



COMMISSION
ELEVENTH REGULAR SESSION
Faleata Sports Complex, Apia, Samoa
1 - 5 December 2014

NOTICE OF MEETING

WCPFC11-2014-01 (rev2)
18 November 2014

Members, Cooperating Non-Members and Participating Territories (CCMs) are invited to attend the Eleventh Regular Session of the Commission for the Conservation and Management of Highly Migratory Fish Stocks in the Western and Central Pacific Ocean (WCPFC11) and associated WCPFC meetings.

The WCPFC11 meeting will be hosted by the Government of Samoa from the 1-5th of December in Apia Samoa. Sunday, the 30th November is reserved to start the Eighth Session of the Finance and Administration Committee (FAC8) at 9:00 am, and the Heads of Delegation meeting at 4:00 pm. The meeting venue will be the Faleata Sports Complex.

Prior to the Eleventh Regular Session, we will have two workshops:

- Thursday, 27 November: Chair's Workshop on Implementation of CMM 2013-06 and Disproportionate Burden
- Friday, 28 November: The Third Management Objectives Workshop (MOW3)

The agenda for these meetings will be provided shortly following discussions with the Chair.

The interviews for the new Executive Director will take place in the afternoon of Tuesday, 2 December 2014.

Meeting Documents

Provisional agenda is now posted on the WCPFC11 website (<http://www.wcpfc.int/meetings/11th-regular-session-commission>). Please provide any comments/suggestions to the WCPFC Chair Dr Karnella Charles.karnella@noaa.gov with a cc to Lara Manarangi-Trott (lara.manarangi-trott@wcpfc.int).

Submission of Proposals

CCMs should be advised from the recommendation of WCPFC2 that draft proposals for the consideration of the Commission be tabled 30 days in advance of the regular session (paragraph 30 WCPFC2 Summary Report), i.e., by 01 November 2014:

30. Concern was expressed over the short time frames available for consideration of draft resolutions. The Commission agreed in good faith that, despite Rule 20 of the Rules of Procedure that requires 24 hour notice, Members would try to submit draft

proposals 30 days prior to the Annual Session of the Commission in order to allow all Members adequate time for consideration and consultation.

Any Member of the Commission, the Chairman, or the Executive Director may, at least 30 days before the date for the opening of the Regular Session request the inclusion of supplementary items in the Agenda. A request for the inclusion of a supplementary item in the Provisional Agenda shall be accompanied by a written explanation of the proposed supplementary item, which will be communicated to all CCMs and observers at least 20 days before the opening of the Session.

WCPFC11 Meeting Documents

All meeting documents will be made available on the website:
<http://www.wcpfc.int/meetings/11th-regular-session-commission>

Delegations and Participants

In accordance with Rules 6 and 36 of the Rules of Procedure for the Commission Members, Cooperating Non-Members, Participating Territories, Observers and others desiring to participate in WCPFC11 are respectfully requested to advise the Secretariat of contact details for official contacts, designated representatives, alternate representatives and advisers at the earliest opportunity.

All related enquiries about the WCPFC11 meeting should be addressed to the Secretariat's Finance and Administration Manager, Aaron Nighswander (aaron.nighswander@wcpfc.int).

Registration

All participants are requested to register electronically through the WCPFC website. This helps significantly with meeting planning. If that is not possible, please print and return the registration forms for your member participants in one batch to Lucille Martinez, preferably by email to Lucille.Martinez@wcpfc.int or by facsimile (+691 320 -1108) as soon as possible.

Delegation Rooms and Breakout Rooms

Delegation rooms will not be available through the Secretariat. If delegations require their own delegation rooms, those delegations will need to make their own arrangements. A limited number of breakout rooms may be reserved for delegations during the period 1-5 December when not in use by the Commission. Scheduling the use of breakout rooms should be made through the Secretariat.

Finance and Administration Committee

The Finance and Administration Committee will start its meeting at 9:00 am on Sunday 30 November at the Faleata Sports Complex. The provisional agenda will be posted on the website and a meeting room for this event will be advised.

Heads of Delegation Meeting

The Heads of Delegation meet at 4:00 pm on Sunday, 30 November at the Faleata Sports Complex to review arrangements for the meeting and exchange views on making the best use of the time available for WCPFC11. The agenda for the HOD will be posted in due course.

