



**NORTHERN COMMITTEE
Third Regular Session
11-13 September 2007
Tokyo, Japan**

NOTICE OF MEETING AND MEETING ARRANGEMENTS

**WCPFC/NC3/01
11th June 2007**

In accordance with the Commission Rules of Procedure, Members are invited to attend the Third Meeting of the Northern Committee (NC3) of the Commission for the Conservation and Management of Highly Migratory Fish Stocks in the Western and Central Pacific Ocean.

The NC3 meeting will occur in Tokyo, Japan, 11-13 September 2007. The venue of the meeting will be the MAFF's meeting room at Sanban-cho branch office.

Agenda

In accordance with Rules of Procedure, the following provisional agendas have been prepared.

- provisional agenda (WCPFC/NC3/03);
- provisional annotated agenda (WCPFC/NC3/04)
- indicative schedule for the meeting (WCPFC/NC3/05);

The inclusion of any supplementary items in the agenda accompanied by a written explanation may be requested at least thirty days before the meeting, this is by 11 August 2007. Available documents will shortly be available at www.wcpfc.int on the Meetings page.

Observers

In accordance with Rule 6 and 36 of the Rules of Procedure for the Commission Members, Co-operating Non Members, Observers and others desiring to participate are respectfully requested to advise the Secretariat of contact details for official contacts, designated representatives, alternate representatives and advisers at the earliest opportunity.

Visa requirements

Visitors from the following WCPFC Members require visas to enter Japan (further information: http://www.mofa.go.jp/j_info/visit/visa/index.html).

China	Cook Islands	Fiji	Kiribati
Marshall Islands	Micronesia	Nauru	Niue
Palau	Philippines	PNG	Samoa
Solomon Islands	Tonga	Tuvalu	Vanuatu

Climate

It will be late summer in Tokyo so the climate is expected to be warm.

Accommodation options

Participants are free to make their own hotel arrangements. Suggestions include:

Hotel Name (distance to meeting venue)	Contact details	Rate (JPY)
Hotel Grand Palace (20 min. walk)	Phone: +81-3- 3264-1111 Fax: +81-3- 3230-6822 Web page: http://www.grandpalace.co.jp/html/english/index.html	Twin (single use): 15,000-28,000 (breakfast: +2,310)
Kudan-Kaikan (15 min. walk)	Phone: 81-3-3261-5521 Fax: 81-3-3221-7238 Email: hotel@kudankaikan.or.jp Web page: http://www.kudankaikan.or.jp/index.html	Single: 8,925-10,500 Twin (single use): 12,700 (breakfast: +1,050)
KKR Hotel Tokyo (25 min. walk)	Phone: +81-3-3287-2921 Fax: +81-3-3287-2913 Email: stay@kkh-hotel-tokyo.gr.jp Web page: http://www.kkr-hotel-tokyo.gr.jp/index.html	Single: 10,000-11,500 Twin (single use): 11,500-19,000 (breakfast: +1,200)

Hotel transfers from Narita

For first-time visitors, Narita is 60 kms from downtown Tokyo. On exiting from immigration and baggage collection proceed directly to the transportation booths across the hall in front to the exit doors. A 1-way limousine bus ticket to major hotels including Hotel Grand Palace can be purchased for ¥3,000. For detailed information, please refer to web pages of the hotel.

