



**SCIENTIFIC COMMITTEE  
EIGHTEENTH REGULAR SESSION  
ELECTRONIC MEETING  
10-18 August 2022**

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**HEADS OF DELEGATION MEETING  
PROVISIONAL AGENDA**

12:00 (Noon) Pohnpei Time, Tuesday, 9 August 2022

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**WCPFC-SC18-2022/08**

**1. Meeting Logistics**

- 1) All approved SC18 meeting registrations will receive the Zoom invitation by email. A reminder email will be sent to participants on Tuesday, 9 August 2022. Participants can either click the “Join Zoom Meeting” button on the meeting page (when logged in) or use the link in the invitation email to participate in the SC18 meeting.
- 2) The SC18 meeting will start at:
  - 09:00(am) Pohnpei time on 10, 11, 17, and 18 August 2022;
  - 13:00(pm) Pohnpei time on 12, 13, and 15 August 2022; and
  - No meeting on Sunday (14 August) and Tuesday (16 August) Pohnpei time.
- 3) The Zoom meeting will open an hour before the start of the meeting. Please join the Zoom meeting at least 15 minutes before the start of each meeting.
- 4) The duration of the meeting will be four and a-half (4.5) hours per day, 2-hour meeting, 30 minutes break, and 2-hour meeting.
- 5) The ICT Team is available for any technical support during the meeting using the Zoom chat feature or via email: [ITSupport@wcpfc.int](mailto:ITSupport@wcpfc.int)

**2. Review of Provisional Agenda**

- 1) The Provisional Agenda (Rev.02) includes very essential items. Some of the omitted items are considered at the SC18-online discussion forum (ODF), and the ODF Summary will be produced and briefly considered as needed under Agenda 9 (Other Matters).
- 2) Under Agenda Item 7 (Future Work Program and Budget), SC18 will review a list of proposed projects, CCMs should rank all projects (Table WP-01 below), and project ranking is derived from the average of the scores allocated by CCMs.

**Table WP-01.** SC project scoring table. Colours represent priority rankings (6,9 = High; 3,4 = Medium; 1,2 = Low):

		Importance to WCPFC Management Outcomes or to the functioning of the SC			
		Rank	Low	Moderate	High
Feasibility:	Low		1	2	3
Likelihood	Moderate		2	4	6
of Success	High		3	6	9

Notes:

**Importance criteria** evaluate the significance of the outcomes of the proposal in contributing to the successful management of the WCPFC stocks or the functioning of the SC (e.g. is the proposal aligned with the WCPFC research and/or management priorities; does the proposal contribute to the effective planning and functioning of the SC; are the intended outputs/benefits well-defined and relevant; what is the level of impact and likelihood that the proposal outputs will be adopted; is the proposal cost effective). High= Essential; Moderate=Important but not essential; Low=Not Important.

**Feasibility criteria** evaluate the proposal's potential for success i.e., how likely is the proposal to achieve its stated objectives (e.g., are the objectives clearly stated, is the methodology sound, are the project objectives realistic and likely to be achieved, does the research team [if identified] have the ability, capacity and track record to deliver the outputs).

- 3) In addition to the ODF outputs, you can raise any other issues to be considered under Agenda Item 9 (Other Matters).
- 4) The SC18-ODF will close at 12:00 (noon) on Saturday, 13 August 2022 Pohnpei time. The Summary of the Online Discussion Forum will be posted on Monday, 15 August 2022.

### 3. SC Officers and Theme Conveners

- 1) Current SC officers and theme conveners are listed below and to be confirmed for SC19:

Chair	Tuikolongahau Halafihi (1); <a href="mailto:supi64t@gmail.com">supi64t@gmail.com</a>
Vice Chair	<b>Nomination?</b>
ST Theme	Valerie Post (5); <a href="mailto:valerie.post@noaa.gov">valerie.post@noaa.gov</a>
SA Theme	Keith Bigelow (4); <a href="mailto:keith.bigelow@noaa.gov">keith.bigelow@noaa.gov</a> : <b>Extension?</b> Hidetada Kiyofuji: <a href="mailto:hkiyofuj@affrc.go.jp">hkiyofuj@affrc.go.jp</a>
MI Theme	Robert Campbell (13); <a href="mailto:robert.campbell@csiro.au">robert.campbell@csiro.au</a> Co-Convenor: <b>Nomination?</b>
EB Theme	Yonat Swimmer (4); <a href="mailto:yonat.swimmer@noaa.gov">yonat.swimmer@noaa.gov</a> : <b>Extension?</b> Co-Convenor: <b>Nomination?</b>

(x): number of years of services

- 2) Adoption of recommendations
  - a) Theme Conveners will draft recommendations and send them to the Science Manager ([sungkwon.soh@wcpfc.int](mailto:sungkwon.soh@wcpfc.int)) for posting.
  - b) All DRAFT recommendation files will be posted on the secured Draft Documents section under the SC18 website.
  - c) Each delegation will submit their compiled comments (one comment sheet per delegation) to the relevant Theme Convenor(s).

- d) Theme Convenors will send the final DRAFT recommendations to the Science Manager and the Lead Rapporteur ([marksmaalders@gmail.com](mailto:marksmaalders@gmail.com)) for re-posting.
- e) Assisted by the Lead Rapporteur, Theme Convenor(s) will clear the DRAFT recommendations within their theme session, and SC Chair will formally adopt all recommendations under Agenda 10 (Adoption of the Summary Report).

#### 4. Reporting arrangements

- 1) Lead rapporteur: Mr Mark Smaalders ([marksmaalders@gmail.com](mailto:marksmaalders@gmail.com))
  - Conveners will select their support rapporteurs, especially for technical sessions, to provide meeting minutes to the lead rapporteur.
- 2) Document control
  - a) Submit all new/revised meeting documents and agreed recommendations and decision points to the Science Manager by email for posting.
  - b) Prior to their presentation, all presenters submit their presentation files to the Science Manager by email for posting.
  - c) All presenters should submit 1-2 paragraph summary of their presentations to the Lead Rapporteur.
  - d) For lengthy interventions, send the text to **both relevant Theme Conveners and the Lead Rapporteur** by email.
- 3) SC18 Summary Report
  - a) Lead rapporteur will produce a draft summary report by 27 August.
  - b) Theme conveners will review their theme section in the draft Summary Report before distribution to all participants.
  - c) Secretariat will prepare the Executive Summary.
  - d) The Summary Report and the Executive Summary will be adopted intersessionally.
- 4) Indicative time schedule for the finalization of SC18 Summary Report

Tentative Schedule	Actions to be taken
18 August	Close of SC18 By 29 August, SC18 Outcomes Document will be distributed to all CCMs and observers (within 7 working days, Rules of Procedure).
By 27 August	Secretariat will receive Draft Summary Report from the rapporteur.
By 3 September	Secretariat will clear the Draft report, and distribute the cleaned report to all Theme Convenors for review.
By 10 September	Theme conveners will review the report and return it back to the Secretariat
By 15 September	The Secretariat will post/distribute the draft Summary Report to all for CCMs' and Observers' review
By 26 October	Deadline for the submission of comments from CCMs and Observers

#### 5. Informal Small Group (ISG) meetings?

#### 6. Next meeting

- 1) SC19 in 2023:
  - Dates: 9-17 August 2023
  - Venue: Tonga offered to host SC19. To be confirmed.
- 2) SC20 in 2024: dates and location

## **7. Other Matters**