



**SEVENTH REGULAR SESSION
FINANCE AND ADMINISTRATION COMMITTEE
Fourth Session
Honolulu, Hawaii, USA
05-10 December 2010**

INDICATIVE SCHEDULE

**WCPFC7-2010-FAC4/03
01 November 2010**

Date	Time	Schedule Items
Sunday 5 th	0900-1030	1. OPENING OF THE MEETING 1.1 Adoption of agenda 1.2 Meeting arrangements 2. AUDITORS REPORT FOR 2009 AND GENERAL ACCOUNT FINANCIAL STATEMENTS FOR 2009 3. STATUS OF THE COMMISSION'S FUNDS 3.1 Report on General Account Fund for 2010 contributions and other income. 3.2 Report on the status of other funds for 2010.
	1030-1100	REFRESHMENT BREAK
	1100-1230	4. DRAFT STRATEGIC PLAN FOR THE COMMISSION 5. BUSINESS PLAN FOR THE SECRETARIAT 5.1 Report on implementation 6. HEADQUARTERS ISSUES, STAFF ESTABLISHMENT AND CONDITIONS OF SERVICE 6.1 Headquarters matters 6.2 Council of Regional Organisations in the Pacific (CROP) - harmonised staff conditions and 2010 salary surveys.
	1230-1400	MIDDAY RECESS
	1400-1600	6.3 Staff establishment and recruitment 7. PROPOSED BUDGET FOR THE 2011 WORK PROGRAMME AND INDICATIVE BUDGETS FOR 2012 AND 2013 – initial discussion
	TBA	Heads of Delegation
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Monday 6 th through to Friday 10 th	As required and arranged by FAC4	Continuation of discussion on items above as necessary and 8. OTHER MATTERS 8.1 Election of co-Chairs for the Finance and Administration Committee 9. ADOPTION OF REPORT 10. CLOSE OF MEETING