



**COMMISSION  
EIGHTEENTH REGULAR SESSION**  
Electronic Meeting  
1 – 7 December 2021

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**TIMELINE FOR RECRUITMENT OF NEW EXECUTIVE DIRECTOR**

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**WCPFC18-2021-31  
29 November 2021**

**Paper by the WCPFC Chair**

In accordance with Schedule 3, I propose the following timeline to locate a new Executive Director for WCPFC:

**6 June 2022** - Circulate draft Terms of Reference for the post of Executive Director and a draft advertisement as per Staff Regulations Schedule 3.1.

**4 July 2022** - Due date for comments on draft Terms of Reference and advertisement due to the Chair

**8 July 2022**- Finalization of Terms of Reference and advertisement

**12 July 2022**- Position posted on Website and Circulated to Members. CCMs are invited to circulate the notice of the vacancy. At the same time the Secretariat will advertise the vacancy through normal processes.

**23 August 2022**- Applications due to Chair

**26 August 2022**- Applications posted on secure website as per Staff Regulations Schedule 3.6

**23 September 2022**- Ranking of applicants due to the Chair

**28 September 2022**- Applicants shortlisted

**3 October 2022**- Shortlisted candidates notified

**December 2022 at WCPFC19** - Interviews and selection of ED