



Working Group on Tropical Tunas
Mita Conference Centre, Tokyo Japan
27-30 August 2013

NOTICE OF MEETING AND MEETING ARRANGEMENTS

WCPFC- 2013 – WGTT/01
21 June 2013

In accordance with the Commission Rules of Procedure, Members, cooperating non-Members and Participating Territories (CCMs) are invited to attend the first Working Group session to develop a replacement measure for Conservation and Management Measure 2012-01. The WG will then have to decide on participation at the remaining sessions. The WG will take place in Tokyo, Japan, 27-30 August 2013. It should be noted that there is limited space available, as the meeting room can accommodate about 100 people, and numbers almost certainly will need to be restricted.

A draft agenda for the meeting is attached (**WCPFC-2013-WGTT/02**).

CCM Proposals

Any proposals from CCM delegations should be submitted as soon as practicable to the Secretariat, so that they can be circulated to all CCMs in advance of the Working Group meeting.

Registration

All participants are requested to register electronically on the WCPFC website (www.wcpfc.int). If electronic registration is not possible please print and return the completed registration form to the Secretariat (lucille.martinez@wcpfc.int or FAX +691 320 1108). All registration should be completed by **25th July 2013**.

Meeting Venue

The meeting venue will be Mita Conference Hall, 2-1-8, Mita, Minato-Ku, Tokyo, JAPAN (http://www.mofa.go.jp/policy/economy/energy/pdfs/map_e.pdf)

Visas for Japan

Participants are required to ask their governments on the status of visa requirements to Japan. There are many websites for the visa information for Japan.

Accommodation options

Participants are asked to make their own accommodation arrangements.

○Hotels are within a few km area to the meeting venue

Name of HOTEL	Web site
Tokyo Grand Hotel	http://www.tokyogrand.gr.jp/eng/index.html
Celestine Hotel	http://en.celestinehotel.com/
APA Hotel Mita-Ekimae	http://www.apahotel.com/~language/en/index.html
Hotel Tha GLANZ	http://www.theglanz.jp/index.html

○Hotels are near by Roppongi- Ichome Station

(It is 2 minutes by subway from Azabujuban Station)

Name of HOTEL	Web site
ANA intercontinental	http://www.anaintercontinental-tokyo.jp/e/
Hotel Villa Fontaine	http://www.hvf.jp/eng/
APA Hotel Roppongi- Ichome-Ekimae	http://www.apahotel.com/~language/en/index.html

