



FIFTH REGULAR SESSION

Busan, Republic of Korea
8-12 December 2008

NOTICE OF MEETING

WCPFC5-2008/01 Rev.1
27th September 2008

Members, Cooperating Non-Members and Participating Territories (CCMs) are invited to attend the Fifth Regular Session of the Commission for the Conservation and Management of Highly Migratory Fish Stocks in the Western and Central Pacific Ocean (WCPFC4).

With logistical and administrative support from the Government of the Republic of Korea, the WCPFC5 meeting will take place at Busan, Republic of Korea from Monday 8th December to Friday 12th December 2008, with Sunday 7th December reserved to start the second session of the Finance and Administration Committee (FAC2). The meeting venue will be the Hotel Lotte Busan (please see details below regarding accommodation arrangements). The meeting will be hosted by the Korean Ministry for Food, Agriculture, Forestry and Fisheries.

Preliminary Meeting Documents

In accordance with Rules of Procedure, the following documents have been prepared.

- a. Meeting Notice (WCPFC5-2008/01);
- b. Provisional Agenda (WCPFC5-2008/02);
- c. Provisional Annotated Agenda (WCPFC5-2008/03);
- d. Indicative Schedule (WCPFC5-2008/04);
- e. Provisional Agenda for the Finance and Administration Committee (WCPFC5-FAC2-2008/01 and WCPFC-FAC2-2008/02)-; and
- f. Provisional agenda for the 4th WCPFC-IATTC Consultative Meeting (WCPFC/IATTC-2008-CONS4/01).

The inclusion of any supplementary items in the agenda, accompanied by a written explanation, may be requested at least thirty days before the meeting, this is by Friday 7th November 2008.

The attention of CCMs is also drawn to the recommendation of WCPFC2 that draft proposals for the consideration of the Commission be tabled 30 days in advance of the regular session (paragraph 30 WCPFC2 Summary Report).

WCPFC5 Meeting Documents

Every effort will be made to post all remaining meeting documents on the WCPFC website by 7th November 2008. All participants will be individually responsible for downloading their meeting papers and printing them out, as required. Please advise Ms Lucille Martinez

(meetings.wcpfc@wcpfc.int) when registering, of any anticipated difficulties with downloading meeting papers.

Delegations and participants

In accordance with Rule 6 and 36 of the Rules of Procedure for the Commission Members, Co-operating Non Members, Observers and others desiring to participate in WCPFC5 are respectfully requested to advise the Secretariat of contact details for official contacts, designated representatives, alternate representatives and advisers at the earliest opportunity.

All enquiries about the WCPFC5 meeting should be addressed to the Secretariat's Finance and Administration Officer, Mr Ken Smithson, (ken.smithson@wcpfc.int).

Registration

All participants are requested to register electronically on the WCPFC website. If that is not possible please print and return the completed registration form to Herolyn Movick, preferably by facsimile (+691 320 1108) or email to meetings.wcpfc@wcpfc.int as soon as possible. For those delegations with more than one participant it would be preferred if registrations could be submitted in one batch by a key contact for that delegation.

Busan, Korea

Background information about Korea and Busan, including city maps and weather details are available at www.koreavisitor.com

Meeting Venue

The meeting venue will be at the Busan Lotte Hotel, 503-15 Bujeon-dong, Busanjin-gu, Busan, 614-030, Korea (<http://www.busanlottehotel.co.kr>).

Accommodation

We have secured hotel accommodations for participants at the Busan Lotte Hotel at the special rate of USD150.00 with tax, service charge and buffet breakfast inclusive for single, and USD 165 for double occupancy. Use the Lotte Hotel Reservation Form on the website and send it directly to the hotel (Mr Bright Kim) by fax to +82-51-816-2561 or email to brightkim@lotte.net. The deadline for making reservations at this rate is **21 November 2008**. It is recommended that reservations be made as soon as possible.

If you would like to stay in any other motels near the meeting venue, you can access to those on the day of arrival. Please contact WCPFC Secretariat to get the list of motels and location on your arrival. Average room rate of the motels will be around USD 40-60 per night with no breakfast.