Currency in Samoa

The currency in Samoa is the Samoan T l , and indicative exchange rates can be found at www.xe.com.

Visas

For information on visa requirements for entering Samoa, please visit <http://www.samoaimmigration.gov.ws/>

Health Caution

Outbreaks of the mosquito-borne illness dengue fever occur in Samoa. On 9 August 2014, the Samoan Ministry of Health confirmed an outbreak of Chikungunya virus in Samoa. It is strongly recommended that participants take precautions against being bitten by mosquitoes.

Accommodation

Participants are asked to make their own accommodation arrangements. A range of hotels are available in Apia. The Samoan government has provided us with a list of hotels which is attached. Alternatively, participants may book through Polynesian Xplorer (www.polynesianexplorer.com), the Government approved local destination management company, by contacting them at res@polynesianexplorer.com or +685 31393.

More details on accommodation properties and general information on Samoa are available on the Samoa Tourism Authority website at www.samoa.travel

Transportation

The Government of Samoa will provide shuttle transportation for participants to WCPFC11, from the two international airports (Faleolo and Fagalii) to the places of accommodation and to the Meeting venue each day. To facilitate this, the Government of Samoa seeks the understanding and support of participants to ensure the following:

- secure accommodation around the vicinity of the meeting venue and in downtown Apia and close-by areas
- to inform the organizers of travel details at perina@mfat.gov.ws and fax +685 21504

Ministerial Heads of Delegation will be allocated a VIP vehicle for his/her official use throughout the visit by the Government of Samoa. Similarly the full travel details of the Ministerial Head of Delegation must be sent to perina@mfat.gov.ws and fax +685 21504 as soon as they are confirmed.

Funding for Developing Countries and Participating Territories

The Commission will provide support to assist the participation of one formally nominated representative from each developing country and participating territory that is a member of the Commission in the form of a daily subsistence allowance and best

economy airfare utilizing the most direct economical route available. Please submit nominations as soon as possible but no later than **Monday, 20 October 2014**.

We request that countries make every effort to advise the WCPFC Secretariat as soon as it is known who will be attending as the earlier we can book airfares we can achieve better rates. Late changes to booking are unlikely to be accommodated as they add significantly to the cost of bookings.

LIST OF HOTELS

1. AROUND THE MEETING VENUE (Between Walking Distance and up to 5 minutes drive to the venue)

HOTEL	PHONE NO.	FAX NO.	EMAIL	WEBSITE
SUPERIOR-STANDARD ACCOMMODATION				
ORATOR HOTEL	+685 29136 +685 29137	+685 34400	charlotte@oratorhotel.com	www.oratorhotel.com
SAMOA TRADITION RESORT	+685 27234 +685 7228820		book@holiday-homes.ws book@traditionresort.com	www.traditionresort.com
STANDARD ACCOMMODATION				
GREENRIDGE MOTEL (from ST\$140)	+685 26621	+685 26615	Greenridge@samoa.ws	www.greenridgemotel.ws
SEBRINAS LODGE (from ST\$130)	+685 26795 +685 26793		juniorwesterlund@yahoo.com	www.sebrinaslodge.ws
RIVERSIDE BED AND BREAKFAST	+685 29753 +685 7570897		riverside.bb@hotmail.com	www.riversidesamoa.com
WESLEY MOTEL	+685 27587	+685 22011	Wesleymotel@samoa.ws	
MOANALISA HOTEL	+685 21421 +685 7772402	+685 27772	Moanalisa_hotel@yahoo.com	www.moanalisahotel.ws
SAMOA HOLIDAY HOTEL	+685 28016 +685 28017	+685 28018	samoaholiday@lesamoa.net	
LE RIC HOUSING MOTEL (from ST\$207)	+685 20260	+685 20341	info@lerichousingmotel.ws	www.lerichousingmotel.ws

