000	0
	Regional Tagging	10,000	10,000	10,000	10,000	10,000
	Refinement of BE Tuna Biological Parameters	75,000	75,000	75,000	75,000	50,000
	Limit Reference Points	30,000	30,000	0	25,000	0
	WPEA OFM Project Co-finance	25,000	25,000	25,000	25,000	25,000
	Bigeye Stock Assessment <i>see note 12</i>	0	0	0	0	0
	Mitigation options for longline shark Bycatch	0	0	0	25,000	0
	Technical Support for the MOW <i>see note 11</i>	0	0	0	30,000	190,000
	High Priority Project(s) - to be allocated	83,000	83,000	83,000	0	83,000
	Review skipjack fisheries on margins of conv. area	0	0	0	40,000	0
	Total, sub-item 2.2	383,000	383,000	353,000	390,000	358,000
Sub-item 2.3	Technical & Compliance Programme					
	ROP - Audit/Remediation	15,000	15,801	15,000	15,000	15,000
	ROP - Special Projects and Research Activities	30,000	4,898	30,000	15,000	30,000
	ROP - Training, Assistance & Development	30,000	15,000	30,000	30,000	30,000
	Observer CMM booklet	0	0	0	8,500	8,500
	ROP Data Management <i>see note 5</i>	803,929	803,929	923,904	923,904	923,904
	By-Catch Mitigation - Website	10,000	10,000	10,000	0	0
	Vessel Monitoring System - Capital Costs	40,000	2,071	40,000	20,000	40,000
	Vessel Monitoring System - SLA Costs	420,000	399,091	395,000	405,000	405,000
	Vessel Monitoring System - Airtime	95,000	94,369	100,000	95,000	100,000
	Vessel Monitoring System - Security Audit	9,000	7,239	9,000	7,500	7,500
	CCM/Staff VMS Training	75,000	0	40,000	40,000	40,000
	VMS Redundancy Provision	18,700	10,500	18,700	18,700	18,700
	Information Management System <i>see note 6</i>	100,000	97,805	100,000	100,000	100,000
	Workshops/IATTC Cross Endor. Train. <i>see note 7</i>	25,000	0	0	25,000	25,000
	AR Part 2/CMS Online Host. and Pub.	18,000	5,000	18,000	18,000	18,000
	Targeted Capacity Building <i>see note 8</i>	80,000	16,854	50,000	13,000	50,000
	Catch Documentation Workshop	20,000	20,000	0	50,000	50,000
	E-Monitoring and E-Reporting Workshop	100,000	98,809	0	100,000	0
	PS Improvement of Catch Composition	10,000	0	0	10,000	0
	Regional Capacity Building Workshops <i>see note 9</i>	0	0	0	65,000	130,000
	Total, item 2.3	1,899,629	1,601,366	1,779,604	1,959,604	1,991,604
	TOTAL, Section 2/Item 2	3,153,829	2,855,566	3,003,804	3,220,804	3,380,804
	Total, Parts 1 & 2	7,345,178	6,742,485	7,078,649	7,428,298	7,425,179

Note 1: Chairs Expenses

If the Chair of the Commission is from a developing state USD20,000 will be included in the budget for the Chairs travel.

Note 2: Consultancies proposed are:

Legal support services	\$55,000
ED Discretion	\$20,000
Job sizing	\$25,000
Meetings' rapporteur	\$48,000
	<u>\$148,000</u>

Note 3: Website New Projects/Enhancements - Upgrades of CCM online contact lists

To support two new small enhancements to the website: WCPFC official circular online dissemination, and online tools so that CCMs can update and access contact details of authorities of inspection and fishing vessels to support the implementation of the WCPFC HSBI procedures.

Note 4: Northern Committee

As per WPCFC9, an additional \$25,000 will be assessed from non-developing state members of the NC to fund attendance at the NC meeting by developing states and territories if needed.

Note 5: ROP Data Management (SPC)

The Regional Observer Programme data entry support proposed cost for 2014 includes the withdraw of support from New Caledonia as of Jan 1, 2014 and the end of funding provided by New Zealand as of May 2014. At the current levels, the proposed budget for 2015 and the indicative budgets for 2016 and 2017 represent the full costs of ROP Data entry provided by SPC.

Note 6: Information Management System

This number is preliminary budget estimate.

Note 7: Workshops/IATTC Cross Endorsement Training

The training was not held in 2014.

