



**TENTH REGULAR SESSION  
CAIRNS, AUSTRALIA  
2-6 December 2013**

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**NOTICE OF MEETING**

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**WCPFC10-2013-01 Rev 1  
23 August 2013**

Members, Cooperating Non-Members and Participating Territories (CCMs) are invited to attend the Tenth Regular Session of the Commission for the Conservation and Management of Highly Migratory Fish Stocks in the Western and Central Pacific Ocean (WCPFC10).

Following no formal offers to host this meeting the Secretariat sort suitable venues and it was agreed that WCPFC10 will take place in Cairns, Australia from Monday, 2 December to Friday, 6 December 2013, with Sunday, 1 December reserved to start the Seventh Session of the Finance and Administration Committee (FAC7) and the Heads of Delegation meeting. The meeting venue will be the Cairns International Convention Centre (CICC) in Cairns Australia. (<http://www.cairnsconvention.com.au/>).

The Management Objectives Workshop will be held at the CICC on Thursday, 28 and Friday, 29 November. The terms of reference for this workshop are as approved during WCPFC9. Further advice on this meeting will be forthcoming in due course.

The Finance and Administration Manager Aaron Nighswander, has visited the CICC. Following the visit, we are able to provide some information on hotels located close to the CICC.

### **Preliminary Meeting Documents**

The preliminary documents for the meeting will be updated in due course; mindful of the 30-day deadline for papers.

In consultation with the WCPFC Chair, the Secretariat will very shortly be drawing the provisional agenda for WCPFC10. Noting Rule 2(c) of the WCPFC Rules of Procedure, could Member delegations that have any items for inclusion on the WCPFC10 agenda provide some advice to the Executive Director, preferably by **3 October 2013**.

### **Submission of proposals**

CCMs should note from the recommendation of WCPFC2 that draft proposals for the consideration of the Commission be tabled 30 days in advance of the regular session (paragraph 30 WCPFC2 Summary Report):

30. *Concern was expressed over the short time frames available for consideration of draft resolutions. The Commission agreed in good faith that, despite Rule 20 of the Rules of Procedure that requires 24 hours notice, Members would try to submit draft proposals*

*30 days prior to the Annual Session of the Commission in order to allow all Members adequate time for consideration and consultation.*

Further, so as to keep the WCPFC10 agenda focused and prioritized, we propose that Rule 3 of the Rules of Procedure is applied to any new items or proposals that are received later than 30 days before WCPFC10 (after 4 November 2013).

### **WCPFC10 Meeting Documents**

All meeting documents will be made available on the website. Please advise us at [meetings.wcpfc@wcpfc.int](mailto:meetings.wcpfc@wcpfc.int) of any difficulties with downloading meeting papers.

### **Delegations and participants**

In accordance with Rules 6 and 36 of the Rules of Procedure for the Commission Members, Cooperating Non-Members, Participating Territories, Observers and others desiring to participate in WCPFC10 are respectfully requested to advise the Secretariat of contact details for official contacts, designated representatives, alternate representatives and advisers at the earliest opportunity.

All related enquiries about the WCPFC10 meeting should be addressed to the Secretariat's Finance and Administration Manager, Aaron Nighswander ([aaron.nighswander@wcpfc.int](mailto:aaron.nighswander@wcpfc.int)).

### **Registration**

PLEASE NOTE: All participants are requested to register electronically through the WCPFC website. This helps significantly with meeting planning. If that is not possible, please print and return the registration forms for your member participants in one batch Lucille Martinez, preferably by email to [Lucille.Martinez@wcpfc.int](mailto:Lucille.Martinez@wcpfc.int) or [meetings.wcpfc@wcpfc.int](mailto:meetings.wcpfc@wcpfc.int) or by facsimile (+691 320 -1108) as soon as possible.

### **Meeting Venue**

The meeting venue will be at the Cairns International Convention Centre (CICC), Cairns Australia (<http://www.cicc.com.au>).

### **Delegation Rooms and Breakout Rooms**

If delegations require their own delegation rooms, those delegates will need to make arrangements as appropriate. Delegation rooms will not be available through the Secretariat. A limited number of breakout rooms may be reserved for delegations during the period 2-6 December when not in use by the Commission. Scheduling the use of breakout rooms should be made through the Secretariat.

## Finance and Administration Committee

The Finance and Administration Committee will start its meeting at 9:00 am on Sunday 1st December 2013. The provisional agenda will be posted on the website and a meeting room for this event will be advised.

## Heads of Delegation meeting

It is proposed that the Heads of Delegation meet for a short meeting at 4.00 pm on Sunday, 1st December (venue to be advised) to review arrangements for the meeting and exchange views on making the best use of the time available for WCPFC10. This meeting will be followed by a short meeting to consider CNM applications similar to the process in Guam.

## Currency in Australia

The currency in Australia is the Australian Dollar, and indicative exchange rates can be found at [www.xe.com](http://www.xe.com).

## Visas

For information on visa requirements for entering Australia, please visit; [www.immigration.gov.au](http://www.immigration.gov.au).

## Accommodation

Participants are asked to make their own accommodation arrangements. Two hotels have offered preferred rates for the Commission meeting. Those hotels are listed below. The Cairn Convention Centre has also provided a map of Cairns and hotels in the area which is attached to this notice. Cairns has a broad range of hotels and apartments and members should check for suitable accommodation on the internet.

Name of Hotel	Rate	Link/website
Pullman Hotel	City Mountain view \$159.00	<a href="http://www.pullmanhotels.com">www.pullmanhotels.com</a>
	City Mountain view \$169.00 with Breakfast for one.	
Pacific International Hotel Cairns	Single/Twin/Double \$139.00	<a href="http://www.pacifichotelcairns.com">www.pacifichotelcairns.com</a>
	Single \$149.00 with Buffet Breakfast.	
	Twin/Double \$159.00 with Buffet Breakfast.	

## **Funding for Developing Countries and Participating Territories**

As usual, the Commission will provide support to assist the participation of one formally nominated representative from each developing country and participating territory that is a member of the Commission in the form of a daily subsistence allowance and best economy airfare utilizing the most direct economical route available. Please submit nominations no later than **Monday 21 October 2013**.

We request that countries make every effort to advise the WCPFC Secretariat as soon as it is known who will be attending as the earlier we can book airfares we can achieve better rates. Late changes to booking are unlikely to be accommodated as they add significantly to the cost of bookings.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Glenn Hurry', is positioned above the typed name.

Professor Glenn Hurry  
Executive Director