



FOURTH REGULAR SESSION

Tumon, Guam, USA

3-7 December 2007

PROVISIONAL ANNOTATED AGENDA

WCPFC4-2007/03 Rev. 1

5th November 2007

AGENDA ITEM 1. OPENING OF THE MEETING

The Session will open at 09:00 on Monday, 3 December 2007.

The Commission Chair (Mr Glenn Hurry, Australia) will open the Fourth Regular Session of the Western and Central Pacific Fisheries Commission (WCPFC4) and welcome delegations from WCPFC Members, Cooperating Non-Members and Participating Territories (CCMs), observers and other invited guests.

1.1 Welcoming addresses

The Chair will introduce the Hon. Felix P. Camacho, Governor of Guam, who will present a welcome address.

1.2 Adoption of agenda

The provisional agenda for WCPFC4 was prepared and distributed on 3rd September 2007 in accordance with Rule 1 of the Commission's Rules of Procedure. In accordance with Rule 3, Members may propose supplementary items up until 30 days before the meeting.

The Commission will be asked how it wishes to deal with supplementary items, if any.

1.3 Meeting arrangements

The Commission will review the Provisional Schedule. The Chair will outline any logistical and administrative arrangements in place to support the meeting, proposed meeting times and any social engagements.

AGENDA ITEM 2. MEMBERSHIP

2.1 Status of the Convention

The Commission will receive a brief report on the status of the Convention.

2.2 Applications for cooperating non-members status

The Commission will consider developments during 2007 in respect of issues arising from this agenda item at previous sessions of the Commission and review any

applications for cooperating non-member (CNM) status that were received by the Secretariat 90 days in advance of the Session in accordance with Conservation and Management Measure-2004-02 (CMM-2004-02).

2.3 Applications for observer status

In accordance with Rule 36 of the Commission's Rules of Procedure, the Commission will be advised of any applications for observer status that were received from non-government organisations 50 days in advance of the Session. The Commission will be advised of those observers that were subsequently invited to participate in the Session. It will also discuss issues arising from WCPFC3 in relation to observers.

AGENDA ITEM 3. MEMBER REPORTS

3.1 Annual reports by the CCMs

Article 23 and Article 32 require CCMs to report on implementation of the Convention and any conservation and management or other measures or matters which may be agreed from time to time. If not already done so (in the form of Part 1 reports submitted to the Scientific Committee and Part 2 reports submitted to the Technical and Compliance Committee), hard copy reports should be forwarded to the Executive Director at least 30 days in advance of WCPFC4 in the format agreed by the Commission. The Chair may invite each CCM to provide a brief summary of the key issues of their Annual Report to the meeting.

3.2 Statements of non-members

Non-members are invited to supply similar reports as described under Agenda Item 3.1 for vessels and fishing activities in the Convention Area for which they are responsible. A hard copy of this report should be forwarded to the Executive Director at least 30 days in advance of the Fourth Regular Session. The Chair may invite non-members to provide a brief summary of key issues of their report to the meeting.

AGENDA ITEM 4. SCIENCE ISSUES

4.1 Report of the Third Regular Session of the Scientific Committee

The Chair of the Scientific Committee, Dr Dae-Yeon Moon (Korea), will provide a summary of the Third Regular Session of the Scientific Committee (SC3) which was held 13-24 August, 2007 at Honolulu, Hawaii, USA.

4.2 Response to Conservation and Management Measures

The SC3 Chair will present a summary of the Scientific Committee's responses to requests from the Commission for advice on existing conservation and management measures. The results of the 2007 assessment for yellowfin, small bigeye and yellowfin tuna and by-catch issues considered by the Committee will be presented.

4.3 Advice and recommendations from the Third Regular Session of the Scientific Committee to the Commission

In accordance with Article 12 (2), the SC3 Chair will present the advice and recommendations of SC3. The Commission is invited to review the outcomes of the SC3, seek additional clarification and request additional scientific advice as necessary, and determine a programme of action to implement agreed responses to the

scientific advice received. In addition to advice on the status of stocks and by-catch mitigation matters, the Scientific Committee prepared Draft Terms of Reference for an independent review of interim science structure and functions for the consideration of the Commission.

