



**Regional Observer Programme
Third Inter-sessional Working Group
Guam
17th – 21st March**

MEETING NOTICE

**WCPFC/ROP-IWG3/2009-02
14th February 2009**

In accordance with the Commission Rules of Procedure, Members, Cooperating Non-Members and Participating Territories (CCMs) are invited to attend the Third meeting of the Inter-sessional Working Group for the Regional Observer Programme (ROP-IWG3).

The ROP-IWG3 will take place from Tuesday 17th March to Saturday 21st March. The meeting will be at Tumon, Guam. The meeting venue will be the Fiesta Hotel (please see details below regarding accommodation arrangements).

Agenda

In accordance with Rules of Procedure, the following provisional agenda have been prepared.

- a. ROP-IWG3 Registration Form (WCPFC/ROP-IWG3/2009/01);
- b. ROP-IWG3 Meeting Notice (WCPFC/ROP-IWG3/2009/02);
- c. ROP-IWG3 Provisional Agenda (WCPFC/ROP-IWG3/2009/03);
- d. ROP-IWG3 Provisional Annotated Agenda (WCPFC/ROP-IWG3/2009/04);
- e. ROP-IWG3 Indicative Schedule for the meeting (WCPFC/ROP-IWG3/2009/05); and
- f. ROP-IWG3 Provisional List of Documents (WCPFC/ROP-IWG3/2009/06).

The inclusion of any supplementary items in the agenda accompanied by a written explanation would be appreciated at least 14 days before the meeting, this is by Monday 2nd March 2009. These documents will also shortly be available at www.wcpfc.int on the Meetings page.

Observers

In accordance with Rule 6 and 36 of the Rules of Procedure for the Commission Members, Cooperating Non Members, Observers and others desiring to participate are respectfully requested to advise the Secretariat of contact details for official contacts, designated representatives, alternate representatives and advisers at the earliest opportunity.

Tumon, Guam

Background information about Guam, including city maps and weather details is available at www.visitguam.org/

Meeting Documents

Every effort will be made to post all meeting documents on the WCPFC website by 2nd March 2009. All participants will be individually responsible for downloading their meeting papers and printing them out, as required. Participants who are unable to download meeting papers will be provided with a CD-ROM on arrival at Guam, Please advise Mr Karl Staisch (Karl.Staisch@wcpfc.int) of any special requirements in regard to meeting documents. Mr Staisch is also responsible for meeting logistics and administration.

Meeting Venue

The meeting venue will be the Fiesta Hotel, address...

801 Pale San Vitores Road,

Tumon, Guam 96913,

Telephone: +671 646 5880

Fax: +671 646 6729

Website: www.fiestaguam.com

Accommodation

Participants are asked to make their own accommodation arrangements. Accommodation options include:

Mountain View Room - \$85 plus tax

Ocean view Room \$100 plus tax

Breakfast extra \$12 per breakfast

Exchange Rates

Indicative exchange rates are available at xe.com [The Universal Currency Converter](#).

Registration

Participants are asked to complete the registration form (WCPFC/ROP-IWG3 on the WCPFC meeting Website. If there is any difficulties in doing this please contact (Herolyn.Movik@wcpfc.int or fax (phone: +691 320 1992 or Fax: +691 320 1108) as soon as possible with details. For those delegations with more than one participant it would be preferred if registrations could be submitted in one batch by a key contact for each Member/Observer.

Airport Transfers

Transport from the Guam International Airport to the Fiesta Hotel is available by:

- Shuttle bus: (pre-arrangement with the hotel required)
- Taxi (approximate fare USD15.00)

Visa to visit USA

Some nationals of WCPFC Members will require a visa to visit the USA. Participants are strongly encouraged to confirm visa arrangements with the nearest US Embassy. Countries that are listed as part of the US Visa Waiver program will be required to register on the US Homeland Security Electronic Authorisation System for travel Authorisations (ESTA) before they go to Guam.

Funding for Developing Countries and Participating Territories

The Commission will fund the participation (a daily allowance and most direct, economy-class airfare) of one representative from each developing country and participating territory that is a member of the Commission. Formal nominations for participants to receive this support should be submitted to the WCPFC Secretariat under the signature of the WCPFC Official Contact for qualifying developing country and participating territory Members by **Monday 2nd March 2009**. Special arrangements will need to be made for participants traveling from Palau to the ROP-IWG following their UST meetings the preceding week.

I wish to thank you in advance for providing prompt, complete details relating to your proposed participation in this important meeting.



Andrew Wright
Executive Director