
**FIRST MEETING
OF THE
TECHNICAL AND COMPLIANCE COMMITTEE
OF THE COMMISSION FOR THE CONSERVATION AND
MANAGEMENT OF HIGHLY MIGRATORY FISH STOCKS IN THE
WESTERN AND CENTRAL PACIFIC OCEAN, POHNPEI, FEDERATED
STATES OF MICRONESIA,
5-9 DECEMBER 2005**

WCPFC/TCC1/09
5th November 2005

GUIDELINES FOR THE PREPARATION OF NATIONAL REPORTS

Paper prepared by the Secretariat

Introduction

1. Article 14 (2) of the Convention describes activities that will be carried out by Members and Cooperating Non-members to support the functions of the Technical and Compliance Committee (TCC). Activities include the exchange of information relating to conservation and management measures and receiving reports from each Member and Cooperating Non-member in relation to the investigation of violations.
2. Further, Parts IV, V and VI of the Convention require Members and Cooperating Non-members to, *inter alia*, monitor and report on fishing activities and catch information, report on efforts to achieve compliance with the Convention, provide the Commission with a record of fishing vessels and authorizations to fish, use near real-time satellite position-fixing transmitters, and apply measures in ports, consistent with international law, to promote the effectiveness of sub-regional, regional or global conservation and management measures.
3. TCC1 is expected to commence work on the format and information content for monitoring and reporting, by Members and Cooperating Non-members, on the provisions of the Convention and the decisions of the Commission. As a temporary measure, and to promote uniformity, the following guidelines are provided to assist with the preparation of National Reports for the 2005 TCC, under Provisional Agenda Item 2.2, and Second Session of the Commission under Provisional Agenda Item 5.1. Supplemented with the information suggested below, the Fishery Reports by some Members to the First Regular Session of the Scientific Committee in August may provide a useful basis for the preparation of the National Reports.
4. To assist with copying and consolidation electronic copies of National [Status of Measures] Reports should be submitted to the Secretariat by November 30th.

5. Suggested headings to assist in the preparation and presentation of the National Reports are:

- **Brief introduction**

A summary of the Member's or Cooperating Non-member's role and activities in respect of tuna fishing in the Convention Area.

- **Fleet structure**

If not included in the Fishery Report to the Scientific Committee, this section should include a) number of vessels active in the WCPFC Convention Area, by gear type, that are flagged by the Member or Cooperating Non-member, and the number of foreign vessels, by gear type and flag that are active in the EEZ of the Member or Cooperating Non-member. This is a summary of the Record of Fishing Vessels requested by the Chairman in his letter to Members and Cooperating Non-members in July. It should also summarize the information requested in the same letter in respect of Authorizations to Fish.

- **Annual catches in the WCPO Convention Area, 2000-2004**

If not included in the Fishery Report to the First Regular Session of the Scientific Committee, catch statistics for each gear type by vessels fishing in the Convention Area under the flag of the Member or Cooperating Non-member. Estimates of catch by species should include tunas, billfish and tuna-like species, non-target species and species of special interest such as sea birds, turtles and sharks.

- **Annual catches in the Member's or Cooperating Non-member's EEZ, 2000-2004**

If not included in the Fishery Report to the First Regular Session of the Scientific Committee, catch statistics for each gear type by vessels fishing (Member's own flag vessels and foreign flag vessels) in the EEZ of the Member. Estimates of catch by species should include tunas, billfish and tuna-like species, non-target species and species of special interest such as sea birds, turtles and sharks.

- **Developments and trends in the domestic and/or offshore industry**

Provide a brief overview of issues and developments affecting the domestic tuna industry and distant water tuna industry - where a Member or Cooperating Non-member supports a distant water fleet.

- **Application of conservation and management measures on the high seas and complementary measures in waters under national jurisdiction**

Summarize efforts to develop and implement responses to the provisions of the Convention and decisions by the Commission (including Resolutions from the Multilateral High Level Conference and the Preparatory

Conference). Information may include efforts in respect of: the Record of Fishing Vessels, Authorizations to Fish, investigations and violations, constraining expansion of fishing capacity, constraining expansion of fishing effort, advertising the Resolutions of the Preparatory Conference widely, deterring and preventing IUU fishing and promoting a precautionary approach to fisheries conservation and management. Information may also include a summary of measures that ensure that all authorized vessels comply with the terms and conditions described in Annex III of the Convention.

- **Monitor, investigate and penalize violations of the provisions of the Convention and measures adopted.**
Provide details of violations, including full details for the vessel(s) involved, the process followed during the investigation, and penalties or sanctions imposed.
- **Port State Measures**
If a port State, describe measures adopted to promote the effectiveness of conservation and management measures provided for in sub-regional, regional or international arrangements.