4.4 Programme of work for the Scientific Committee in 2008

The SC3 Chair will present a provisional programme of work and provisional budget for scientific services and scientific research for 2008 and an indicative programme and budget for 2009 and 2010. The Commission will consider the programme of work and budget for the Scientific Committee for 2008 for adoption, and an indicative programme of work and budget for 2009 and 2010. The Commission may refer to the advice and recommendations of the Standing Finance and Administration Committee in relation to budget considerations.

AGENDA ITEM 5. NORTHERN COMMITTEE

5.1 Report of the Third Regular Session of the Northern Committee

The Chair of the Northern Committee, Mr Masanori Miyahara (Japan), will present to a summary of the Third Regular Session of the Northern Committee (NC3) which was held 11-13 September, 2007 at Tokyo, Japan.

5.2 Response to Conservation and Management Measures

The NC3 Chair will respond requests from the Commission on conservation and management measures, particularly the CMM-2005-03, including advice and recommendations from the Northern Committee.

5.3 Advice and recommendations of the Third Regular Session of the Northern Committee to the Commission

The NC3 Chair will present the advice and recommendations of the Northern Committee to the Commission in respect of northern stocks. The Commission is invited to review the outcomes of the Northern Committee, seek additional clarification and request additional scientific advice as necessary, and determine a programme of action to formulate and implement conservation and management measures in respect of the stocks mostly in the area north of 20°N.

5.4 Programme of work for the Northern Committee in 2008

The NC3 Chair will present a proposed programme of work for the Northern Committee for 2008 and an indicative programme for 2009 and 2010 to be financed by the members of the Northern Committee. The Commission is invited to identify items with implications for the Commission's 2008 Work Programme and Budget during the presentation. The Commission will consider the programme of work for the Northern Committee for 2008 for adoption. The Commission may refer to the advice and recommendations of the Standing Finance and Administration Committee in relation to budget considerations.

AGENDA ITEM 6. TECHNICAL AND COMPLIANCE ISSUES

6.1 Report of the Third Regular Session of the Technical and Compliance Committee

The Chair of the Third Regular Session of the Technical and Compliance Committee (TCC3) will present a brief summary of the outcomes of the 2007 session of the Committee which was held 27 September-02 October, 2007 at Pohnpei, Federated States of Micronesia.

Issues for consideration by the Commission include an update on the status of vessel authorisations, the WCPFC Record of Fishing Vessels, and annual statement of compliance measures taken by members, the Commission's vessel monitoring system, the regional observer programme, high seas boarding and inspection, transshipment verification, port State measures, a chartering arrangements scheme and a process for considering applications for Cooperating Non-member status.

6.2 Response to Conservation and Management Measures

The TCC3 Chair will report to the Commission against technical matters associated with the implementation of the existing CMMs. The Commission will consider the Technical and Compliance Committee's work in respect of advice requested of it at previous annual regular sessions of the Commission. In particular, the TCC3 Chair will report on the status of the following CMMs that relate directly to the work of the TCC:

- i) Conservation and Management Measure-2006-02: Conservation and Management Measure to Mitigate the Impact of Fishing for Highly Migratory Fish Stocks on Seabirds;
- ii) Conservation and Management Measure-2006-06: Commission Vessel Monitoring System;
- ii1) Conservation and Management Measure-2006-07: Conservation and Management Measure for the Regional Observer Programme;
- iv) Conservation and Management Measure-2006-08: Western and Central Pacific Fisheries Commission Boarding and Inspection Procedures; and
- v) Conservation and Management Measure-2006-09: Conservation and Management Measure to Establish a List of Vessels Presumed to Have Carried Out Illegal, Unreported and Unregulated Fishing Activities in the WCPO.

6.3 Advice and recommendations from the Third Regular Session of the Technical and Compliance Committee to the Commission

The TCC3 Chair will present advice and recommendations from the Third Regular Session of the Technical and Compliance Committee.

The Commission is invited to discuss the advice and recommendations provided by TCC3, seek additional clarification and advice as necessary and determine a programme of action to implement agreed responses to the technical advice received.