2. DOWN TOWN APIA AND SURROUNDING AREAS (Between 10 to 15 minutes drive to the venue)

HOTEL	PHONE NO.	FAX NO.	EMAIL	WEBSITE
DELUXE ACCOMMODATION				
TANOATUSITALA HOTEL (from ST\$345)	+685 21122 +685 7700127	+685 23652	reservations@tanoatusitala.com	www.tanoatusitala.com
SUPERIOR-STANDARD ACCOMMODATION				
HOTEL ELISA	+685 21116		reservations@hotelelisa.ws	www.hotelelisa.ws
HOTEL MILLENIA (from ST\$195)	+685 28284 +685 28286	+685 28285	info@hotelmillenasamoa.ws	www.hotelmillenasamoa.ws
INSEL FEHMARN HOTEL (from ST\$150)	+685 23301	+685 22204	insel@samoa.ws	www.inselfehmarnsamoa.ws
AMANAKI HOTEL (from \$220)	+685 27889	+685 27981	contact@amanakihotel.com	www.amanakihotel.com
LE ALAIMOANA HOTEL (from ST\$230)	+685 20392 +685 20219		myroom@alaimoana.ws	www.alaimoana.ws
STANDARD ACCOMMODATION				
AMAU APARTMENTS	+685 33210		chanmow@ipasifika.net	www.amauapartments.ws
EDEN'S EDGE	+685 26202 +685 7526202		info@edensedgesamoa.com	www.edensedgesamoa.com
ELAVA MOTEL	+685 29606 +685 7770225		elavaltd@gmail.com	www.elavamotel.com
LYNN'S GETAWAY	+685 20272 +685 20134	+685 20134	Lynn@lynnsgetaway.com	www.lynnsgetaway.com
TATIANA MOTEL Tanugamanono (from \$119)	+685 28738 +685 7774489	+685 30699	Tatiana.motel@lesamoa.net	www.tatiana-motel.com
PASEFIKA INN	+685 20971 +685 20084	+685 23303	info@pasesfikainn.ws	www.pasesfikainn.ws
APIA CENTRAL HOTEL (from ST\$110)	+685 20782 +685 29152	+685 26206	ahkams@lesamoa.net	www.apiacentralhotel.ws

SAMOA MARINA HOTEL (from \$99)	+685 27550 +685 7714559	+685 27553	samoamarinahotel@gmail.com	www.samoamarinahotel.com
THE PACIFIC PEARL	+685 28107 +685 7771930	+685 20843	pacificpearl@thepacificpearl.ws Kerrie@ipa.com.ws	www.thepacificpearl.ws
VAEA HOTEL (from ST\$230)	+685 22714+685 7602125		bookings@vaeahotel.com	www.vaeahotel.com
BUDGET ACCOMMODATION				
ANIVA'S PLACE (from ST\$130)	+685 20501	+685 23431	anivas@lesamoa.net	www.anivasaccommodationsamoa.com
ANNABELLE INN	+685 20505	-	inbound@samoascenic.com	
THE SAMOA OUTRIGGER HOTEL (from ST\$75)	+685 20042	+685 20042	outrigger@samoa.ws	www.samoanoutriggerhotel.com
VALENTINE'S MOTEL (from ST\$59)	+685 22158		valentine@samoa.ws valentinesamoa@gmail.com	Valentinesmotel.ws
HENNIE'S MOTEL (from ST\$90)	+685 22221	+685 29193	henniesmotel@samoa.ws	-
TREASURE GARDEN HOTEL (from ST\$120)	+685 22586	+68530604	info@treasuregarden.ws	www.treasuregarden.ws
TALOFA INN BED & BREAKFAST	+685 25755	+685 26612	info@talofainnsamoa.com	www.talofainnsamoa.com

3. For more property details and general information on Samoa – please visit the Samoa Tourism Authority website at www.samoa.travel
4. Delegates and visitors also have the option of booking accommodation through Polynesian Xplorer, the Government approved local destination management company in Samoa at res@polynesianexplorer.com



GOVERNMENT OF THE INDEPENDENT STATE OF SAMOA
Ministry of Foreign Affairs and Trade

Postal: P.O. Box L1859
Apia, Samoa
Tel. No.: (685) 21-171, 22417
Fax No.: (685) 21- 504
Email: perina@mfat.gov.ws

14 October 2014

WCPFC11, APIA, SAMOA

ACCOMMODATION

Participants have **two (2) options** for making accommodation reservations for the Meeting:

1. Direct Booking:

- Attached is the list of accommodation properties around the vicinity of the Meeting Venue (Faleata Sports Complex, Tuanaimato) and downtown Apia for participants to make their choices and to contact the properties directly

OR

2. Book through **Polynesian Xplorer**, the Government approved local destination management company, by contacting them at