Note 8: Targeted Capacity Building

To be directed to specific areas identified in CMR process and annual report Part 2 assistance, and if funds permit to specific needs identified in the CMR process.

Note 9: Regional Capacity Building Workshops

Funding for annual regional capacity building workshops.

Note 10: Management Objectives Workshop

\$100,000 to be provided by the GEF-ABNJ project through the FAO.

Note 11: Technical Support for the MOW

Technical support from the Scientific Service Provider	\$160,000
External experts to support the scientific process	\$50,000
	<hr/>
	\$210,000
EU to fund \$180,000 of the MOW work	-\$180,000
	<hr/>
	\$30,000

Note 12: Technical Support for the MOW

EU to fund \$92,000 for 2015

ANNEX II

Western & Central Pacific Fisheries Commission

General Account Fund

**Proposed financing of the budgetary requirements for the financial period
01 January to 31 December 2015**

Proposed budget expenditure total	7,428,298
less	
Estimated interest and other income	(40,000)
Transfer from Working Capital Fund	(600,000)
Fees and charges collected from Carrier and Bunker/CNM contributions	(100,000)
Total assessed contributions	<u>6,688,298</u>

(see detailed schedule at Annex III)

**Proposed financing of the budgetary requirements for the financial period
01 January to 31 December 2016**

Proposed budget expenditure total	7,425,179
less	
Estimated interest and other income	(10,000)
Transfer from Working Capital Fund	(350,000)
Fees and charges collected for non member carriers and bunkers	(125,000)
Total assessed contributions	<u>6,940,179</u>

(see detailed schedule at Annex III)

**Proposed financing of the budgetary requirements for the financial period
01 January to 31 December 2017**

Proposed budget expenditure total	7,316,191
less	
Estimated interest and other income	(10,000)
Transfer from Working Capital Fund	(350,000)
Fees and charges collected for non member carriers and bunkers	(125,000)
Total assessed contributions	<u>6,831,191</u>

(see detailed schedule at Annex III)

ANNEX III

Western and Central Pacific Fisheries Commission

Proposed 2015 Contributions with Offset for Small Island Developing States and Additional 25,000 Assessed on Non-Developing States Members of NC

<i>2015 Contribution Table</i>								
<i>Member</i>	<i>Base fee component: uniform share 10% of budget</i>	<i>National wealth component: 20% of budget</i>	<i>Catch component: 70% of budget</i>	<i>Addition for Northern Committee</i>	<i>Total Contributions by Members</i>	<i>Percent of Budget by member</i>	<i>Offset for Small Island Developing States*</i>	<i>Total of components: 100% of budget</i>
Australia	25,724	102,507	9,771	0	138,002	2.09%	0	138,002
Canada	25,724	96,568	1	0	122,293	1.85%	0	122,293
China	25,724	106,176	281,859	0	413,759	6.25%	0	413,759
Cook Islands	25,724	890	3,427	0	30,041	0.45%	19,447	49,488
European Union	25,724	237,697	107,111	0	370,532	5.60%	0	370,532
Federated States of Micronesia	25,724	4,852	67,427	0	98,003	1.48%	0	98,003
Fiji	25,724	6,236	28,847	0	60,807	0.92%	0	60,807
France	25,724	98,471	8,569	0	132,764	2.01%	0	132,764
Indonesia	25,724	15,293	120,156	0	161,173	2.44%	0	161,173
Japan	25,724	144,573	1,012,072	0	1,182,370	17.87%	0	1,182,370
Kiribati	25,724	3,518	126,140	0	155,382	2.35%	0	155,382
Korea	25,724	49,523	676,475	0	751,722	11.36%	0	751,722
Marshall Islands	25,724	2,632	192,858	0	221,214	3.34%	3,531	224,745
Nauru	25,724	504	14	0	26,243	0.40%	9,674	35,917
New Zealand	25,724	52,405	67,306	0	145,435	2.20%	0	145,435
Niue	25,724	81	0	0	25,805	0.39%	18,091	43,896
Palau	25,724	1,046	0	0	26,770	0.40%	13,077	39,848
Papua New Guinea	25,724	2,815	260,617	0	289,155	4.37%	0	289,155
Philippines	25,724	7,230	269,089	0	302,043	4.57%	0	302,043
Samoa	25,724	4,956	2,235	0	32,915	0.50%	0	32,915
Solomon Islands	25,724	1,945	6,967	0	34,636	0.52%	0	34,636
Chinese Taipei	25,724	36,913	660,395	0	723,032	10.93%	0	723,032
Tonga	25,724	5,266	263	0	31,253	0.47%	930	32,183
Tuvalu	25,724	494	23,741	0	49,959	0.76%	8,413	58,371
United States of America	25,724	277,331	663,493	0	966,549	14.61%	0	966,549
Vanuatu	25,724	4,576	92,977	0	123,277	1.86%	0	123,277
Totals	668,830	1,264,496	4,681,809	0	6,615,135	100%	73,164	6,688,298

* To be offset by the Fees and Charges Fund.