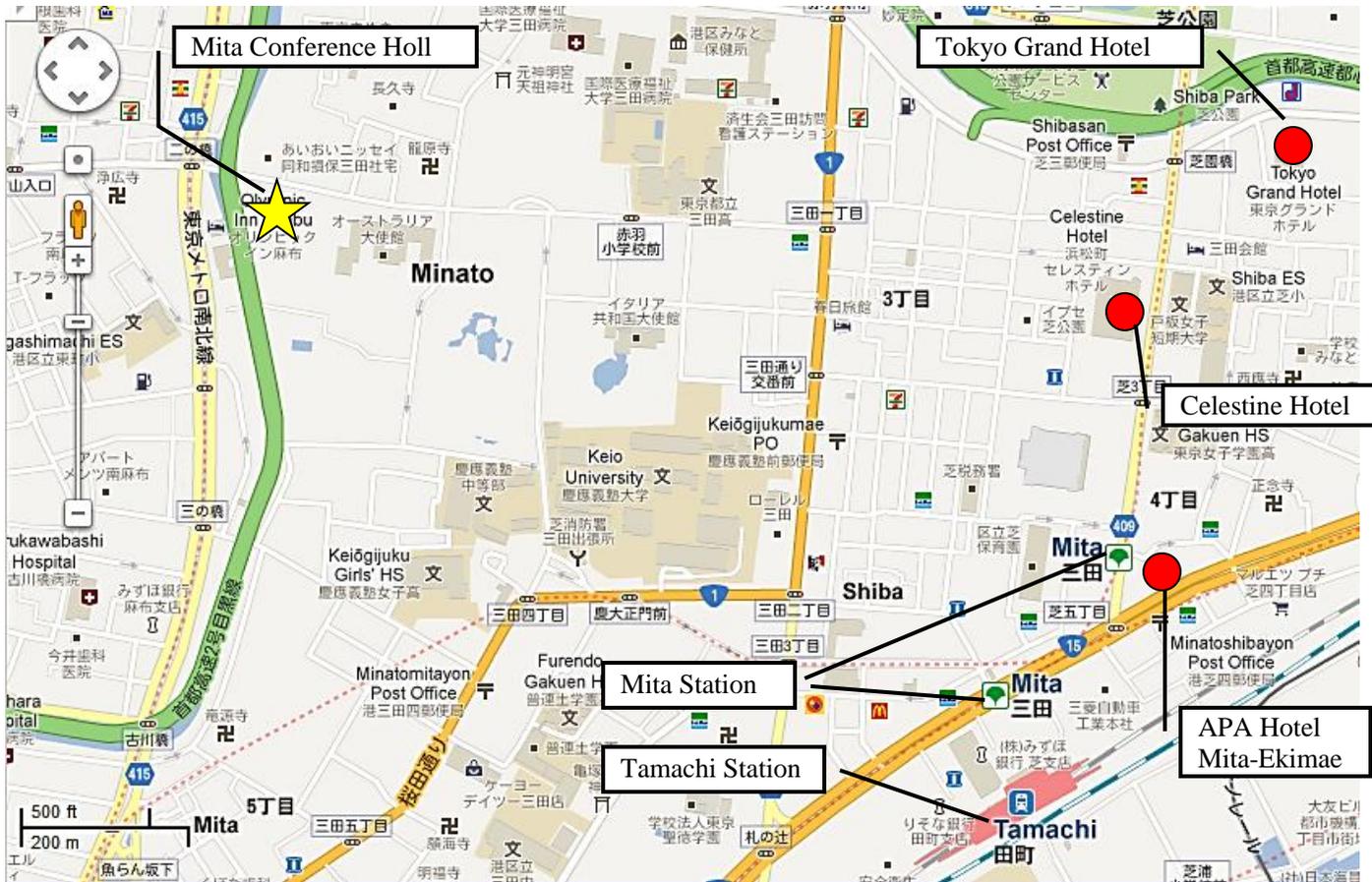
Transportation from the Narita Airport to the hotels

To reach the above hotels from the Narita Airport (<http://www.narita-airport.jp/en/index.html>), it is recommended that participants take a train or shuttle bus bound for “Tokyo” or “Nippori”(<http://www.narita-airport.jp/en/access/index.html>).;

- Tokyo Grand Hotel - Tokyo or Nippori→(Yamanote line) →Hamamatsuchō. ,
- Celestine Hotel - Tokyo or Nippori→(Yamanote line) →Tamachi.
- APA Hotel Mita-Ekimae - Tokyo or Nippori→(Yamanote line) →Tamachi.
- Hotel Tha GLANZ
 - Tokyo or Nippori→(Yamanote line) →Hamamatsuchō/Daimon
 - (subway: Oedo line)→ Azabujuban
- Roppongi- Ichome Station
 - Tokyo →(subway: Marunouchi line)→Kokkaigijidomae/Tameikesanno→
 - (subway: Nanboku Line)→Roppongi- Ichome

Climate

It will be summer in Tokyo and the climate is expected to be hot (78/44°F or 25/08°C in July).



Funding for Developing Countries and Territories

The Commission approved a budget for participants to travel to the meeting. This funding is for one person from each developing state/territory who is a member of the Commission to attend the meeting. In relation to FFA members, the WCPFC secretariat will liaise with the FFA secretariat on funding support for FFA member country participants. Please contact Finance and Administration Manager Aaron Nighswander (aaron.nighswander@wcpfc.int) for further assistance.

Other matters

Additional details will be provided in due course. Any queries concerning WG should be directed to the Secretariat (lucille.martinez@wcpfc.int).

Should you have any further enquiries about the meeting arrangements please contact Lucille, Aaron or Glenn and they will do their best to address them.

If you have any comments on the draft agenda could you please direct them to me at my email address, Charles.Karnella@noaa.gov

Thanks in advance to Masa and his staff for their assistance with the arrangements for this meeting and I look forward to a positive outcome.



Dr Charles Karnella
Chair WCPFC