- res@polynesianexplorer.com (telephone number is +685 31393; website is www.polynesianexplorer.com)

3. More details on accommodation properties and general information on Samoa are available on the Samoa Tourism Authority website at www.samoa.travel

TRANSPORTATION

The Government of Samoa will provide shuttle transportation for participants to the WCPFC11, from the two international airports (Faleolo and Fagalii) to the places of accommodation and to the Meeting venue each day. To facilitate this, the Government of Samoa seeks the understanding and support of participants to ensure the following:

- secure accommodation around the vicinity of the Meeting venue and in downtown Apia and close-by areas
- to inform the organizers of travel details at perina@mfat.gov.ws and fax +685 21504

Ministerial Heads of Delegation will be allocated a VIP vehicle for his/her official use throughout the visit. Similarly the full travel details of the Ministerial Head of Delegation must be sent to perina@mfat.gov.ws and fax +685 21504 as soon as they are confirmed.

MEETING VENUE

The venue for the 11th session of the WCPFC and associated meetings is the Faleata Sports Complex, Tuanaimato, 10 minutes from downtown Apia.

Contact person:

Ms Faalavaau Perina Sila
National Coordinator
WCPFC11

Telephone +685 22417; +685 21171
Fax +685 21504
Email perina@mfat.gov.ws



GOVERNMENT OF THE INDEPENDENT STATE OF SAMOA
Ministry of Foreign Affairs and Trade

Note No. 14/526

The Ministry of Foreign Affairs and Trade of the Independent State of Samoa presents its compliments to the Member States of the Western and Central Pacific Fisheries Commission (WCPFC) and the WCPFC Secretariat and with reference to the WCPFC meetings held in Samoa from 27 November to 5 December inclusive, has the honour to advise of the meeting facilities as follows

MEETING	FACILITY
1. Chair's Workshop on the Implementation of CMM2013-06 and Disproportionate Burden (27 November)	Upolu Plenary Hall
2. 3 rd Management Objectives Workshop (28 November)	Upolu Plenary Hall
3. Finance and Administration Committee meeting (30 November)	Upolu Plenary Hall
4. Heads of Delegation meeting (30 November)	Conference Room 2, Manono Media Centre
5. 11 th Regular Session of the Commission for the Conservation and Management of Highly Migratory Fish Stocks in the Western and Central Pacific Ocean (1 - 5 December)	Upolu Plenary Hall
6. Executive Director Interviews (2 December)	Conference Room 2, Manono Media Centre

These facilities are inside the Faleata Sports Complex at Tuanaimato, the venue of the recent 3rd International Conference on Small Islands Developing States (SIDS3), which is about 10 minutes outside of downtown Apia.

The Ministry has further the honour to advise that the Government of Samoa will provide transportation (coach) from both international airports to and from hotels, and between hotels and the Faleata Sports Complex each morning and each afternoon at the end of the meetings. The drop off points at the Faleata Sports Complex are the Food Court Gate 10 (1st Drop) and Upolu Plenary Hall Gate 01 (2nd Drop) every morning. The pick-up point at the end of each day is at Gate 01. A bus schedule for the transport runs will be posted at the foyer area of each participating hotel and at

the meeting venue. For delegations with rental vehicles, a marked car park has been allocated on SIDS Street (along the Faleata Nature Reserve Park) for participants to park their rental vehicles before entering Gate 01 on the other side of the same street.

VIP airport and protocol courtesies will be accorded to Leaders and/or Ministerial Heads of Delegations upon arrival until their departure from Samoa.

To facilitate transport arrangements, the Government would appreciate receiving from Members States and the Secretariat as soon as possible and no later than **26th November 2014** complete information for the following:

- Name and Designation of Leader and/or Ministerial Head of Delegation and itinerary(s);
- Names of delegation members and respective flight details;
- Accommodation of each member of the delegation;
- That this information is sent to:
 - Ms Faalavaau Perina Sila
Chief Executive Officer/National Coordinator, SIDS Conference and FFA/Tuna Commission
Ministry of Foreign Affairs and Trade, Samoa
Email: perina@mfat.gov.ws and copy Palepa@mfat.gov.ws
Fax: +685 21504

The organizers would not be in a position to pick up participants whose travel and accommodation details are not available to them.

