



FINANCE AND ADMINISTRATION COMMITTEE
Sixteenth Session
Da Nang, Vietnam
27 November - 3 December 2022

PROVISIONAL ANNOTATED AGENDA

WCPFC19-2022-FAC16-02 Rev1
21 November 2022

AGENDA ITEM 1. OPENING OF MEETING

The Co-Chairs will call the meeting to order at 10:00 am on 27 Sunday November 2022 and welcome all delegates to the sixteenth session of the Committee (FAC16).

1.1 Adoption of Agenda

The Co-Chairs will introduce the Provisional Agenda WCPFC19-2022-FAC16-01 for consideration and adoption.

1.2 Meeting Arrangements

The Co-Chair will ask the Secretariat to explain the meeting and logistical arrangements including the indicative schedule.

AGENDA ITEM 2. AUDITS

2.1 Auditor Report for 2021 and General Account Financial Statements for 2021.

The Committee will, in accordance with Financial Regulation 13.1, consider the audited annual financial statements for 2021 and the related audit reports and make the necessary recommendation to the Commission.

2.2 Appointment of Auditor

The Committee will consider and make a recommendation to WCPFC19 on the appointment of an auditor to audit the 2022 and 2023 financial statements.

AGENDA ITEM 3. STATUS OF THE COMMISSION'S FUNDS

3.1 Report on General Account Fund for 2022 - Contributions and Other Income.

The Secretariat, as required by Financial Regulation 5.7, will present a report on the General Account Fund providing details of the 2022 activities including the collection of annual assessed contributions, voluntary contributions received, any investment

income, other miscellaneous incomes received, and any advances from the Working Capital Fund.

3.2 Report on the Status of Other Funds

The Secretariat will present status reports for the Commission's Funds other than the General Account Fund. For 2022 the funds include:

- the Special Requirements Fund;
- the Japan Trust Fund;
- the Chinese Taipei Trust Fund;
- the CNM Contributions Fund;
- the Voluntary Contributions Fund;
- the West Pacific East Asia Project Fund; and
- the Working Capital Fund.

AGENDA ITEM 4. HEADQUARTERS ISSUES

4.1 Headquarters Matters

The Secretariat will present a report on the operations and functioning of the Commission's headquarters facilities, arrangements for meetings, travel, security and staff housing.

4.2 Triannual Salary Market Data Review

The Secretariat will table for the Committee's consideration the Triannual Review of professional staff salaries as required by the Staff Regulations.

4.3 Staff Establishment

The Secretariat will table for the Committee's consideration the establishment of a new professional staff position at the Secretariat

AGENDA ITEM 5. WORK PROGRAMME AND BUDGET FOR 2023 AND INDICATIVE WORK PROGRAMME AND BUDGET FOR 2024 AND 2025

The Committee will consider a proposed draft budget for 2023 together with the indicative budgets for 2024 and 2025 and to make recommendations to WCPFC18. This is in accordance with Article 18 of the WCPF Convention and Financial Regulation 3. The budget proposal will take into account the Commission decisions on the recommendations of the Scientific Committee, the Technical and Compliance Committee, the Northern Committee and the Finance and Administration Committee as well as any other matters FAC16 considers to have budgetary and resource implications.

AGENDA ITEM 6. OTHER MATTERS

The Committee will consider any other matter that a member may raise.

AGENDA 7.

ADOPTION OF REPORT

The Committee is required to adopt its report for presentation to WCPFC19.

AGENDA ITEM 8.

CLOSE OF MEETING

The Co-Chairs will close the meeting.