Airport Transfers

Transport from the Kimhae International Airport to the Lotte Hotel is available by:

- Taxi (approximate fare USD15-25/taxi, subject to the type of taxi)

- Shuttle bus to the Busan Lotte Hotel – schedules will be notified on the website in due course once arrival and departure time of most participants are collected.

Communications

The Ministry will arrange for several public access computers with internet to be available close to the main meeting room. WiFi access will also be available in the main conference room. Access will be through the purchase of pre-paid cards.

Additional meeting rooms

Meeting rooms available at the Lotte Hotel include:

- The Cristal Ballroom (main room with a capacity of 500)
- Delegation room (One room with a capacity 100; Four rooms with a capacity of 30-60)
- Break-out rooms (3-4 rooms can be partitioned)

Payment for Delegation rooms will be the responsibility of individual delegations requiring such facilities. Each delegation should contact the hotel directly for the details on the use of the delegation rooms. Apart from chairs and tables, these rooms do not have any additional meeting support facilities. Delegations will need to make separate arrangements should they require additional meeting support in their delegation rooms. To guarantee the availability of the Delegation room, please contact Lotte Hotel no later than **24 October 2008**:

Youngsoo Jang
Tel: +82-51-810-5220
Fax: +82-51-816-2561
E-Mail: swimpool@lotte.net

A booking system for the use of breakout rooms during the period 7-12 December will be administered by the Secretariat.

Exchange Rates

Indicative exchange rates are available at xe.com [The Universal Currency Converter](#).

Visa for the Republic of Korea

Participants are required to ask their governments on the status of visa requirements to the Republic of Korea (South Korea). There are many websites for the visa information for Korea.

Submission of proposals

As agreed at WCPFC2, and despite Rule 20 of the Rules of Procedure that requires 24 hours notice, Members are reminded of the commitment to attempt to submit draft proposals 30 days prior to the Annual Session of the Commission.

Special sessions on CNM applications and the Draft Conservation and Management Measure for bigeye and yellowfin tuna

To try and make best use of limited time in Busan, the Chairman, Glenn Hurry (Australia) proposes two special sessions on Saturday 6th of December at the Hotel Lotte. The proposal is:

- 9-12am: Initial discussions on applications for Cooperating Non-member status, and
- 2-5pm: Initial discussions on Draft Conservation and Management Measures.

Finance and Administration Committee

The Finance and Administration Committee will start its second meeting at 9am 7th December 2008. The meeting room for this event will be advised in due course. A Provisional Agenda for that meeting is available for consideration by CCMs (WCPFC5-FAC2-2008/01 and WCPFC5-FAC2-2008/02). FAC2 may reconvene throughout the week of WCPFC5 as considered necessary.

Heads of Delegation meeting

It is proposed that Heads of Delegation meet for a short meeting at 5pm 7th December (venue to be advised) to review arrangements for the meeting and exchange views on making the best use of the time available for WCPFC5.

Welcome reception

The Minister for Food, Agriculture, Forestry and Fisheries (MIFAFF), The Hon. CHANG, Tae-Pyong, will host a welcome reception at the Hotel Lotte on Monday 8th December from 1830 hours.

4th Consultation between the Secretariat's of IATTC and WCPFC

It is proposed that the 4th Consultation between the Secretariats of IATTC and WCPFC take place at 7pm Tuesday 9th December at a venue within the Hotel Lotte to be advised.

Funding for Developing Countries and Participating Territories

The Commission will fund the participation (a daily allowance and most direct, economy-class airfare) of one representative from each developing country and participating territory that is a member of the Commission. Formal nominations for participants to receive this support should be submitted to the WCPFC Secretariat under the signature of the WCPFC Official Contact for qualifying developing country and participating territory Members by 1 November 2008. Nominations received after 24 November will, of logistical necessity, be funded on a reimbursable basis rather than prepayment and be subject to the principle of utilization of the

most direct economical route. Unfortunately any claims received after the end of the financial year may not be able to be processed.

Yours sincerely,

Andrew Wright
Executive Director