



**FOURTH REGULAR SESSION  
FINANCE AND ADMINISTRATION COMMITTEE  
Tumon, Guam, USA  
02-07 December 2007**

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**PROVISIONAL SCHEDULE**

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**WCPFC4-2007-FAC1/b  
18 October 2007**

Date	Time	Agenda Items
Sunday 2nd	0900-1030	1. Opening of Meeting 1.1 Appointment of a Chair and Vice Chair 1.2 Adoption of agenda 1.3 Meeting arrangements 2 Terms of reference for the Finance and Administration Committee 3. Report on headquarters property 4. Auditors report for 2006 and General Account financial statements for 2006
	1030 – 1100	Refreshment Break
	1100-1230	5. Status of the Commission's Funds 5a) Report on the General Account Fund 5b) Report on the status of other funds 5c) Interest rate for outstanding contributions 6. Draft Corporate Plan for the Commission
	1230-1400	Midday Recess
	1400-1700	7. Draft Business Plan for the Secretariat 8. Staff Establishment and Conditions of Service 8a) Report on the Commission staff terms and conditions 8b) CROP decisions on harmonised staff conditions 8c) Housing Issues 8d) New positions and reclassifications. 9. Work Programme and Budget for 2008 and Indicative Work Programme and Budget for 2009 and 2010 10. External Auditor Appointment 11. Other matters
	To be advised	12 Adoption of report 13. Close of meeting