6.4 Programme of work for the Technical and Compliance Committee for 2008

The TCC3 Chair will present a proposed programme of work for the Technical and Compliance Committee for 2008 and an indicative programme for 2009 and 2010. The Commission will consider a programme of work for the Technical and Compliance Committee for 2008 for adoption, and an indicative programme of work for 2009 and 2010. The Commission may refer to the advice and recommendations of

the Standing Finance and Administration Committee in relation to budget considerations.

AGENDA ITEM 7. RULES AND PROCEDURES FOR ACCESS TO AND DISSEMINATION OF DATA COMPILED BY THE COMMISSION

WCPFC2 adopted a recommendation from the First Regular Session of the Scientific Committee regarding the establishment of a Task Group to identify types of data that must be treated as confidential and to develop draft rules and procedures to govern the security and confidentiality of data collected and held by the Commission. WCPFC3 adopted the Summary Report of The AHTG [Data] as a “living document”. As requested by WCPFC3, the third regular sessions of the Scientific Committee and the Technical and Compliance Committee reviewed issues that arose from the work of the AHTG [Data]. This included further review of Rules and Procedures for Access to and Dissemination of Data Compiled by the Commission and the Commission’s Draft Information Security Policy and the Draft Framework for Access to Non-Public Domain Data. The Commission will consider the advice and recommendations from the Scientific Committee and the Technical and Compliance Committee in relation to data management in the Commission.

AGENDA ITEM 8. CONSERVATION AND MANAGEMENT MEASURES

8.1 Conservation and Management Measures

(i) Review of existing measures

Fifteen conservation and management measures and five resolutions relating to the sustainability of highly migratory fish stocks, mitigation of by-catch, elements of the Commission’s MCS Scheme and capacity reduction were adopted at the three preceding sessions of the Commission.

The Commission is invited to consider the implementation and any proposed refinements to the existing Conservation and Management Measures and Resolutions in light of the Scientific, Northern Committee and Technical and Compliance Committee’s advice and recommendations and experience gained by Members in implementing Measures during 2007.

- a. Resolution on Reduction of Overcapacity (Resolution-2005-02);
- b. Resolution on Reduction on Non-target Fish Species (Resolution-2005-03);
- c. Record of Fishing Vessels and Authorization to Fish (CMM-2004-01);
- d. Cooperating Non-members (CMM-2004-02);
- e. Specifications for the Marking and Identification of Fishing Vessels (CMM-2004-03);
- f. Resolution on Conservation and Management Measures (CMM-2004-04) and Conservation and Management Measures for Bigeye and Yellowfin Tuna in the Western and Central Pacific Ocean (CMM-2005-01 and CMM-2006-01);
- g. Conservation and Management Measures for South Pacific Albacore (CMM-2005-02);

- h. Conservation and Management Measures for North Pacific Albacore (CMM-2005-03);
- i. Conservation and Management Measures to Mitigate the Impact of Fishing for Highly Migratory Fish Stocks on Seabirds (CMM-2006-02);
- j. Conservation and Management Measure for Swordfish in the South West Pacific (CMM-2006-03);
- k. Conservation and Management Measure for Striped Marlin in the Southwest Pacific (CMM-2006-04);
- l. Conservation and Management Measure for Sharks in the Western and Central Pacific Ocean (CMM-2006-05);
- m. Conservation and Management Measure: Commission Vessel Monitoring System (CMM-2006-06);
- n. Conservation and Management Measure for the Regional Observer Programme (CMM-2006-07);
- o. Conservation and Management Measure: Western and Central Pacific Fisheries Commission Boarding and Inspection Procedures (CMM-2006-08); and
- p. Conservation and Management Measure to Establish a List of Vessels Presumed to Have Carried Out Illegal, Unreported and Unregulated Fishing Activities in the WCPO (CMM-2006-09).

(ii) Consideration of new measures and other conservation requirements

The Commission is invited to consider the formulation of new or supplementary CMMs in accordance with new information and analysis provided by the SC, TCC and the NC.