ANNEX V (continued)

Offset for Small Island Developing States as per Financial Regulation 5.2(b) (ii)

<i>Member</i>	<i>Population</i>	<i>Maximum Payable for wealth component</i>	<i>National wealth component</i>	<i>Offset for Small Island Developing States</i>
Cook Islands	17,794	890	20,337	19,447
Federated States of Micronesia	103,549	5,177	4,852	0
Fiji	881,065	44,053	6,236	0
Kiribati	102,351	5,118	3,518	0
Marshall Islands	52,634	2,632	6,163	3,531
Nauru	10,084	504	10,178	9,674
Niue	1,611	81	18,172	18,091
Palau	20,918	1,046	14,123	13,077
Papua New Guinea	7,321,262	366,063	2,815	0
Samoa	190,372	9,519	4,956	0
Solomon Islands	561,231	28,062	1,945	0
Tonga	105,323	5,266	6,196	930
Tuvalu	9,876	494	8,907	8,413
Vanuatu	252,763	12,638	4,576	0
Total				73,164

Additional Funding for Northern Committee as agreed in WCPFC9-2012-22 FAC 6 Summary Report 5.4 (25)

<i>Non-developing States Members of NC</i>	<i>Percent of total budget</i>	<i>Percent of NC fund</i>	<i>Additional cost</i>
Canada	1.83%	3.9%	0
China	6.19%	13.2%	0
Japan	2.41%	5.1%	0
Korea	11.24%	24.0%	0
Chinese Taipei	10.81%	23.0%	0
United States of America	14.45%	30.8%	0
Total	46.93%	100.00%	0

ANNEX V (continued)

Indicative schedule of contributions based on proposed 2015 budgets without with the Offset for Small Island Developing States and Additional funds Assessed on Non-Developing States Members of NC

Member	2015 Proposed					2016 Indicative		2017 Indicative	
	Base fee component: uniform share 10% of budget	National wealth component: 20% of budget	Catch component: 70% of budget	Total of components: 100% of budget	% of budget by member	Total of components : 100% of budget	% of budget by member	Total of components: 100% of budget	% of budget by member
Australia	25,724	102,507	9,771	138,002	2.06%	143,199	2.06%	140,950	2.06%
Canada	25,724	96,568	1	122,293	1.83%	126,899	1.83%	124,906	1.83%
China	25,724	106,176	281,859	413,759	6.19%	429,341	6.19%	422,599	6.19%
Cook Islands	25,724	20,337	3,427	49,488	0.74%	51,351	0.74%	50,545	0.74%
European Union	25,724	237,697	107,111	370,532	5.54%	384,486	5.54%	378,448	5.54%
Federated States of Micronesia	25,724	4,852	67,427	98,003	1.47%	101,694	1.47%	100,097	1.47%
Fiji	25,724	6,236	28,847	60,807	0.91%	63,097	0.91%	62,106	0.91%
France	25,724	98,471	8,569	132,764	1.99%	137,764	1.99%	135,600	1.99%
Indonesia	25,724	15,293	120,156	161,173	2.41%	167,243	2.41%	164,617	2.41%
Japan	25,724	144,573	1,012,072	1,182,370	17.68%	1,226,898	17.68%	1,207,631	17.68%
Kiribati	25,724	3,518	126,140	155,382	2.32%	161,234	2.32%	158,702	2.32%
Korea	25,724	49,523	676,475	751,722	11.24%	780,032	11.24%	767,783	11.24%
Marshall Islands	25,724	6,163	192,858	224,745	3.36%	233,209	3.36%	229,547	3.36%
Nauru	25,724	10,178	14	35,917	0.54%	37,269	0.54%	36,684	0.54%
New Zealand	25,724	52,405	67,306	145,435	2.17%	150,912	2.17%	148,542	2.17%
Niue	25,724	18,172	0	43,896	0.66%	45,549	0.66%	44,834	0.66%
Palau	25,724	14,123	0	39,848	0.60%	41,348	0.60%	40,699	0.60%
Papua New Guinea	25,724	2,815	260,617	289,155	4.32%	300,045	4.32%	295,333	4.32%
Philippines	25,724	7,230	269,089	302,043	4.52%	313,418	4.52%	308,496	4.52%
Samoa	25,724	4,956	2,235	32,915	0.49%	34,155	0.49%	33,618	0.49%
Solomon Islands	25,724	1,945	6,967	34,636	0.52%	35,941	0.52%	35,376	0.52%
Chinese Taipei	25,724	36,913	660,395	723,032	10.81%	750,262	10.81%	738,480	10.81%
Tonga	25,724	6,196	263	32,183	0.48%	33,395	0.48%	32,870	0.48%
Tuvalu	25,724	8,907	23,741	58,371	0.87%	60,570	0.87%	59,619	0.87%
United States of America	25,724	277,331	663,493	966,549	14.45%	1,002,949	14.45%	987,198	14.45%
Vanuatu	25,724	4,576	92,977	123,277	1.84%	127,920	1.84%	125,911	1.84%
Totals	668,830	1,337,660	4,681,809	6,688,298	100.00%	6,940,179	100.00%	6,831,191	100.00%