With respect to visas to enter Samoa, participants will be granted a visitor's visa upon arrival at the international airports upon confirmation that:

- The passport is valid six months after the intended departure date from Samoa;
- Onward or returning ticket;
- Secured accommodation

Attached hereto is another copy of the hotels around the Complex and in downtown Apia as was circulated last month through the WCPFC Secretariat.

In terms of medical assistance, the Medical Clinic is inside the Upolu Plenary Hall and opens from 9.00am to 4.00pm on Monday, 24 November to 5 December 2014, except for the weekend. Participants requiring medical attention outside of these hours are requested to visit/contact the main TTM Hospital at Motootua, private doctors, or ask the hotel or any of the organizers on site at the meetings for assistance.

Attached hereto is a *Health Travel Advice for Samoa* for participants' information and awareness and to prepare themselves accordingly.

If more information or assistance is needed on any part of these arrangements and services, please contact:

Ms Faalavaau Perina Sila
Chief Executive Officer/National Coordinator, SIDS Conference and
FFA/Tuna Commission
Ministry of Foreign Affairs and Trade, Samoa
Email: perina@mfat.gov.ws
Telephone: +685 22417 Fax: +685 21504

The Ministry of Foreign Affairs and Trade of the Independent State of Samoa avails itself of this opportunity to renew to the Member States of the Western and Central Pacific Fisheries Commission (WCPFC) and the WCPFC Secretariat the assurances of its highest consideration.

Apia, 17 November 2014



**Member States of the Western and Central Pacific Fisheries
Commission (WCPFC) and,
WCPFC Secretariat**



Government of Samoa
Ministry of Health

Health Travel Advice for Samoa

DRINKING WATER

Tap water is treated mainly around the town area however it is still strongly advised to consume bottled water from commercial companies.

FOOD SAFETY

The food safety and hygiene standard is generally well observed by most food vendors and restaurants around the main town area; it is advised to purchase or dine at identified restaurants and vendors.

VACCINE PREVENTABLE DISEASES

Typhoid is endemic in Samoa and you are strongly advised to get vaccinated before travel.

Measles, Rubella and Pertussis are non-endemic but due to the possibility of importation with current regional outbreaks, it is strongly advised to get vaccinated before travel.

SPECIAL TRAVEL ADVICE FOR EBOLA DISEASE PREVENTION

All incoming travelers are advised to take note of the following:

1. The Special Health Declaration Form should be filled in flight before arrival
2. Be aware of symptoms of *Ebola* viral infection (sudden fever, intense weakness, muscle pain, headache, vomiting, diarrhea, rash and sometimes bleeding)
3. Immediately report a fever of 38 degrees Celcius or higher to local medical emergency service (ideally by phone) and mention their travel history
4. Anyone travelling from confirmed *Ebola* affected countries should at all costs ensure that you have passed the 21 days period before arrival to Samoa.
5. If in the event you arrive within the 21 days period, health quarantine measures will be implemented/applied.

SPECIAL PRECAUTIONS

- Due to the current Chikungunya viral disease outbreak, travellers to Samoa are advised to take extra precautions from getting bitten by mosquitoes.
- Due to regional outbreaks of Dengue fever, Zika viruses and Measles with the potential to cause an outbreak, please ensure you are disease free before travelling. Should you become ill, notify the nearest Medical Facility or Ministry of Health immediately.
- Due also to global outbreaks of Polio, Ebola Haemorrhagic Fever and MERS-CoV ensure you notify us, if you have travelled to Outbreak regions / Countries within the last 30 days. Should you become ill, notify the nearest Medical Facility or Ministry of Health immediately.
- While Samoa is Malaria free, ensure you protect yourself from vector borne diseases and use insect repellent and mosquito nets at night.
- Those with chronic medical conditions must ensure adequate supplies of medications available and ensure complete medical checks before travel.
- In line with Samoa Narcotics Act 2009 those on special medications must provide adequate documentation to Dr Robert Thomsen on email robertt@health.gov.ws for special permit.
- Even though Samoa is Rabies free, you are still advised to beware of stray dogs.
- Ensure proper hydration and adequate sun protection.

Medical clinics are located at the main conference venue or main TTM Hospital at Motootua.

For more information contact: Ministry of Health – (685) 68100; extensions 104 / 156 / 152 , Tupua Tamasese Meaole (TTM) Hospital – (685) 66600