In addition to issues referred to the Scientific Committee and the Technical and Compliance Committee, the following issues were identified at WCPFC2 and WCPFC3 as requiring the attention of the Commission at its subsequent sessions:

- a. Outcomes of further consideration of the Commissions Rules and Procedures for Access to and Dissemination of Data Provided to the Commission (paragraph 40);
- b. Outcomes of further consideration of the draft Rules and Procedures for the Scientific Committee (paragraph 48);
- c. Further consideration of the process to support the proposed independent review of scientific structure and function (paragraph 49);
- d. The outcomes of discussion at the Third Regular Session of the Scientific Committee in respect of the designation of striped marlin as a “northern stock” (paragraph 63);
- e. The Commission agreed to establish a group of eminent persons, drawn from the Commission Members, to work with FFA members to examine how to practically implement Resolution-2005-02 (paragraph 88);
- f. The Commission agreed to review the Measure (CMM-2006-02: Seabirds) and update them if required (paragraph 94);
- g. The Commission will consider the adoption of specific sea turtle interaction mitigation measures... (paragraph 99)

- h. ...the Commission agreed to refer the draft CMM for a Regional Vessel Chartering Scheme to TCC3 for its consideration and advice....(paragraph 109);
- i. ...agreed that written comments by CCMs on the Allocation Report should be provided to the Executive Director by 31 August 2007 for collation and presentation to WCPFC4...(paragraph 122);
- j. The Commission agreed to regulations to be applied to carriers and bunkers flagged to non-WCPFC members.....(paragraph 144);
- k. The Commission endorsed TCC2's recommendation in relation the the establishment of an Inter-Sessional Working Group for the Regional Observer Programme (IWG-ROP)....(paragraph 149);
- l. ...requested the Executive Director, in consultation with CCMs, to make necessary arrangements for operationalizing the High Seas Boarding and Inspection Procedures.....(paragraph 155);
- m.all CCMs to provide outstanding information on existing port State inspection schemes by 1 February 2007....(paragraph 157);
- n. A 12-month extension of the exemption on transshipment for Philippine and FFA countries from the prohibition on transshipment at sea (paragraph 159);
- o. The Commission agreed that interested CCMs would continue their dialogue on documentation schemes inter-sessionally, continue dialogue at TCC3 for subsequent consideration at WCPFC4 (paragraph 165);
- p. ...establish a Standing Finance and Administration Committee.....(paragraph 181);
- q. ...a medium to long term strategic plan.....and the further development of a business plan to guide the role of the Secretariat...(paragraph 182);

8.2 Allocation

WCPFC3 invited Members to provide written comments to the Executive Director on the allocation report that was considered during the regular session at Samoa in December 2006. The deadline for the provision of comments was 31st August 2007. A written comment was received from one CCM. WCPFC4 is invited to consider any additional action required in relation to allocation.

AGENDA ITEM 9. ANNUAL REPORT ON THE WORK OF THE COMMISSION:

The Chair will invite the Executive Director to present the annual report on the work of the Commission for the 2007 calendar year. The Commission will discuss intersessional activities of the Commission, including any highlighted issues associated with the Secretariat performance and priority issues before the Commission.

AGENDA ITEM 10. REPORT OF THE STANDING FINANCE AND ADMINISTRATION COMMITTEE

The Chair of the Standing Finance and Administration Committee (SFAC) will present a summary of the agenda items and issues, advice and recommendations considered at the first meeting of the SCAF, 2-7 December 2007 for further

consideration, refinement as necessary and adoption by WCPFC4. A Provisional Agenda for this meeting is available on the WCPFC website (**Attachment 1**).

AGENDA ITEM 11. SPECIAL REQUIREMENTS OF DEVELOPING STATES

In accordance with Article 30 of the Convention and considering the recommendations and advice of the Scientific Committee and the Technical and Compliance Committee, the Commission is invited to consider means for assisting developing States, participating territories and possessions build capacity in relation to the conservation and management of highly migratory fish stocks in the Convention Area.

AGENDA ITEM 12. COOPERATION WITH OTHER ORGANISATIONS

In accordance with Article 22 of the Convention, the Secretariat will report on efforts to date, and activities planned for 2008, to strengthen cooperation, consultation and collaboration with other RFMOs and relevant national and international organisations.