**Western and
Central Pacific
Fisheries
Commission**

**FINANCE AND COMMITTEE MEETING (FAC8 - SWG)
Faleata Sports Complex, Apia Samoa
4 December 2014
LIST OF PARTICIPANTS**

CHAIRMAN

Paul Callaghan

Consultant
Western Pacific Regional Fishery Management
Council
1164 Bishop Street, Suite 1400, Honolulu,
Hawaii, USA
(1-808) 522 8220
paul.callaghan.1942@gmail.com

AUSTRALIA

Gordon Neil

Assistant Secretary, Fisheries Branch
Department of Agriculture
+61 2 6272 5863
gordon.neil@agriculture.gov.au

Perry Head

Director, Fisheries & Environment
Department of Foreign Affairs & Trade
Canberra
61466770196
perry.head@yahoo.com

CANADA

Robert P. Jones

Assistant Director
Fisheries and Oceans Canada
200 Kent Street, Ottawa, Ontario, CANADA
K1E 2L2
1 613-990-9387
robert.jones@dfo-mpo.gc.ca

Kate Johnson

Analyst
Fisheries and Oceans Canada
200 Kent St, Ottawa, ON, K1A 0E6
613-993-2877
Kate.Johnson@dfo-mpo.gc.ca

CHINA

Xiao Mengjie

Deputy Director Of Highseas Fisheries
Department
China Overseas Fisheries Association
admin1@tuna.org.cn

EUROPEAN UNION

Stamatis Varsamos

International Relations Officer
European Commission
32495792303
stamatios.varsamos@ec.europa.eu

***FEDERATED STATES OF
MICRONESIA***

Eugene Pangelinan

Deputy Director
National Oceanic Resource Management
Authority
P.O. Box PS122, Palikir, Pohnpei FM 96941
(691) 320-2700/5181
eugene.pangelinan@norma.fm

FIJI

Sanaila Naqali

Deputy Secretary
Ministry of Fisheries & Forests
Suva, Fiji
679 9906984
snaqali@gmail.com

INDONESIA

Fayakun Satria

Head
Jl Cilalawi 1 Jatiluhur Purwakarta, Indonesia
Research Institute for Fisheries Enhancement
and Conservation
81381585651
fsatria70@gmail.com

Hesti Warih

Assistant Deputy Director for Data Management
of Fisheries Resources
Ministry of Marine Affairs and Fisheries
Jln Meden Merdeka Timur No.16, Gedung Mina
Bahari II, Lantai 10 Jakarta Pusat, 10110
Indonesia
62 21 3453008

JAPAN

Mako Iioka

Fisheries Agency Government of Japan
1-2-1, Kasumigaseki, Chiyoda-ku, Tokyo,
JAPAN
81-3-3502-8459
mako_iioka@nm.maff.go.jp

REPUBLIC OF THE MARSHALL ISLANDS

Sam Lanwi Jr.

