



FINANCE AND ADMINISTRATION COMMITTEE
Fifteenth Session
Electronic Meeting
November 29 – 7 December 2021

PROVISIONAL ANNOTATED AGENDA

WCPFC18-2021-FAC15-02
4 November 2021

AGENDA ITEM 1. OPENING OF MEETING

The Co-Chairs will call the meeting to order at 9:00 am on Monday 29 November 2021 Pohnpei time and welcome all delegates to the fifteenth session of the Committee (FAC15).

1.1 Adoption of Agenda

The Co-Chairs will introduce the Provisional Agenda WCPFC18-2021-FAC15-01 for consideration and adoption.

1.2 Meeting Arrangements

The Co-Chair will ask the Secretariat to explain the meeting and logistical arrangements including the indicative schedule.

AGENDA ITEM 2. AUDITS

2.1 Auditor Report for 2020 and General Account Financial Statements for 2020.

The Committee will, in accordance with Financial Regulation 13.1, consider the audited annual financial statements for 2020 and the related audit reports and make the necessary recommendation to the Commission.

AGENDA ITEM 3. STATUS OF THE COMMISSION'S FUNDS

3.1 Report on General Account Fund for 2021 - Contributions and Other Income.

The Secretariat, as required by Financial Regulation 5.7, will present a report on the General Account Fund providing details of the 2021 activities including the collection of annual assessed contributions, voluntary contributions received, any investment income, other miscellaneous incomes received, and any advances from the Working Capital Fund.

3.2 Report on the Status of Other Funds

The Secretariat will present status reports for the Commission's Funds other than the General Account Fund. For 2021 the funds include:

- the Special Requirements Fund;
- the Japan Trust Fund;
- the Chinese Taipei Trust Fund;
- the CNM Contributions Fund;
- the Voluntary Contributions Fund;
- the West Pacific East Asia Project Fund; and
- the Working Capital Fund.

AGENDA ITEM 4. HEADQUARTERS ISSUES

4.1 Headquarters Matters

The Secretariat will present a report on the operations and functioning of the Commission's headquarters facilities, arrangements for meetings, travel, security and staff housing.

4.2 Professional Staff Salary

At FAC13 and FAC14, the committee agreed that further consideration of the Triannual Salary Market Data Review for professional staff salaries be held at FAC15.

AGENDA ITEM 5. WORK PROGRAMME AND BUDGET FOR 2022 AND INDICATIVE WORK PROGRAMME AND BUDGET FOR 2023 AND 2024

The Committee will consider a proposed draft budget for 2022 together with the indicative budgets for 2023 and 2024 and to make recommendations to WCPFC18. This is in accordance with Article 18 of the WCPF Convention and Financial Regulation 3. The budget proposal will take into account the Commission decisions on the recommendations of the Scientific Committee, the Technical and Compliance Committee, the Northern Committee and the Finance and Administration Committee as well as any other matters FAC15 considers to have budgetary and resource implications.

AGENDA ITEM 6. ELECTION OF CHAIRS

The Committee will be required to consider a recommendation to the Commission to reappoint or fill the position of co-chairs for the FAC.

AGENDA ITEM 7. OTHER MATTERS

The Committee will consider any other matter that a member may raise.

AGENDA 8.

ADOPTION OF REPORT

The Committee is required to adopt its report for presentation to WCPFC18.

AGENDA ITEM 9.

CLOSE OF MEETING

The Co-Chairs will close the meeting.