AGENDA ITEM 13. WORK PROGRAMME AND BUDGET FOR 2008 AND INDICATIVE WORK PROGRAMME AND BUDGET FOR 2009 AND 2010

In accordance with Article 18 of the Convention and Regulation 3 of the Financial Regulation, the Commission will, taking into account the recommendations of the Science Committee, the Technical and Compliance Committee, the Northern Committee and the Standing Committee on Finance and Administration and any other matters with implications for the 2008 work programme, decide on a work programme and budget for 2008 and an indicative budget for 2009 and 2010.

AGENDA ITEM 14. ELECTION OF OFFICERS

The Commission may consider the election of a new Chair of the Technical and Compliance Committee and a Chair and Vice Chair for the Standing Committee on Administration and Finance.

AGENDA ITEM 15. OTHER MATTERS

In accordance with Rule 3 of the Rules of Procedure of the Commission, any member of the Commission, the Chairman or the Executive Director may, at least thirty (30) days before the date for a regular Session, request the inclusion of supplementary items.

15.1 Outcomes of the Joint Meeting of Tuna RFMOs, Kobe, Japan, 22-26 January, 2007

The Joint Meeting at Kobe in January 2007 called on members of all t-RFMOs to commence implementing the measures described in the Course of Actions at the 2007 annual meeting of each tuna RFMO as a matter of priority, consistent with their respective conventions. WCPFC4 is invited to discuss the outcomes of the Joint Meeting at Kobe, Japan in relation to the Commission.

15.2 Proposed Performance Reviews of Tuna RFMOs

Work relating to performance reviews as a means to strengthen regional fisheries management organisations (RFMOs) and arrangements (RFAs) has been progressed in various during the last three years. The Kobe meeting adopted a Course of Actions

for tuna RFMOs that included, as an annex, areas on which the participating States shared broad agreement regarding the methodology for conducting performance reviews of each of the five tuna RFMOs. Commencing at Kobe, Ambassador David A. Balton (United States) subsequently facilitated further consideration of possible criteria for performance reviews. WCPFC4 is invited to consider the need for a performance review of the Commission.

AGENDA ITEM 16. NEXT MEETING

WCPFC3 agreed that the 2008 Annual Session will be scheduled for 8-12 December in Korea.

AGENDA ITEM 17. SUMMARY REPORT

The Commission will adopt a Summary Report of its Fourth Regular Session.

AGENDA ITEM 18. CLOSE

The meeting is scheduled to close at 1700 on Friday, 7 December 2007.



**FOURTH REGULAR SESSION
FINANCE AND ADMINISTRATION COMMITTEE**
Tumon, Guam, USA
2-7 December 2007

PROVISIONAL ANNOTATED AGENDA

**WCPFC4-SFAC-2007/01
3 September 2007**

AGENDA ITEM 1. OPENING OF MEETING

The Session will open at 09:00am on Sunday, 02 December 2007.

The Chair of the Ad-Hoc Finance and Administration Committee (Mr Terry Toomata, Samoa) assisted by the Executive Director will open the first meeting of the Committee.

1.1 Appointment of a Chair and Vice Chair

The Chair of the Ad-Hoc Finance and Administration Committee will call for nominations for the position of Chair and Vice-Chair of the Standing Finance and Administration Committee and supervise an appointment process.

1.2 Adoption of agenda

The Executive Director will introduce the Provisional Agenda WCPFC4-SFAC - 2007/02. Members may consider any supplementary items that may have been proposed by Members, Cooperating Non-members and Participating Territories (CCMs) 30 days before the Session. The Agenda, as modified, will be adopted by the meeting.

1.3 Meeting arrangements

The Executive Director will invite the Standing Committee to note the logistical arrangements in place to support the meeting and the proposed meeting times for the current and subsequent sessions during WCPFC4.

**AGENDA ITEM 2. TERMS OF REFERENCE FOR THE STANDING
FINANCE AND ADMINISTRATION COMMITTEE**

The Committee will consider a terms of reference proposed by Japan.

AGENDA ITEM 3. REPORT ON HEADQUARTERS PROPERTY

The Executive Director will brief the Committee on the status of the Commission's headquarters building and associated land.