Deputy Director
Marshall Islands Marine Resources Authority
(MIMRA)
P.O. Box 860
+692 625 8262/5632
blanwi@gmail.com

NEW ZEALAND

Arthur Hore

Manager HMS/Pelagic
Ministry for Primary Industries
arthur.hore@mpi.govt.nz

Rebecca Wood

Policy Officer
NZ Ministry of Foreign Affairs and Trade
608 Rosebank Road, Avondale, Auckland, New
Zealand
+64 9820 7686
rebecca.wood@mfat.govt.nz

SAMOA

Joyce Samuelu Ah Leong

Assistant CEO Fisheries - Ministry of
Agriculture and Fisheries
Ministry of Agriculture and Fisheries
Samoa
joyce.ahleong@maf.gov.ws

CHINESE TAIPEI

Joseph Chia-Chi Fu

Secretary
OFDC
Joseph@ofdc.org.tw

Joy, Hsiang-Yi Yu

officer
Fisheries Agency, Council of Agriculture
No.100, Sec.2, Heping W. Rd., Zhongzheng
Dist., Taipei, Taiwan
hsiangyi@msl.f.a.gov.tw

UNITED STATES OF AMERICA

Keith Bigelow

Supervisory Fisheries Research Scientist
NOAA Fisheries
1845 Wasp Boulevard., Bldg. #176 Honolulu,
Hawaii 96818
+1 (808) 725-5388
keith.bigelow@noaa.gov

Michael Thomas Brakke

Foreign Affairs Officer
U.S. Department of State
12026473941
BrakkeMT@state.gov

Deirdre M. Warner-Kramer

Acting Deputy Director, Office of Marine
Conservation
Department of State
OES/OMC, Room 2758
1-202-647-2883
warner-kramerdm@state.gov

PARTICIPATING TERRITORIES

AMERICAN SAMOA

Marie A. Alailima

Attorney
American Samoa Government
Box 997989 Pago Pago, AS 96799
1-(684)-254-8888
Marie_Alailima@yahoo.com

***FOOD AND AGRICULTURE
ORGANIZATION OF THE UNITED
NATION (FAO)***

Alejandro Anganuzzi

Global BNJ Tuna Coordinator
FAO
Via delle Terme di Caracalla, Rome Italy
alejandro.anganuzzi@fao.org

***PACIFIC ISLANDS FORUM
FISHERIES AGENCY (FFA)***

Pamela Maru

Fisheries Management Adviser
Pacific Islands Forum Fisheries Agency
P O Box 629, Honiara, Solomon Islands
+677 21124
Pamela.Maru@ffa.int

***SECRETARIAT OF THE PACIFIC
COMMUNITY (SPC)***

John Hampton

Chief Scientist, SPC Oceanic Fisheries
Programme
Secretariat of the Pacific Community
BP 9603 Noumea, New Caledonia
687861185
johnh@spc.int

Shelton Harley

Principal Fisheries Scientist
Secretariat of the Pacific Community
Noumea, New Caledonia
sheltonh@spc.int

WCPFC SECRETARIAT

Lara Manarangi-Trott

Interim Executive Director and Compliance
Manager
WCPFC
Kaselehlle Street, P.O. Box 2356 Kolonia,
Pohnpei FM 96941
691-320-1992/1993
lara.manarangi-trott@wcpfc.int

SungKwon Soh

Science Manager
WCPFC
Kaselehlle Street, P.O. Box 2356 Kolonia,
Pohnpei FM 96941
691-320-1992/1993
sungkwon.soh@wcpfc.int

Aaron Nighswander

Finance & Administration Manager
WCPFC
Kaselehlle Street, P.O. Box 2356 Kolonia,
Pohnpei FM 96941
691-320-1992/1993
aaron.nighswander@wcpfc.int

Shelley Clarke

ABJN Technical Project Coordinator - Sharks
and Bycatch
WCPFC
Kaselehlle Street, P.O. Box 2356 Kolonia,
Pohnpei FM 96941
691-320-1992/1993
shelley.clarke@wcpfc.int

Anthony Beeching

Assistant Manager - Science
WCPFC
Kaselehlle Street, P.O. Box 2356 Kolonia,
Pohnpei FM 96941
691-320-1992/1993
anthony.beeching@wcpfc.int

Lucille A. Martinez

Administrative Officer
WCPFC
Kaselehlle Street, P.O. Box 2356 Kolonia,
Pohnpei FM 96941
691-320-1992/1993
lucille.martinez@wcpfc.int