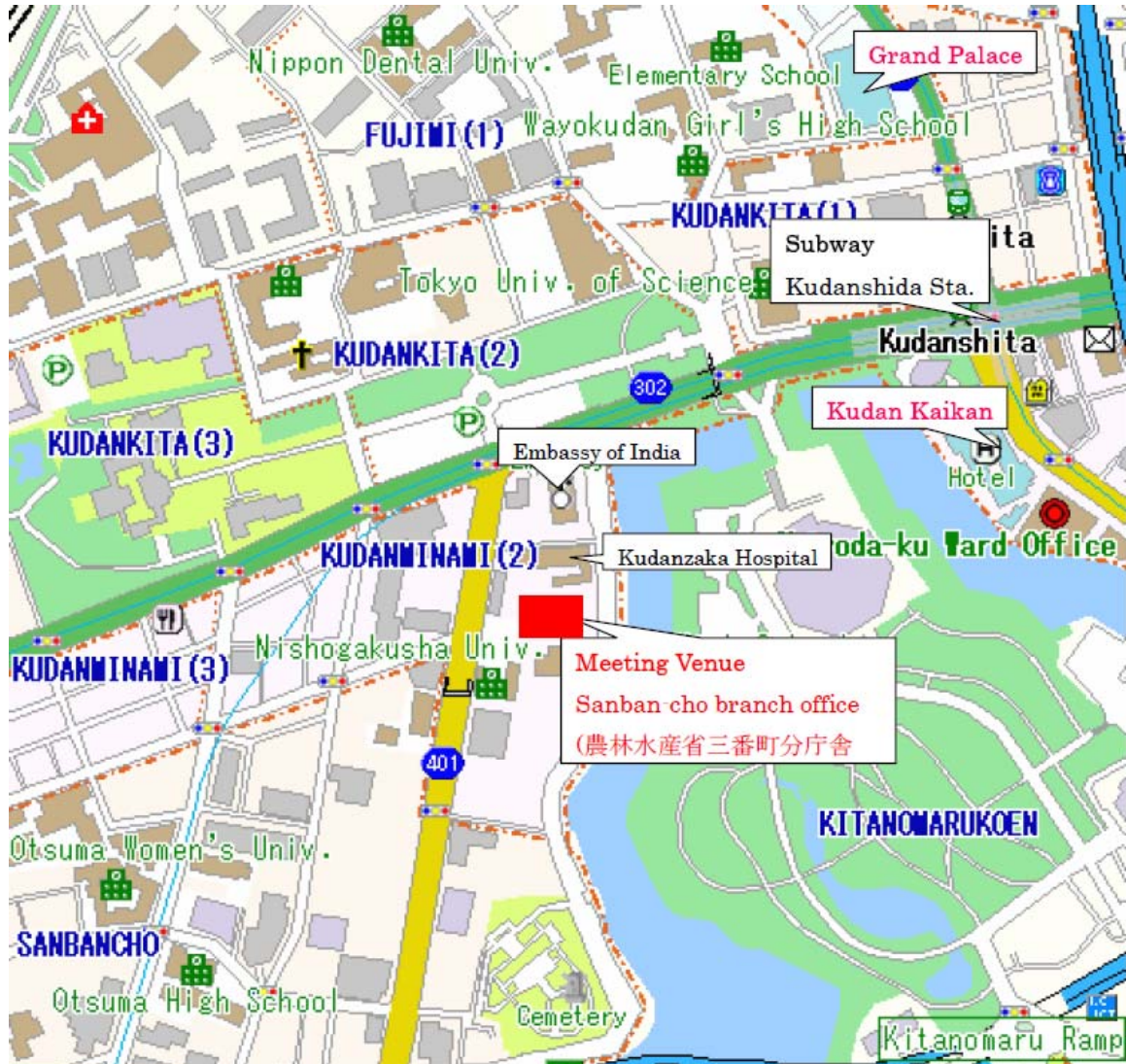
Meeting Webpage

The meeting webpage will be maintained at <http://www.wcpfc.int/>. The page will be progressively updated as the meeting approaches.

Meeting Venue

The venue for the meeting will be MAFF's meeting room at Sanban-cho branch office (2-1-5 Kudan-minami, Chiyoda-ku, Tokyo). Options for transfers to and from the meeting venue and hotels include:

Taxi – approximately ¥1,000 one way



Dress Code

Participants are encouraged to dress neatly and comfortably. A tie is optional.

Registration

Participants are asked to return the completed registration form (WCPFC/NC3/02) to Fisheries Agency of Japan (email: shuya_nakatsuka@nm.maff.go.jp Fax: +81-3-3502-0571 with copies to wcpfc@mail.fm Fax +691 320 1108) as soon as possible. Registrations submitted in batches by a key contact for each Member/Observer delegation would be appreciated. We are presently working to set up an electronic registration form on the WCPFC website.

Meeting Support

A wireless network will be available at the meeting venue.

Banking

Foreign exchange facilities are available on arrival at Narita (in the arrivals area on exiting Immigration and baggage collection) and at all hotels.

Airport Departure Tax

Departure tax from Japan is incorporated into most tickets on initial purchase.

Funding for Developing Countries and Territories

Limited funding is available to support four (4) representatives from eligible developing States and participating territories. In relation to FFA members, the WCPFC secretariat will liaise with the FFA secretariat on funding support for two participants to represent FFA developing States. Funding is also available to support one representative from Philippines and one representative from New Caledonia or French Polynesia or Wallis and Futuna, on behalf of participating territories.

Additional details will be provided in due course. Any queries concerning the second meeting of the Northern Committee should be directed to the Executive Director, Mr Andrew Wright (wcpfc@mail.fm).