**AGENDA ITEM 4. AUDITORS REPORT FOR 2006 AND GENERAL
ACCOUNT FINANCIAL STATEMENTS FOR 2006.**

In accordance with Finance Regulation 13.1 the Commission shall, following consideration of the audited annual financial statements and audit report, signify its acceptance of the audited annual financial statements or take such other action as it may consider appropriate. Accordingly the Committee will consider the audited annual financial statements and audit report, and be asked to make a recommendation to the Commission in regard to their acceptance or other action.

AGENDA ITEM 5. STATUS OF THE COMMISSION'S FUNDS

a) Report on General Account Fund for 2007 – contributions and other income.

In accordance with Finance Regulation 5.7 the Secretariat will present a report on the collection of annual assessed contributions from members of the Commission, any voluntary contributions received, any investment income and other income received, and any advances from the working capital fund.

b) Report on the status of other funds

The Secretariat will present status reports for the Special Requirements Fund established under Article 30(3) of the Convention, the Indonesia/Philippines Data Collection Project Fund, the Working Capital Fund, the Regional Observer Program Development Fund and the Japanese Trust Fund.

c) Interest rate for outstanding contributions.

The Secretariat will present a paper on an appropriate interest rate to be levied from 2008 on arrears of more than one year and make a recommendation for the Committee to consider.

AGENDA ITEM 6. DRAFT CORPORATE PLAN FOR THE COMMISSION

The Secretariat will present a draft corporate plan for Commission for the Committee to consider, , propose refinements and consider appropriate advice and recommendations to the Commission.

AGENDA ITEM 7. DRAFT BUSINESS PLAN FOR THE SECRETARIAT

The Secretariat will present a draft business plan for the Secretariat for the Committee to consider, propose refinements and consider appropriate advice and recommendations to the Commission..

AGENDA ITEM 8. STAFF ESTABLISHMENT AND CONDITIONS OF SERVICE

a) Report on the Commission staff terms and conditions

The Secretariat will present the consultancy report on the Commission staff terms and conditions requested by WCPFC3 and the Secretariat's response to the report.

b) Council of regional Organisations in the Pacific (CROP) decisions on harmonised staff conditions

The Secretariat will report to the Committee on the decisions by CROP during 2007 in regard to salary and allowance levels and seek to have them adopted by the Committee.

c) Housing Issues

The Secretariat will brief the Committee on the executive housing situation on Pohnpei and seek guidance on strategies to secure executive standard housing in Pohnpei.

d) New Positions and reclassifications

The Committee will be asked to consider proposals by the Executive Director for new professional positions and any reclassifications thought appropriate. New positions identified as necessary are those of Assistant Executive Director and Systems Development Officer, and, subject to any advice and recommendations received from the Technical and Compliance Committee, VMS Manager, VMS Operator (2), and Data Quality Officer. The Committee will also be asked to note that a position of Japanese Trust Fund Coordinator has been staffed as part of the operational requirements of the Japanese Trust Fund.

AGENDA ITEM 9. WORK PROGRAMME AND BUDGET FOR 2008 AND INDICATIVE WORK PROGRAMME AND BUDGET FOR 2009 AND 2010

In accordance with Article 18 of the Convention and Regulation 3 of the Financial Regulation, the Commission will, taking into account the recommendations of the Science Committee, the Technical and Compliance Committee, the Northern Committee and the Standing Finance and Administration Committee and any other matters with implications for the 2008 work programme, decide on a work programme and budget for 2008 and an indicative budget for 2009 and 2010. Accordingly the Committee will be asked to consider a draft budget for 2008 and indicative budgets for 2009 and 2010 and to make recommendations to the Commission.

AGENDA ITEM 10. EXTERNAL AUDITOR APPOINTMENT

The Committee will be asked to note the reappointment of Deloitte and Touche LLP of Guam following a successful negotiation and tacit endorsement by CCMs.

AGENDA ITEM 11. OTHER MATTERS

AGENDA ITEM 12. ADOPTION OF REPORT

AGENDA ITEM 13. CLOSE OF MEETING